MOWCAP Bureau Meeting

27 October 2023 at 10:00-10:50 at Korean Studies Institute, Andong, Republic of Korea
1 November 2023 at 09:00-11:00 at Gloucester Hotel, Cheongju, Republic of Korea

Attendees:

- Kwibae Kim, Chair
- Vu Thi Minh Huong, Vice-Chair
- Mitsuru Haga, Vice-Chair
- Dianne Macaskill, Vice-Chair (online)
- Helen Jarvis, Register Sub-Committee (RSC) Chair
- Linh Anh Moreau, Secretary-General
- Jo Hironaka, UNESCO *Ex-officio* Member (absent on 1 November 2023 session)
- Bo Seung Kang, MOWCAP Secretariat

Agenda Items:

- Discussion on MOWCAP Bureau Elections and Election Procedures:
  - Discussions took place regarding previous instances of voting and selection procedures, referencing past experiences during voting procedures for various positions.

- Bureau Composition and Decision-Making:
  - The possibility of expanding the Bureau to accommodate specific needs was put forward as a suggestion. The proposal for sub-regional representation was considered.
  - The discussion emphasised the necessity of announcing positions two months prior and setting a one-month deadline for receipt of applications.

- Revised Code of Ethics:
  - It was proposed to use the recently approved Code of Ethics by the International Advisory Committee with appropriate changes to reflect the MOWCAP organisational structure.
  - There was a proposal to specify in the Statutes that the Secretary-General (SG) does not hold a voting right. The suggestion of appointing the SG by the Bureau, rather than election, was brought up, as the SG is a coordinating and supporting role for the entire MOWCAP Bureau.

- MOWCAP Secretariat and Transition:
  - Transition details regarding the previous hosting at the Asia Culture Centre and the possible continuation of Small Grants, as well as the outcomes of the transition to the Korean Studies Institute (KSI) were discussed.

- ICDH and Project Proposals:

- The ICDH requirements for project proposals by September of each year were highlighted. Joint and thematic nominations were proposed as an idea for a future workshop.

Next Meeting:

- The next Bureau Meeting is scheduled for February 2024.

These minutes cover the main discussions and decisions made during the meeting.