

**MOWCAP Bureau Meeting
Online (Teams)
4 July 2023
09:00-11:00 Bangkok time**

Attendees

- **Chairperson: Mr Kwibae Kim**
- **Secretary-General: Ms Linh Anh Moreau**
- **Vice-Chair: Ms Dianne Macaskill**
- **Vice-Chair: Prof. Dr Mitsuru Haga**
- **Register Sub-Committee Chair: Dr Helen Jarvis (joined mid-way)**
- **MOWCAP Secretariat: Mr Bo Seung Kang**
- **Ex-officio member: Mr Jo Hironaka**
- **Absent: Vice-Chair Vu Thi Minh Huong**

Introduction

Chairperson Mr Kwibae Kim thanked the attendees for joining the meeting online and for their dedication during the first half of the year. He added his pleasure in seeing that 20 new items on the Memory of the World International Register are from Asia and the Pacific. He also thank the meeting's attendees for their participation and contribution in the Cambodia and Mongolia workshops which took place during this period, and added that he and Dr Helen Jarvis, Register Sub-Committee Chair, were able to join the International Advisory Committee (IAC) meeting in March 2023 to represent the region at the international level.

Report on 9th MOWCAP General Meeting

The Chairperson then invited the Secretary-General to share a brief report on the previously held 9th MOWCAP General Meeting (GM).

The Secretary-General gave the report on the 9th MOWCAP General Meeting ([Annex 1](#)), adding that the in-person participation was encouraging and successful given that there had been a rise in COVID-19 cases.

The Bureau Members then discussed whether there were any learnings to be taken from the last GM, with Vice-Chair Ms Dianne Macaskill raising the subject of the timeline for the distribution of the meeting's working papers and Vice-Chair Prof. Dr Mitsuru Haga enquiring about and suggesting future guidelines for the meeting's hybrid delivery, especially in regards to voting matters.

Report on MOWCAP activities in Cambodia and Mongolia

The Secretary-General reported on the workshops in Cambodia and Mongolia ([Annex 2](#)), adding that there had been a more recent workshop in Cambodia as a follow-up to this workshop. She

also added that the Mongolia participants celebrated their inscription to the MoW International Register during the workshop together.

The Bureau Members then discussed successful processes and challenges faced during these workshops. Vice-Chair Dianne Macaskill shared that the hybrid format can be make it challenging to know whether participants understood that the international criteria for inscription needed to be followed by national committees. She added that, while hybrid modes can be good, we need to take lessons on how to better manage them.

The Secretary-General shared that hybrid delivery has its pros and cons, enabling important resource persons to participate if they have other commitments or cannot travel. However, it can be challenging, therefore it would be ideal for at least 2-3 persons to participate in-person, especially for workshop/hands-on activities. She also raised the issue of national MoW activities occurring at very short notice, which makes it difficult to carry out the administrative and logistical preparations to participate, resulting in a missed opportunity for international/external expertise.

Chairperson Kwibae Kim confirmed that it is important to have MOWCAP experts on-site, and that he will try to mobilise funds for these endeavours.

Submissions of Expressions of Interest to host the 10th MOWCAP General Meeting

The Secretary-General shared that MOWCAP had received informal and formal expressions of interest from India, Mongolia, Vietnam and Uzbekistan.

The Bureau Members then gave their comments on the strongest submission for consideration according to the timeline and budget documents submitted. A question was raised as to whether the budget proposal was self-funded or whether external funds were expected, to which the Secretary-General responded she will seek further clarification.

Upcoming activities

The following upcoming activities were shared:

- July 2023: Regional joint nomination workshop in Jakarta, Indonesia, organised by the National Committee for the Memory of the World of Indonesia,
- November 2023: launch of the International Centre for Documentary Heritage (ICDH), the first UNESCO Category II centre working on documentary heritage, which will be based in Cheong-ju, Republic of Korea,
- September 2023: MoW capacity-building workshop in Uzbekistan.

MOWCAP documents

The Secretary-General reported that the guidelines were revised following feedback collected during the last GM. Specifically, stakeholders requested for more time to submit nominations,

which was duly reflected in the revised guidelines. She added that some elements were included in the guidelines to reflect current UN-wide priorities, such as Indigenous, marginalised or minority communities. She shared that since the revised guidelines had been shared along with the Call for Nominations, no comments had been received thus far.

Review of Special Advisor system

The Chairperson started by stating that with some members absent, this would just be a preliminary exchange of ideas, and that this can be discussed and finalised at the next Bureau Meeting in October-November 2023. He then shared a review and his proposed thoughts on the Special Advisor (SA) system, adding that MOWCAP also no longer has a Goodwill Ambassador, which needs to be taken into consideration.

Vice-Chair Ms Dianne Macaskill agreed that the SA system should benefit the programme and its stakeholders through the SA's contribution of specialised knowledge, as Ray Edmondson has done on various occasions, and that this formal identification should come with a definition of what is expected from the SA in light of their area of expertise.

Vice-Chair Prof. Dr Mitsuru Haga then enquired about the effectiveness of the current SA system and asked for recommendations on possible mechanisms for its future implementation.

Chairperson Kwibae Kim shared that he himself started as a SA, more specifically in funds mobilisation, therefore, there could be roles assigned.

The Secretary-General shared as a side-note that in the Call for Expressions of Interest to host the GM, supporting the in-person participation of SAs was not included.

RSC Chair Dr Helen Jarvis shared that the role of an Advisor should be to advise on a proactive basis in terms of contribution, and that she herself has enjoyed being invited to MOWCAP activities in her capacity as such.

Chairperson Kwibae Kim suggested to exchange further on this matter via email to be discussed at the next Bureau Meeting.

Expressions of interest for volunteering/internship

The Secretary-General shared expressions for volunteering/internships received, including from an experienced researcher/scholar and another who is an undergraduate student.

Vice-Chair Dianne Macaskill shared that Dr Nicola Cousen's contribution increased the engagement on the MOWCAP Facebook page and that similar work could be considered.

The Secretary-General replied that interns could also manage social media to increase engagement with a younger audience and extend across university networks.

All Bureau Members agreed that the researcher/scholar is highly qualified, with RSC Chair Dr Helen Jarvis adding that the opportunity to manage social media should be considered in addition to conducting their own research and exploring other ways to promote MOWCAP. Vice-Chair MS Dianne Macaskill added the possibility of developing a virtual exhibition on a specific theme given the candidate's experience in digitisation projects.

Vice-Chair Prof. Dr Mitusuru Haga, RSC Chair Dr Helen Jarvis and Vice-Chair Dianne Macaskill expressed their concern that this endeavour would not be resource-free and to be mindful of the added responsibility of monitoring volunteers and interns on the Secretary-General's workload.

Other items

Chairperson Kwibae Kim invited other items for discussion.

Vice-Chair Dianne Macaskill enquired about updates on the side of the MOWCAP Secretariat, aside from the international conference organised by ICDH, such as the Small Grants programme and the management of the MOWCAP Secretariat's office.

Mr Bo Seung Kang of MOWCAP Secretariat replied that there is an office space where they are considering indicating with a special plaque. He added that one issue that needed to be addressed was the Virtual Exhibition (MOWCAParchives.org), which was developed in 2016 and had not been updated since 2017, so it was missing two cycles. The agency that produced it suggested that a new website be reconstructed, which raised questions on the usage of non-MOWCAP images. Mr Bo Seung Kang of MOWCAP Secretariat suggested creating a 'Wikipedia' of MOWCAP registered items.

Regarding the Small Grants, the Asia Culture Center are still managing the programme and the MOWCAP Secretariat will seek further clarification on the modalities of the ACC collaboration with MOWCAP on this programme.

RSC Chair Dr Helen Jarvis suggested the need for MOWCAP to formalise its relationship with both ACC and the Korean Studies Institute (KSI). Additionally, she suggested that further actions be made as proposals for consideration among Bureau Members prior to any action being taken.

Chairperson Kwibae Kim replied that he will check with the ACC to enquire about the status and future of the Small Grants Programme.

Vice-Chair Dianne Macaskill enquired whether the ACC could make the grants open to Pacific stakeholders, as the Pacific countries are part of MOWCAP, adding that PARBICA would be a great network to get the Pacific more involved.

Chairperson Kwibae Kim thanked the Vice-Chair for her comments and will keep this in mind when approaching the ACC.

Chairperson Kwibae Kim then invited UNESCO Regional Advisor for Communication and Information Mr Jo Hironaka to share any comments.

UNESCO Regional Advisor for Communication and Information Mr Jo Hironaka shared his gratitude for the collaborative spirit of MOWCAP's work and the team effort mobilised in working together, especially for the national workshops which probably directly impacted on receiving an expression of interest to host the next GM. He also shared his appreciation for the Secretary-General's work and all of MOWCAP for their support in how they rally together to carry out the work collaboratively.

Chairperson Kwibae Kim thanked the UNESCO Regional Advisor for Communication and Information Mr Jo Hironaka for his comments and returned his enthusiasm for working together.

Chairperson Kwibae Kim then specified that the next step would be to draft an official reply to the country with the strongest proposal to host the next GM following this meeting.

Chairperson Kwibae Kim then closed the meeting.