

MOWCAP BUREAU MEETING 18

16-17 May 2019, Gwangju

Description	Time	Duration	Resource person
Opening Ceremony: <ul style="list-style-type: none"> Opening remarks by the Chairperson of MOWCAP Welcoming remarks by the President of the ACI Welcoming remarks by the President of the ACC 	09.00-09.15	15 min	Mr. Kwibae Kim, Chair of MOWCAP Dr. Lee Gipyoo, President, The Asia Culture Institute Dr. Lee Jinsik, Acting President, The Asia Culture Center
Group photo (all meeting participants)			
Session 1: Overview of the meeting program arrangements and adoption of the agenda	09.15-09.30	15 Min	<ul style="list-style-type: none"> Mr. Andrew Henderson, Secretary General, MOWCAP
Session 2: Bureau Reports <ul style="list-style-type: none"> Chair (including review of the MOWCAP General Meeting in Hue) Secretary General (including activity and financial report) 	09.30-10.00	30 min	<ul style="list-style-type: none"> Mr. Kwibae Kim, Chair of MOWCAP Mr. Andrew Henderson, Secretary General, MOWCAP
Discussion of the Bureau Reports and adoption of decisions and action points as required	10.00-10.30	30 min	<ul style="list-style-type: none"> All Bureau Members
Morning Tea	10.30-11.00	30 min	

<p>Session 3: Overview of the MoW Programme</p> <ul style="list-style-type: none"> • Update on the MoW global review • Implications of the review for MOWCAP (e.g. register, general guidelines etc.). 	<p>11.00 11.40</p>	<p>40 min</p>	<ul style="list-style-type: none"> • Ms. Misako Ito, Programme Specialist, UNESCO Bangkok • Mr. Andrew Henderson, Secretary General, MOWCAP
<p>Discussion and adoption of decisions and action points as required</p>	<p>11.40 12.00</p>	<p>20 min</p>	<ul style="list-style-type: none"> • All Bureau Members
<p>Lunch</p>	<p>12.00 13.30</p>	<p>90 min</p>	
<p>Session 4: MOWCAP-ACC cooperation</p> <ul style="list-style-type: none"> • Activity report for 2018 • Proposed project activities 2019 • Roles and responsibilities 	<p>13.30 14.30</p>	<p>60 Min</p>	<ul style="list-style-type: none"> • Report from the MOWCAP-ACC working group <p>Note: Copies of the proposed MOWCAP Centre activities and proposals to be circulated to MOWCAP members in advance of the Bureau meeting</p>
<p>Discussion and adoption of decisions and action points as required</p>	<p>14.30 15.00</p>	<p>30 min</p>	<ul style="list-style-type: none"> • All Bureau Members
<p>Afternoon Tea</p>	<p>15.00 15.20</p>	<p>30 min</p>	
<p>Session 5: Supporting MOW Committees</p> <p>Bureau members to report for countries they have knowledge of</p> <p>Capacity building – workshops, sharing platforms</p> <p>Follow up on the UNESCO Recommendation consultations</p>	<p>15.20 16.00</p>	<p>40 min</p>	<ul style="list-style-type: none"> • All Bureau Members

Discussion and adoption of decisions and action points as required	16.00 16.30	30 min	• All Bureau Members
--	----------------	--------	----------------------

Day Two:

Description	Time	Duration	
Session 7: Project updates, proposals, fundraising <ul style="list-style-type: none"> • Myanmar Bagan Project • GLOBAL POLICY FRAMEWORK FOR SUSTAINABLE PRESERVATION OF DOCUMENTARY HERITAGE THROUGH DISASTER RISK REDUCTION AND MANAGEMENT Other projects?	09.00 09.40	40 min	• Bureau Members wishing to share information on a current/future project/initiative
Discussion and adoption of decisions and action points as required	09.40 10.00	20 min	• All Bureau Members
Morning Tea	10.00 10.30	30 min	
Session 8: Register Nominations MOWCAP RSC Chair and members MOWCAP register – timeline for reopening the register, call for nominations (role of Secretariat, MOWCAP Centre and RSC) Recommendations on the RSC including resources needed	10.30 11.10	40 min	• Mr. Andrew Henderson, Secretary General, MOWCAP

Session 9: MOWCAP communications <ul style="list-style-type: none"> • Website (content) • Facebook • Newsletters • Exhibition • MOWCAP YouTube channel • MOWCAP publication 2018 	11.10 11.40	40 min	• Ms. Dianne Macaskill,
Discussion and adoption of decisions and action points as required	11.40 12.00		• All Bureau Members
Lunch	12.00	13.30	
Session 10: 9th General Meeting of MOWCAP 2020 <ul style="list-style-type: none"> • Location and date 	13.30 14.30	60 mins	<ul style="list-style-type: none"> • Mr. Andrew Henderson, Secretary General, MOWCAP • All Bureau Members
Discussion and adoption of decisions and action points as required	14.30 14.50	20 mins	• All Bureau Members
Afternoon Tea	14.50 15.20	30 mins	
Session 11: Any other business	15.20 16.00		• All Bureau Members
Closing Ceremony:	16.00 16.30		