



9th MOWCAP General Meeting
24-26 November 2022 | Andong, Republic of Korea

This report covers the activities of Secretary-General for MOWCAP in relation to financial and administrative responsibilities, since the 8th General Meeting of MOWCAP, held on 29 May-1 June 2018.

Responsibilities of the Secretary-General:

According to Rule 8(2) of “The Bureau: Rules of Procedure” “the Secretary General shall act as the executive head of the Secretariat responsible to the Chairperson.” Rule 8 (4) also provides that the “Secretary General shall present an administrative and financial report to each ordinary session of MOWCAP.

Role of Secretary-General:

Following five years of dedicated service to MOWCAP, Secretary-General Andrew Henderson stepped down from his role in September 2022. In addition to his effective and efficient steering of MOWCAP as an organization, he made a significant impact on the region by being a key leader in developing and managing the ACC-MOWCAP Grants programme, which has delivered results among memory institutions across the region. MOWCAP is grateful for his service over the years, and appreciates all he has done to raise the programme’s impact and visibility in the region through his positive nature and dedication to the programme. Following his resignation, Linh Anh Moreau was requested to step in as Acting Secretary-General.

In Memory of Dr M.R. Rujaya Abhakorn:

MOWCAP was deeply saddened to hear of the passing of the committee’s beloved friend, colleague and mentor Dr M.R. Rujaya Abhakorn. Dr Rujaya, MOWCAP’s “Goodwill Patron” made a significant contribution to the development of the Memory of the World Programme in the Asia-Pacific region and beyond, travelling to all the ASEAN countries to promote the Memory of the World Programme and encourage the establishment of National Memory of the World Committees. He was the chair of the Register Sub-committee from its inception until the latest MOWCAP General Meeting in 2018. In this role he demonstrated a focussed dedication to researching nominations and identifying those that met the criteria for inscription on the MOWCAP register.

Budget and Finance:

a) Arrangements:

The Memory of the World [MoW] is a programme under the Communications and Information Division of UNESCO, and the MOWCAP is a UNESCO accredited Regional Committee under the MOW programme. Within this governance structure, the following arrangements exist for the management of financial resources relating to MOWCAP:

- MOWCAP does not formally receive funding.
- MOWCAP does not have a bank account.
- Costs of meetings are borne by hosts, sponsors and UNESCO.
- Funds for MOWCAP from UNESCO are placed in the budget line of the UNESCO Bangkok Office for MOWCAP's use.
- Funds for MOWCAP from the partnership with the Asia Culture Centre and the Korean Studies Institute are placed in the budget line of the Asia Culture Institute and Korean Studies Institute for MOWCAP's use.
For the period 2018 – 2022, the Secretary-General has not handled any funds on behalf of the Bureau or MOWCAP generally. All finances have been managed through the generous support of the ACC, KSI, UNESCO Bangkok, and meeting hosts.

b) MOWCAP-Asia Culture Centre (ACC) and Korean Studies Institute (KSI) Cooperation:

An important development for MOWCAP over the 2018-2022 period was the continuation of the MOWCAP-ACC cooperation partnership, followed by the transfer of the MOWCAP hosting institution to the Korean Studies Institute (KSI).

MOWCAP wishes to thank the ACC for its support as the host of MOWCAP over the years, and for supporting the ACC-MOWCAP Grants programme which has delivered results to memory institutions across the region.

The aim of the cooperation is to establish a MOWCAP Office to:

- Host the MOWCAP Secretariat (and staff) and facilitate the work of the Bureau.
- Serve as an information and documentation centre for the MoW programme in Asia and the Pacific accessible to a large public and promote the visibility of the programme in the region.
- Archive selected documents related to the programme in Asia and the Pacific,
In addition, funds were generously allocated to support the activities of MOWCAP by ACC, including the Small Grants programme and the publication of the children's book *Let's Explore the Memory of the World*, and by KSI, including the organization of the 9th

MOWCAP General Meeting; and more.

Below is a summary of key steps in the development of the cooperation with KSI:

- April 2022: Beginning of cooperation discussions between MOWCAP Chair and KSI
- May 2022: Signing of MoU
- July 2022: Office moved to KSI in Andong, Republic of Korea

c) MOWCAP Meetings and Activities:

- The 8th MOWCAP General Meeting was held on 29 May-1 June 2018 in Gwangju, Republic of Korea, hosted by the Asia Culture Center. This meeting gathered representatives of 27 countries in Asia and the Pacific. The MOWCAP Bureau would like to thank the hosts of the meeting for their arrangements.
- The 7th General Meeting of MOWCAP was held on the 18-20 May 2016 in Hue, Vietnam, hosted by the Monuments Conservation Centre with the permission of the Thua Thien Hue Provincial People's Committee and in coordination with the Vietnam National Commission for UNESCO. The meeting was attended by 67 international delegates, including representatives of 16 countries in Asia and the Pacific.
- The 20th MOWCAP Bureau Meeting was held online on 22 December 2021, during which members discussed the revision of MOWCAP working documents.
- The 19th MOWCAP Bureau Meeting was held online on 25 November 2020.
- The MOWCAP Bureau Meeting Extraordinary Session held on 5 November 2019 in Gwangju, Republic of Korea.
- The Secretary-General participated in most of the MOWCAP Register Sub-Committee (RSC) meetings held during the 2022 round of nominations, and acted in support of the RSC in communication with nominators and external parties (details in the separate Report of the RSC Chair).
- MOWCAP collaborated with UNESCO Bangkok on five (5) activities:
 - March 2020: Women in History – Telling HERstory through the Memory of the World, a survey and online exhibition project to identify, preserve and promote access to documentary heritage collections in the Asia-Pacific region that have gender-related stories or portray significant achievements of women in histories, with a special attention to records and documentary heritage that tell 'her-story'.
 - September 2020: Series of webinars on Universal Access to Documentary Heritage in Asia and the Pacific. The webinars are designed for memory institutions, such as galleries, libraries, archives and museums (GLAMs), interested in digitizing and opening their collections under an open license to promote universal access to documentary heritage, in collaboration with Creative Commons and OpenGLAM

- October 2021: Launch of the children’s book *Let’s Explore the Memory of the World*, during which professionals and practitioners discussed the potential of the book as an educational resource to raise intercultural understanding.
- April 2022: Nomination Workshop Sharing Practical Tips and Expert Advice among custodians aiming to submit nominations to the 2022 round of the MOWCA Regional Register.
- July 2022: MOWCAP-ARCMOW Inter-regional Meeting on Sharing Good Practices in Documentary Heritage, during which stakeholders from countries in Africa and Asia/Pacific discussed possible areas for collaboration and exchanged experiences and resources to support the development of ARCMOW and its activities as a regional programme for Africa.

d) MOWCAP Membership:

Country Reports:

Article 4.3 of the MOWCAP Statutes states “An obligation of membership is the submission of an annual report in terms established by the Bureau. The right to vote at MOWCAP meetings is conditional on the timely submission of these reports and on the existence of a Memory of the World Committee which may be a sub-committee of a UNESCO National Commission . These Committees must operate consistently with the relevant provisions of the MOW General Guidelines. At the time of writing, MOW National Committees and UNESCO National Commissions from the following countries had submitted reports of their activities since the

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Country 2018-2022 MOWCAP Report Submitted (Y/N)
Afghanistan No
Australia Yes
Bangladesh No
Bhutan No
Cambodia Yes
China Yes
India Yes
Indonesia Yes
Iran Yes
Japan Yes
Kazakhstan No
Kyrgyzstan Yes
Lao PDR No
Malaysia Yes
Mongolia Yes
Myanmar N/A
New Zealand Yes

Pakistan No
Philippines No
Republic of Korea Yes
Samoa No
Solomon Islands Yes
Sri Lanka Yes
Thailand Yes
Timor-Leste Yes
Tuvalu Yes
Uzbekistan Yes
Vietnam Yes
China, SAR Macau Yes

Membership Mailing List:

To facilitate communication with members of the MOWCAP community, including MOW National Committees and UNESCO National Commissions, the Bureau maintains a membership list. To keep the membership list up-to-date, National Committees and Commissions are requested to inform the MOWCAP Secretariat of any key personnel changes as and when such changes take place.

Acknowledgments:

I would like to thank all the MOWCAP Bureau members, Register Sub-Committee Members and Special Advisors for their support and cooperation over the last year, which has made the Secretary-General position an enjoyable one. I would like to sincerely thank Chong Jong-Sup, President of KSI, Mr Bo Seung Kang (KSI) and all those involved at KSI for their hard work and dedication that has made the General Meeting 2022 possible.

Thank you!

Linh Anh Moreau, Acting MOWCAP Secretary-General