Tenth General Meeting
UNESCO Memory of the World
Regional Committee for the Asia-Pacific (MOWCAP)

6-10 May 2024
Hosted by the Ministry of Culture, Mongolia and
Mongolian National Commission for UNESCO
Ulaanbaatar, Mongolia

Meeting venue: Best Western Premier Tuushin Hotel
Duration: 6-10 May 2024 (5 days and 4 nights)
*Dates and times are scheduled in Ulaanbaatar, Mongolia UTC+08:00*

Agenda Day 1 (Monday 6 May 2024)

<table>
<thead>
<tr>
<th>No</th>
<th>Time</th>
<th>Activities and events</th>
<th>Host</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>05:00 – 00:00</td>
<td>Welcoming guests and accommodation in hotels</td>
<td>Government Implementing Agency Department of Culture and Arts</td>
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<tr>
<td>2</td>
<td>15:00 – 18:00</td>
<td>MOWCAP Bureau/RSC Meeting <em>(in camera / closed meeting)</em></td>
<td>Mongolian National Commission for UNESCO</td>
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<tr>
<td>3</td>
<td>18:00 – 20:30</td>
<td>Dinner for international guests (casual, buffet or voucher)</td>
<td>Ministry of Culture</td>
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</table>

Venue: Hotel

Agenda Day 2 (Tuesday 7 May 2024)

Opening Ceremony for the Tenth MOWCAP General Meeting

<table>
<thead>
<tr>
<th>No</th>
<th>Time</th>
<th>Activities and events</th>
<th>Host / Speaker</th>
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<tbody>
<tr>
<td></td>
<td>07:30 – 8:50</td>
<td>Registration</td>
<td>Chinggis Khaan Heritage and Cultural Institute</td>
</tr>
</tbody>
</table>
### SESSION 1: Introduction to the meeting and business arrangements
Session Chair: Mr Kwibae Kim, Chair, MOWCAP

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Reported by</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1</td>
<td>09:40 – 09:55</td>
<td>Ms Linh Anh Moreau, Secretary-General, MOWCAP</td>
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<tr>
<td></td>
<td>Introduction to the meeting and business arrangements of MOWCAP</td>
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<td></td>
<td>Adoption of the agenda</td>
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<td></td>
<td>Appointment of rapporteur, roll call, establishment of voting status</td>
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<td></td>
<td>Review and adoption of minutes from the Ninth MOWCAP General Meeting</td>
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<td></td>
<td>(2022)</td>
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### SESSION 2: Overview of Memory of the World Programme in the Asia-Pacific
Session Chair: Ms Linh Anh Moreau, Secretary-General, MOWCAP

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<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Reported by</th>
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<tbody>
<tr>
<td>2.1</td>
<td>10:00 – 10:30</td>
<td>Mr Jo Hironaka, Regional Advisor and Chief of Unit, Communication and Information, UNESCO Bangkok</td>
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<tr>
<td></td>
<td>Venue: TBC</td>
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<td></td>
<td>MOWCAP activity report</td>
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<tr>
<td></td>
<td>o Summary of key actions, projects and programmes undertaken by MOWCAP</td>
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<td></td>
<td>o Introduction to the Revised Code of Ethics</td>
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<td>2.2</td>
<td>10:30 – 10:45</td>
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<tr>
<td></td>
<td>UNESCO MoW Asia-Pacific report</td>
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<td></td>
<td>o Summary of key actions, projects and programmes across UNESCO Offices in Asia and the Pacific</td>
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<td>2.3</td>
<td>10:45 – 11:00</td>
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<tr>
<td></td>
<td>UNESCO Headquarters</td>
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<td></td>
<td>o Summary of key actions, projects and programmes conducted globally</td>
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<td>Time</td>
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<tr>
<td>11:00 – 11:15</td>
<td>Tea break</td>
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<tr>
<td>11:30 – 12:00</td>
<td>MoW in Asia and the Pacific: Discussion session Adoption of the MOWCAP Revised Guidelines and the Code of Ethics Facilitated by Session Chair</td>
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<tr>
<td>12:00 – 13:00</td>
<td>Lunch</td>
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</table>
|              | **SESSION 3: Reports from National MoW Committees & UNESCO National Commissions**  
|              | Session Co-Chairs: Dr Vu Thi Minh Huong and Prof. Dr Mitsuru Haga, Vice-Chairs, MOWCAP |
| 13:00 – 14:00 | Reports from Memory of the World National Committees and National Commissions for UNESCO (5 minutes per member country)  
|              | 1. TBC  
|              | 2. TBC  
|              | 3. TBC  
|              | 4. TBC  
|              | 5. TBC  
|              | 6. TBC  
|              | 7. TBC  
|              | 8. TBC  
|              | 9. TBC  
|              | 10. TBC 
|              | 11. TBC 
|              | 12. TBC |
| 14:00 – 14:15 | Tea break                                     |
| 14:15 – 15:15 | Reports from Memory of the World National Committees and National Commissions for UNESCO (5 minutes per member country), continued  
|              | 13. TBC 
|              | 14. TBC 
|              | 15. TBC 
|              | 16. TBC 
|              | 17. TBC 
|              | 18. TBC 
|              | 19. TBC 
|              | 20. TBC 
|              | 21. TBC 
|              | 22. TBC 
|              | 23. TBC 
|              | 24. TBC |
| 15:15 – 15:30 | Summary of country report proceedings Session Co-Chairs |
| 16:00 – 17:30 | Site visit to Chinggis Khaan National Museum |
| 18:00 – 20:00 | Welcome dinner hosted by the Ministry of Culture of Mongolia |
# Agenda Day 3 (Wednesday 8 May 2024)

**SESSION 4: Nomination Presentations, Register Subcommittee Report and Vote on MoW Asia-Pacific Regional Register**  
*Session chair: Ms Dianne Macaskill, Vice-Chair, MOWCAP*

<table>
<thead>
<tr>
<th>No</th>
<th>Time</th>
<th>Activities and events</th>
<th>Host / Speaker</th>
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</thead>
<tbody>
<tr>
<td>4.1</td>
<td>09:00 – 10:00</td>
<td>Nomination presentations (5 minutes per nomination)</td>
<td>20 (twenty) nominators/MOWCAP delegates are invited to present on their nominations</td>
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<tr>
<td></td>
<td>10:00 – 10:15</td>
<td>Tea break</td>
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<tr>
<td>4.2</td>
<td>10:15 – 11:15</td>
<td>Nomination presentations (5 minutes per nomination)</td>
<td>20 (twenty) nominators/MOWCAP delegates are invited to present on their nominations</td>
</tr>
<tr>
<td>4.3</td>
<td>11:15 – 11:30</td>
<td>Presentation of the RSC report</td>
<td>Helen Jarvis, Chair, MOWCAP Register Sub-Committee</td>
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<td>4.4</td>
<td>11:30-12:00</td>
<td>Discussion</td>
<td>Session chair</td>
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<td></td>
<td>12:00 – 13:00</td>
<td>Lunch</td>
<td>Government Implementing Agency Department of Culture and Arts</td>
</tr>
<tr>
<td>4.5</td>
<td>13:00 – 13:15</td>
<td>● Vote on nominations to the MOWCAP Regional Register</td>
<td>MOWCAP delegates</td>
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<tr>
<td>4.6</td>
<td>13:15 – 14:00</td>
<td>● Presentation of new MOWCAP Bureau candidates</td>
<td>MOWCAP delegates</td>
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<td>● Vote on new MOWCAP Bureau</td>
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<td>4.7</td>
<td>14:00 – 15:00</td>
<td>● Other business</td>
<td>Presenter: Mr Kwibae Kim, Chair, MOWCAP</td>
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<td>○ Next MOWCAP General meeting</td>
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<td>○ Other matters for information/discussion</td>
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<td></td>
<td>15:00 – 15:15</td>
<td>Tea break</td>
<td>Government Implementing Agency Department of Culture and Arts</td>
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<tr>
<td>4.8</td>
<td>15:15 – 16:00</td>
<td>● Presentation of the MOWCAP register certificates and closing</td>
<td>Closing Remarks:</td>
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<tr>
<td></td>
<td></td>
<td>● Closing Ceremony</td>
<td>● Mr Kwibae Kim, Chair, MOWCAP</td>
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<td>● Photo session</td>
<td>● Ms Nomin Ch, Minister of Culture</td>
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<td>● Mr P. Battor, Deputy Minister of Culture and Chairman of the Mongolian National Committee of the UNESCO Memory of the World Program</td>
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<td></td>
<td>17:00-18:30</td>
<td>Dinner for international guests</td>
<td>Ministry of Culture</td>
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<td></td>
<td>18:30 – 20:00</td>
<td>Philharmonic of Mongolia Jazz concert by the Morin Khuur Ensemble and the Philharmonic</td>
<td>Government Implementing Agency Department of Culture and Arts</td>
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### Agenda Day 4 (Thursday 9 May 2024)

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<thead>
<tr>
<th>No</th>
<th>Time</th>
<th>Activities</th>
<th>Venue/Host</th>
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<tbody>
<tr>
<td>0.</td>
<td>05:00 – 00:00</td>
<td>Departure of guests leaving early</td>
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</tr>
<tr>
<td>1.</td>
<td>09:00 – 10:00</td>
<td><strong>Site visit to National Library of Mongolia</strong></td>
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<td>2.</td>
<td>10:00 – 13:00</td>
<td><strong>Site visit to Chinggis Khaan Statue Complex</strong></td>
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<tr>
<td>3.</td>
<td>13:30 – 14:30</td>
<td>Lunch (TBC)</td>
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<td>4.</td>
<td>14:30 – 17:30</td>
<td><strong>Free time</strong>&lt;br&gt;Option to drop off at State Department Store</td>
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<td>5.</td>
<td>18:00 – 20:00</td>
<td><strong>Farewell dinner hosted by (TBC)</strong></td>
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### Agenda Day 5 (Friday 10 May 2024)

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<thead>
<tr>
<th>No</th>
<th>Time</th>
<th>Activities and events</th>
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<tbody>
<tr>
<td>0.</td>
<td></td>
<td><strong>Departure from Mongolia</strong></td>
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</tbody>
</table>