

## Template for Annual Report

1. Name of the National Committee of MOW (hereafter referred as Committee);

### **TUVALU MEMORY OF THE WORLD COMMITTEE**

2. Name list of the Committee, Contact person of the Administration Office of the Committee;

Noa Petueli  
Chief Librarian/Archivist  
Tuvalu National Library and Archives

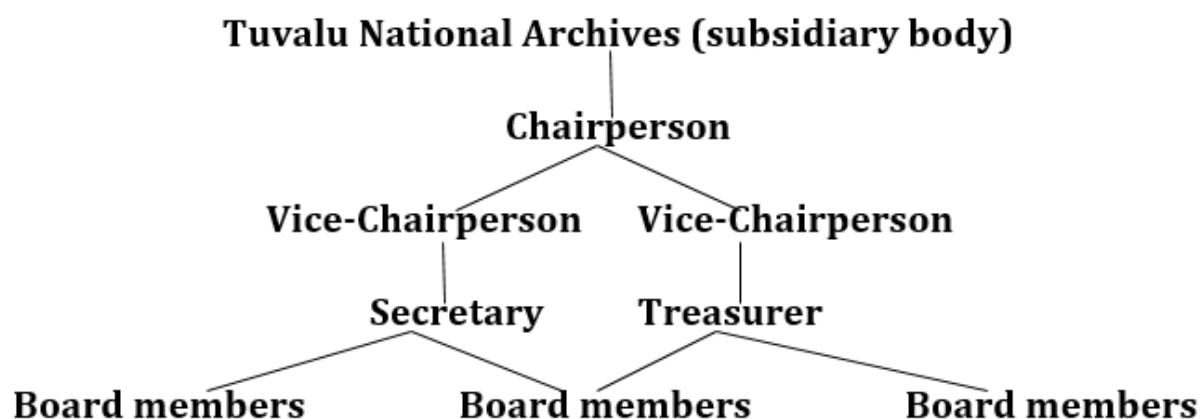
This information will change on the 23<sup>rd</sup> May 2018 as the TMOWC will be officially elected on that date.

3. Contact Information (E-mail address, Postal address, Telephone no, Fax no and website, etc)

opetaia.noa@gmail.com  
npetueli@gmail.com

This information will change on the 23<sup>rd</sup> May 2018 as the TMOWC will be officially elected on that date.

4. Structure of the Committee and any subsidiary bodies



## 5. Statutes and the Terms of Reference of the Committee

### TERMS OF REFERENCE

The Tuvalu MOWC will have the responsibility for the overall management, monitoring and development of the Tuvalu Memory of the World Programme in Tuvalu and will:

1. Receive and assess nominations of documentary heritage for entry in the National Tuvalu Memory of the World Register.
2. Assess documentary heritage nominations for transfer to the Asia and International, Memory of the World Registers.
3. Work in cooperation with relevant Government and concerned Civil Society organizations to establish and maintain the Tuvalu Memory of the World Register.
4. Facilitate the transfer of national nominations to the Regional and International Advisory Committees of the Memory of the World Programme for entry in Regional and International Registers.
5. Promote National awareness of the Tuvalu Memory of the World Programme.
6. Encourage government and private sector sponsorship of Tuvalu Memory of the World projects and activities at national and regional levels.
7. Monitor and assess national Memory of the World activities in Tuvalu.
8. Work on Tuvalu MOWC programmes in collaboration with the Memory of the World Committee for Asia and Pacific (MOWCAP)
9. Assess, clarify, substantiate and supervise all recommendations to remove Tuvalu MOW entries from National, Regional and International, Memory of the World Registers.
10. Maintain regular contact with respond to request from the International Advisory Committee of the Memory of the World Programme.

## 6. Fundamental resources for year 2016-17

These will all be up for discussion in the formalization of the establishment of the Tuvalu Memory of the World Committee that will take place on the 23<sup>rd</sup> May 2018

## 7. Activities and achievement for years 2016-2017

These will all be up for discussion in the formalization of the establishment of the Tuvalu Memory of the World Committee that will take place on the 23<sup>rd</sup> May 2018

8. Any National Register of MOW? (if yes, please provide the list of the National Register, website link, etc)

It will be set up when the committee formalize on the 23<sup>rd</sup> May 2018

9. Working plan for year 2018-2019

The work plan will be prepared on the 23<sup>rd</sup> May 2018 as part of the agenda

10. Challenges and issues (please highlight any challenges the programme faces, include any priority projects you have identified)

Need more training in how to identify what record or cultural heritage that is supposed to be inscribed into the MOW registers.

11. Any news or suggestions for the next issue of MOWCAP newsletter?

None at the moment

12. What actions have been taken to implement the [UNESCO Recommendation on Documentary Heritage](#)?

The Tuvalu National Library and Archives have been collaborating with the UNESCO Apia Office in trying to establish the Tuvalu Memory of The World Committee that will be take place this year on the 23<sup>rd</sup> May 2018.