UNESCO ‘MEMORY OF THE WORLD’ REGIONAL COMMITTEE FOR
ASIA AND THE PACIFIC (MOWCAP)
SEVENTH MEETING
18 -20 May, 2016
Hue, Vietnam

The following is a provisional agenda for the meeting. It is subject to change, and
items are not necessarily in the final order.

PROVISIONAL AGENDA

May 17th (Tue) Bureau meeting

May 18th (Wed)

9.00 1 Opening ceremony

10.00 2 Introductions and appointment of rapporteur, roll call, establishment of
voting status

10.05 3 Adoption of agenda

10.10 4 Business arrangements and expectations of the meeting

10.20 5 Review and of minutes of the Sixth MOWCAP General
Meeting (2014) and adoption of the minutes
Agenda paper: http://mowcaporg.youdomain.hk/wp-content/uploads/6th-General-
Conference-Minutes.pdf

10.30 6 Bureau reports 2012-2014

- Chairman’s report
- Secretary General’s report
- Goodwill Patron’s report

11.15 7 Reports from National MoW Committees and UNESCO National
Commissions (5 minutes per member country)

2.00 8 Country presentations of Register nominations (5 minutes per
nomination)

3.45 9 Overview of international MoW program
• General update
• Report on the IAC meeting 2015
• MOW Recommendation

*Agenda paper: Draft Recommendation Concerning the Preservation of and Access to Documentary Heritage including in Digital Form*

5.15  10  Summation of the day, and action arising

5.30  11  Adjournment

May 19th (Thu)

9:00  12  Discussion on Revision of MOW General Guidelines
*Agenda paper: ‘A Review of the Memory of the World (MoW) Guidelines and Companion Documents’*

10.45  Coffee break

11.00  13  Asia Pacific MOW register:

• Presentation and discussion of RSC report and recommendations
• Decision on inscriptions

May 20th (Fri)

9:00  14  Overview of regional Asia/Pacific MoW program

• Changes in Bangkok office
• New committees
• Workshops
• Memory - coffee table book
• Communication – Website, newsletter, social media
• MOWCAP Center at the Asia Culture Center, Korea
• Macau MOW Knowledge Centre
• Opportunities i.e. synergies

10.30  15  Facilitating national MOW committees

• Reporting, liaison, communication
• Operating rules for national committees
• Expectations of MOWCAP and the Bureau
• Fund-raising
  o How to develop a funding raising project
  o Case studies of current projects
  o Discussion on potential regional projects

Agenda paper: Safeguarding the Documentary Heritage of Least Developed Countries (LDCs) and Small Island Developing States (SIDs) in Southeast Asia through the UNESCO Memory of the World (MOW) Programme

12.30  16  Summation and action arising

17  Any other business

18  Next meeting

19  Introduction to Day 3 – Symposium and Day 4 - Institutional visits

20  Closing ceremony

20\textsuperscript{th} May (Fri) 2:00pm  Half-day Seminar on implementing the 2015 “Recommendation concerning the preservation of, and access to, documentary heritage including in digital form”