MOWCAP Meeting Minutes

14 January 2025 / 09:00 (Bangkok-Hanoi-Jakarta) / 11:00 (Seoul) / Online

Attendees

- Dr KIM Kwibae (Chair)
- Dr VU Thi Minh Huong (Vice-Chair)
- Prof. Dr HAGA Mitsuru (Vice-Chair)
- Mr Imam Gunarto (Vice-Chair)
- Mr HIRONAKA Jo (*Ex-officio* Member)
- Dr Helen Jarvis (RSC Chair)
- Ms Linh Anh Moreau (Secretary-General)
- Mr KANG Bo Seung (Assistant Secretary-General)

Agenda

1. Adopt Minutes of 20th MOWCAP Bureau Meeting
2. Recent MOWCAP activities
3. MOWCAP Regional Register 2026 cycle of nominations (to be launched March 2025):
    a. Timeline
    b. Nomination form
    c. NatCom support letter requirement
4. RSC Membership: current status of members
5. Dissemination of Calls for Expressions of Interest to host the 11th MOWCAP General Meeting
6. Distribution of Special Advisor and Honorary Fellow titles, following the proposal's adoption at the last GM
7. MOWCAP Regional Committee logo
8. MOWCAP communication platforms
9. MOWCAP exhibition website

This MOWCAP Bureau Meeting focused on reviewing recent activities, planning for the upcoming 2026 nomination cycle, and addressing organizational matters.

- **Recent activities:** The meeting highlighted the success of the Bangladesh women's expedition celebrating the "Sultana's Dream" inscription, participation in various conferences and forums, and the launch of the ICDH Journal.
- **2026 nomination cycle:** The Bureau approved the timeline for the 2026 regional register nominations (opening on March 15, 2025, and closing on September 15, 2025). The requirements for a National Committee support letter as well as one from the owner/custodian were changed from mandatory to highly recommended to avoid excluding certain nominations. The nomination form will be updated to acknowledge

traditional practitioners/custodians and encourage efficient use of visual documentation.
- **Communication and outreach:** The Bureau acknowledged the need to improve MOWCAP's online presence and social media engagement but recognized limitations in human resources.
- **Other decisions:** The meeting approved the distribution of Special Advisor and Honorary Fellow titles, and discussed the MOWCAP exhibition website.

Action items:

- **Secretary-General:** Issue Call for Expressions of Interest to host the 11th MOWCAP General Meeting.
- **RSC Chair:** Draft Terms of Reference for RSC membership and amend MOWCAP Guidelines and Nomination Form in accordance with decisions made at the meeting.
- **Secretary-General:** Develop a new template for country reports and presentation guidelines for the next MOWCAP General Meeting.

The next MOWCAP Bureau Meeting is tentatively scheduled for April 2025.