

**UNESCO 'MEMORY OF THE WORLD' REGIONAL COMMITTEE FOR ASIA AND
THE PACIFIC (MOWCAP)**

FOURTH MEETING MINUTES

**8 and 9 March, 2010
Macau SAR**

1. Introduction

1.1 The 4th General Meeting of UNESCO Memory of the World Committee for the Asia and the Pacific [MOWCAP] was convened by the UNESCO Regional Office for Asia and the Pacific and the Bureau of MOWCAP and hosted by The Macau Foundation of the Special Administrative Region of Macau, with the cooperation of the Macau Documentation and Information Society, on 8 and 9 March 2010.

1.2 The objectives of the meeting were:

- i) to receive reports from the Bureau, national committees and the Goodwill Patron;
- ii) to consider the recommendations of the Register Subcommittee for inscriptions to the Regional Register and to announce the successful inscriptions;
- iii) to assist the development of national Memory of the World committees;
- iv) to advance awareness of and development of the Memory of the World” within the region;
- v) to make appropriate preparations for the Asia Pacific region contribution to the International MOW Conference.
- vi) to develop the forward work plan;

1.3 The meeting was attended by some 58 delegates including representatives from 19 countries and territories of Asia and the Pacific, 1 UNESCO official (UNESCO Bangkok), 2 UNESCO volunteers and a representative from the Polish Commission for UNESCO. Please refer to *Appendix A* for the complete listing of participants.

2 Opening Ceremony: Welcome Remarks

2.1 Dr. Susanne Ornager, Regional Advisor for Communication and Information in Asia UNESCO Bangkok expressed her gratitude to the Macau hosts for their kind support in organizing the meeting. She outlined MOWCAP’s major achievements over the past 2 years, and highlighted the various efforts of the bureau to promote the programme in the region including publication of a coffee table book on Asia-Pacific documentary heritage, the work of the goodwill patron, and the workshops held by the MOWCAP community. She also stressed the success of the MOWCAP website and advocated for more use of this communication tool. In closing, she expressed her hope that the meeting would contribute to the future development of MOWCAP as well as the establishment of a national committee for MOW in all 45 member states.

2.2 Mr. Ray Edmondson, Chairman of MOWCAP extended a welcome to old friends and welcome to those for whom this was first encounter with their MOW colleagues from other parts of the region. A special welcome was given to colleagues from various institutions in Macau who are joining as observers.

He reminded the meeting that we are collectively engaged in perhaps the most ambitious global program ever in the library and archives field: to facilitate preservation and access, and increase worldwide awareness of the existence and significance of the documentary heritage.

He added that we are the agents of change. We want to change not only the way our enabling authorities and governments think: we want to change the way *everybody* thinks. We want a world where the documentary heritage is saved, not lost, and where its survival is mandated by legal safeguards. We want a world where its protection and preservation is supported for its value, not

measured by its price; where it is rightly seen as an investment, not an expense. We want a world where access to the accumulated memory of humankind is a right that is equally available to all on fair and reasonable terms.

There has never been a greater need for rational thinking, for decisions guided by accurate data, for policy making rooted in the collective memory and wisdom of humankind. That is our task. Memory matters now more than ever.

He noted that MOWCAP is growing. This is by far the largest meeting to date: it reflects growing number of MOW national committees, the growing range of workshops and other activities, the development of our new Asia Pacific register, and the need to evolve our structures somewhat to manage these changes.

He expressed the hope that participants would be energized and inspired by the contact with colleagues, by learning from each other, and being seized with new ideas, dreams and insights.

2.3 Dr. Wu Zhiliang, Member of Administrative Committee of Macao Foundation.

3. Congratulation Remarks

3.1 Messages were delivered on behalf of Ms Roslyn Russell, Chair of the MOW International Advisory Committee, and Ms Joie Springer, Head of the MOW Secretariat in Paris, who both extended their best wishes for the success of the meeting. MOWCAP was congratulated for responding to the challenges of the MOW programme in such a diverse region, noting that achievements from the region included many inscriptions on the International Register and the Jikji Memory of the World Prize awarded to the National Archives of Malaysia.

4. Introduction of the MOWCAP Bureau

4.1 Mr. Ray Edmondson, Chair of MOWCAP, introduced members of the MOWCAP Bureau to the meeting. MOWCAP extended Bureau Members present were:

Chairperson: Mr. Ray Edmondson (Australia)

Vice-Chairperson: Ms. Carmen Padilla (Philippines)

Secretary-General: Ms. Helen Swinnerton (Hong Kong SAR, China)

UNESCO Regional Advisor: Dr. Susanne Ornager (UNESCO Bangkok Office)

Register Subcommittee Chair: Dr. M. R. Rujaya Abhakorn (Thailand)

Editorial Subcommittee Chair: Dr. Richard Engelhardt (Thailand)

Special Adviser: Mr Simon Chu (Hong Kong SAR, China)

Special Adviser: Ms Sarah Choy (Hong Kong SAR, China)

5. Establishment of Voting Status & Appointment of Rapporteur

5.1 Appointment of Rapporteur

Helen Swinnerton, Secretary-General of MOWCAP, was appointed as the meeting rapporteur.

5.2 Establishment of Voting Status

In accordance with the MOWCAP statutes and rules of procedure, each delegation from a national “Memory of the World” committee was entitled to exercise one vote. In addition, it was agreed that delegations of UNESCO National Commissions who had responsibility for MOW matters and fulfilled the function of a MOW national committee in their country, as defined in the *General Guidelines*, irrespective of whether they are formally styled as “national MOW committee”, would have voting status. Accordingly the following countries were confirmed as having voting rights:

Australia, Cambodia, China, Fiji, Indonesia, Iran, Korea, Laos, Malaysia, Mongolia, Philippines, Samoa, Sri Lanka, Tajikistan, Thailand, Vanuatu and Vietnam.

The participation of observer representatives from Brunei, Hong Kong SAR and Macau SAR was also noted. The observer countries or territories do not have a right to vote.

6. Adoption of Agenda

6.1 The draft agenda (*Appendix B*) was adopted with minor amendments: Agenda item 9 ‘Amendments to MOWCAP rules for how the Bureau would work’ would be delayed to later in the agenda to allow delegates to consider the proposed changes. Agenda items 22 and 23 would be discussed in tandem and agenda item 24 was to be excluded due to time limitations.

7. Review and adoption of Minutes of the Third MOWCAP General Meeting (2008)

7.1 Ms Helen Swinnerton, Secretary General of MOWCAP, presented the minutes of the 3rd General Meeting of MOWCAP 2008. The meeting had been attended by and heard reports on the activities of members of the international MOW programme including the UNESCO Head Office, representatives of MOW regional committees for Latin America and the Caribbean and for Africa. The MOWCAP Bureau had reported on their activities, as did National Committees. The meeting had discussed key issues such as the role and financing of MOWCAP, the relationship between the MOW registers and had also approved the inscription of four items nominated to the regional register. After the presentation, the minutes were adopted without any amendments. (The minutes are posted on the MOWCAP website).

8. Reports of the Bureau Activities 2008-2010:

8.1 Mr Ray Edmondson, Chair of the MOWCAP Bureau, presented a report on the activities of the MOWCAP Bureau 2008 – 2010 (*see Appendix C.*)

8.2 Ms Helen Swinnerton, Secretary General MOWCAP, presented an administrative and financial report for MOWCAP 2008 – 2010 (*see Appendix D.*)

9. Report of the Goodwill Patron 2008 – 2010:

9.1 Dr. Rujaya Abhakorn, who was appointed “Goodwill Patron” by the MOWCAP Bureau and UNESCO, reported on his activities in the role 2008 – 2010 (*see Appendix E.*)

10 Reports from National MOW Committees and UNESCO National Commissions

10.1 Mr. Ray Edmondson invited all participating countries to present on the structure and main activities of their MOW national committees. For those countries that have not yet established national committees, representatives from certain national commissions for UNESCO briefly presented their plans and steps toward doing so. Presentations were given in the following order: Australia, Cambodia, China, Indonesia, Korea, Fiji, Iran, Tajikistan, Mongolia, Sri Lanka, Malaysia, Laos, Thailand, Vietnam and the Philippines. Please refer to *Appendix F* for reports submitted to the Bureau, including reports submitted by countries not represented at the meeting.

10.2 Key challenges and issues highlighted in the national reports included limited resources and the associated difficulties of sustaining the committees and overcoming threats to the preservation of documentary heritage as well as facilitating access. It was noted that regional cooperation could be enhanced to disseminate best practice in preservation and also to raise awareness and support.

10.3 The Macau Documentation and Information Society also gave a presentation on the activities and the archive collections of the Society, and efforts to promote awareness and access to the collections.

11 Publications program and “Memory”

11.1 Mr Richard Engelhardt, Chair of the Publications Subcommittee reported on the coffee table book project, *Memory*. In particular, he highlighted that the development of content for the publication was proceeding well and was almost completed. However, the absence of sufficient funding for the project would hinder the publication and distribution of the book as approximately a further USD20,000 is required. It was discussed that National Committees could contribute funds to support the production of the publication. Ms Jan Lyall, Chair of the Australian National Committee proposed that national commissions and committees with funds consider making a donation to MOWCAP to fund the *Memory* book. An alternative suggestion made was for institutions to pay in advance for copies of the book, and to list of subscribers on the front page.

11.2 Mr Nick Deocampo, Editor of *Memory*, reported in further detail on the progress of the publication content. Compilation of entries for all 30 documents in the MOW registers including inscriptions on both the international and Asia Pacific regional register were close to completion. More entries may be added as a result of the MOWCAP General Meeting and inscriptions on the regional register. Much of the text is produced from nomination submission documents and is organized into themes such as sacred or political documents. The publication will also include essays and reflections on the themes and importance of documentary heritage and the MOW programmes. The final publication would be 150 - 200 pages in length, hopefully with hard and soft bound editions.

11.3 Nick Deocampo requested the assistance of the meeting delegates to encourage the institutions responsible for registered content, to submit photographs for inclusion and associated copyright permissions. It was emphasized that prominence of entries in the book will be related to picture quality as it is a picture book.

12 The Bureau Election

12.1 Ray Edmondson explained that in accordance with the statutes, the Bureau members had been elected to serve for a period of four years. The four year tenure ended at this meeting and the Bureau members now step down. The UNESCO Regional Advisor: Dr. Susanne Ornager would now preside over the election of the next Bureau.

12.2 Susanne Ornager explained the rules and procedures of the Bureau election. If an individual is nominated to a post, a vote would proceed with a show of hands, however, if more than one individual is nominated for a position, a ballot vote would be conducted.

12.3 Susanne Ornager explained that under the statutes and rules the Bureau consists of a Chair, one or more Vice-Chairs, a Secretary General and the UNESCO Regional Advisor (ex officio). She added that the outgoing Bureau had recommended an increase in the number of Vice Chairs from one to three. In discussion, it was clarified that the additional positions did not represent areas within the Asia Pacific region - although this was an idea that could be discussed on the website – but simply the need to expand the Bureau to match the increasing workload arising from the growth of MOWCAP. This increase agreed, nominations from the floor were then called and the following Bureau was elected with an overall majority for a 4 year term:

Chair: Ray Edmondson
Vice Chairs: Carmen Padilla, Li Minghua, Setareki Tale
Secretary General: Helen Swinnerton
Regional Advisor (ex officio): Susanne Ornager

12.4 On resuming the Chair, Mr Edmondson proposed the reappointment of special advisors to the Bureau Sarah Choy, Simon Chu and Jinsung Jeon, and also the reappointment of subcommittee Chairs, Dr. Rujaya Abhakorn and Dr. Richard Engelhardt. These proposals were affirmed by the meeting by a show of hands.

13 Amendments to MOWCAP Rules for how the Bureau Would Work

13.1 Mr Edmondson explained that the MOWCAP Bureau proposes its own Rules of Procedure, which must be approved by the MOWCAP General Meeting, to define its membership, functions, voting, quorum, subsidiary bodies, budgets, working language as well as the functions of the Chairperson and Vice-chairpersons. The Bureau had submitted a paper (see *Appendix G*) on recommended amendments to the Rules of Procedure for consideration by the General Meeting. The Chair explained the purpose of the recommendations as to add discipline to the implementation of the rules. All changes were approved by a majority vote.

14 Overview of International MoW Programme

14.1 Outline of Structure

The Chair summarized the structure of the international MOW Programme. The International Advisory Committee is the peak body responsible for advising UNESCO on the planning and implementation of the Programme as a whole, and members are chosen for their expertise in the field of documentary heritage. To organize its work, the IAC maintains an overview of policy and strategy of the whole MOW Programme and maintains appropriate subsidiary bodies – the Bureau, and Register, Technical and Marketing subcommittees.

14.2 Report on Marketing Subcommittee

Ms Bel Capul (Philippines) Chair of the International Advisory Committee Sub-committee for Marketing, presented a report on the MOW strategy for awareness and finance rising. The Marketing Plan Framework 2009-2012 is targeted at a) growing our network of partners and b) promoting MOW to target audiences. The framework has been developed based upon a web-based situational analysis, which surveyed the knowledge and opinion people from target audiences in professional groups and from the private sector had of MOW. It was noted that the majority of responses had been received from Europe and North America so most findings are applicable to those regions. Initiatives include - the re-branding of MOW through the successful redesign of the MOW Logo, guidelines for which are available on the MOW web-site; a special websites being developed for the UNESCO World Day for Audiovisual Heritage; partnership with the education programme on heritage studies of Brandenburg in University of Technology, Cottbus in Germany.

15 Overview of regional Asia/Pacific MOW program

15.1 Awareness Raising and Advocacy Workshop

In connection with the Marketing Plan Framework for MOW, a workshop on awareness raising and advocacy was held in Manila, Philippines from 1-3 March 2010. Ms Belina Capul presented a report on the workshop. It was attended by 8 enthusiastic young associates of national MOW committees and, among other things, explored how young associates perceived the MOWCAP Programme and could act as advocates for the Programme. The workshop was judged to be successful and to be a prototype that should be developed. It was agreed that the Bureau would

consider the recommendations arising, including how to develop a framework to promote MOW amongst youth.

16 Sub-regional structures within MOWCAP

16.1 The delegation of the Islamic Republic of Iran presented a proposal on the formation of a MOWCAP Sub-regional Committee to encompass member countries of the Economic Cooperation Organisation [ECO] (see *Appendix H*.) The ECO is a union of seven Asian and three Eurasian countries with shared cultures and interests in documentary heritage. The Secretariat is in Tehran, Iran. The sub-regional committee would advance MOW in the ECO region and encourage the formation of national MOW committees in all member countries. There is provision in the MOWCAP statutes for the formation of sub-regional committees and the model could be utilized in other parts of the MOW community also.

16.2 The meeting endorsed the proposal in principle and instructed the Bureau to pursue the matter. National MOW committees in all affected countries are to be consulted on their willingness to participate in such a grouping, which would not be obligatory. The national MOW committee of the Islamic Republic of Iran would develop with the MOWCAP chair a paper on how the sub-regional committee would be structured and governed, noting that the Paris secretariat would need to be consulted and asked to advise on whether sub-regional committees should be arranged according to UNESCO clusters. The outcome is to be advised to MOWCAP members out of session, and the general topic of sub-regional committees is to be an agenda item for the 5th General MOWCAP meeting.

17 MOW, World Heritage Convention (WHC) and Intangible Heritage Convention (IHC): Methodology for an integrated approach

17.1 At the 3rd MOWCAP General Meeting, it was agreed that the Bureau and UNESCO Bangkok would develop a methodology for cross-sectoral cooperation between the MOW, WHC and IHC. Ms Leire Beltran Sagassetta, Intern UNESCO Bangkok Office, presented the methodology to-date for an integrated approach (see *Appendix I* for the full presentation.) Traditionally the three heritage programmes had worked separately with different focus and governance. WHC (related to structures and place) and IHC (related to the community) have conventions whilst MOW (related to documents) has guidelines. It was highlighted, however, that all three programmes contribute to the story of society, and utilising the synergies between the programmes could more efficiently preserve and provide access to heritage.

17.2 Dr. Susanne Ornager led the discussion on the actual application of the methodology. It was agreed that the next steps would be for the UNESCO Culture Division and Communications and Information Division should work together to provide formal guidelines on utilising synergies.

18 Presentations on International MOW Conference 2011

18.1 Dr Wojciech Falkowski, member of the Polish National MOW Committee and organiser of the 2011 conference, joined the MOWCAP meeting to introduce plans for and encourage participation in the next International MOW Conference in Warsaw 18 – 21 May, 2011. The meeting would be open to all interested in the MOW Programme and documentary heritage and would address the theme ‘Culture, Memory and Identities.’ The conference would encourage debate on the philosophy of MOW and related programmes, and on MOW methodology.

18.2 Dr Jan Lyall, Chair of the Australian National MOW Committee -- the organisers of the 2008 International MOW Conference -- gave a presentation on the conclusions of that Conference, and therefore the ongoing challenges that could be considered by the 2011 conference (see **Appendix J**.) Identified issues in the MOW Programme included the often difficult and daunting process of submitting register nominations; assessing ongoing compliance with the register criteria and effective management of inscribed heritage; the benefits of being part of the programme; endangered material and preservation projects; sustaining national committees; awareness raising and linking the three UNESCO heritage programmes.

19 Towards a MOW Convention?

19.1 Dr. Susanne Ornager, UNESCO Regional Advisor gave a presentation on the positive and negative implications of an international convention for MOW. The MOW Programme, unlike the WHC and IHC programmes, does not have a convention and the 3rd MOWCAP General Meeting had agreed in principle to assess the implications of a convention for MOW. Dr. Ornager explained that the principle implication of a convention would be that inscription nominations would be limited to governments only and member states would be pledged to preserve the inscribed documentary heritage. Dr. Ornager also advised the process for the adoption of a convention. The Director General of UNESCO would appoint experts to investigate and report to her on the intricacies of a convention, and the process of adoption means that member states have to take action either by ratifying or delaying ratification of a convention.

19.2 Mr. Richard Engelhardt added that a number of countries needed to make a convention come into effect. This number is set by each convention, but it is certainly not a "super majority" of countries. Usually something like 30 States Parties suffice to effectuate a convention. Ideally, the support of a majority of countries which are now active in the MOW programme would be desirable for a convention to maintain the momentum already achieved by the programme under its present structure. Mr. Engelhardt further suggested that a formal discussion paper be prepared by the MOW secretariat and circulated in advance of the 2011 conference. Otherwise, there will continue to be postponement of any action, pending further discussion.

19.3 The meeting further discussed the implications of a convention. The key benefit of a convention would be to embed documentary preservation in the laws of the countries that ratify it. However, as the effectiveness of a convention depends on the number of countries that ratify it there would need to be a super majority of support. Under such circumstances it could take approximately three to four years to achieve a convention. The meeting agreed that the topic should be further discussed with the MOW community at the International MOW Conference in 2011.

19.4 A number of delegates expressed strong support for a MOW convention, noting that the present arrangement gave MOW less visibility and arguably less prestige and authority than IHC or WHC. Also, MOW's budget was miniscule by comparison. The chair commented that MOWCAP should try to reach a formal stance on the issue in advance of the 2011 conference, and for this purpose a communication tool would be established to invite debate and help the Bureau formulate a stance.

20 Awareness Raising to Facilitate National MOW Committees

20.1 Discussion was held on awareness raising opportunities to support national MOW committees. Ms Leire Beltran Sagassetta gave a paper on her study into the potential role of young ambassadors in promoting and sustaining the MOW programme (see **Appendix K**.) UNESCO Bangkok Office had developed terms of reference for young ambassadors and it was agreed to

discuss this concept further via the MOWCAP communication channels. In addition, it was agreed to develop a MOWCAP discussion forum for young people within the online social network Facebook.

20.2 Ms Leire Beltran Sagassetta also introduced a series of marketing leaflets developed by UNESCO Bangkok Office for MOWCAP aimed at different target groups such as teachers and sponsors. The template for the leaflets would be available on the MOWCAP website (see *Appendix L.*)

21 Asia Pacific MOW Register:

21.1 Country Presentations

Countries and territories nominating heritage to the Asia Pacific Regional Register for 2010 were invited to give short presentations on their nominations. Presentations were presented by China, Vietnam, Macau, Philippines and Mongolia.

21.2 Register Subcommittee Report

Dr Rujaya Abhakorn, Chair of the Register Subcommittee, presented the report of the Register Subcommittee and recommendations of inscriptions to the regional register (see *Appendix M.*) Twelve nominations had originally been submitted; however two of the nominations, 5 and 11, had been withdrawn for further development and would not be considered at this meeting. Ten nominations had been submitted and the subcommittee recommended the inscription of 8 nominations.

21.3 Decision on Inscriptions

MOWCAP member countries with a voting right considered and voted on each nomination in turn. A secret ballot was conducted by MOWCAP member countries with a voting right. The votes were verified by impartial delegates of the meeting and for each nomination it was confirmed that the delegation from the nominating country had abstained from voting. The recommendations of the RSC were accepted with a majority and the following inscriptions were added to the regional register:

China: Compendium of Materia Medica A pharmacological text written by Li Shi-zen (1593)

China: The Yellow Emperor's Inner Canon Originating in the second century BC, the theoretical foundation for the formation and development of traditional Chinese medicine.

Fiji: Documentary heritage of the Indian indentured labourers Records of colonially-induced labour migration from 1879 to the 1960s.

Macao SAR: Archives and materials of the Macao Diocese from the 1550s to 1800s Records, correspondence, training materials and books documenting the development of Catholicism in the Far East, and influences on culture, economics and education in China and Europe

Mongolia: Lu. "Altan Tobchi" Written in 1651, covers the history of Mongolia and neighbouring countries from the 13th to 17th centuries, including the reach of the Mongol empire across Asia and Europe.

New Zealand: The Tokyo War Crimes Trials 1946-1948 Documents of the International Military Tribunal Far East, including the history of Japanese ambitions in the Pacific prior to World War II.

Philippines: The Presidential papers of Manuel Luis Quezon Principal documentary source of Philippine history for the American colonial period 1898-1946.

Vietnam: Stone stele records of Royal Examinations of the Le and Mac dynasties 1442-1779: Records the names and related information of doctoral laureates who passed the 82 royal examinations over this period and formed the core of Vietnam's civil service.

22 Presentation on Indonesian Submissions to the Regional Register 2011

22.1 Dr Jan Sopaheluwakan gave a brief presentation on the intended submissions by Indonesia to the MOWCAP regional register in the next round of nominations.

23 Closing

23.1 At the end of the meeting, the chair expressed MOWCAP's heartfelt gratitude to the Macau Foundation for their hospitality and the hosting arrangements for the meeting, and to the Macau Documentation and Information Society for its enthusiastic involvement in the preparations over the last two years. He also thanked MOWCAP's "Hong Kong Group" - Ms Helen Swinnerton, Mr Simon Chu and Ms Sarah Choy – for their hard work in handling travel and liaison arrangements for the meeting. Dr. Susanne Ornager also thanked Mr Ray Edmondson for his excellent chairmanship. The participants from different parts of the Asia-Pacific region were also thanked for their active participation and were invited to join the 2011 International MOW Meeting and the next MOWCAP General meeting in early 2012.

Appendix A

LIST OF PARTICIPANTS (4TH MOWCAP meeting)

Nationality	Family Name	Name	Institution
Australia	Edmondson	Ray	Chair MOWCAP
	Lyll	Jan	Australia MOW Committee
Brunei	HAJI ABDUL RAHMAN	SURIANI	Language and Literature Bureau, Brunei
Brunei	HAJI AJI	HAJAH FATIMAH	Museum Department, Brunei
Cambodia	Yos	Eang	Cambodian National Commission for UNESCO
China	Wang	Hongmin	The State Archives Administration of China
	Li	Minghua	The State Archives Administration of China
	Li	Wendong	The State Archives Administration of China
	Li	Chen	The State Archives Administration of China
	Fan	Weiyu	Institute of Information on Traditional Chinese Medicine, China Academy of Chinese Medical Sciences
Fiji	IKANIWAI	SALESIA NAIYABENIVA LU	National Archives of Fiji
Indonesia	Sopaheluwaka n	Jan	Indonesian MOW Committee
	Soebagyo	Hary	
Iran	Ashari	Ali akbar	National Library & Archives of I.R of IRAN
Iran	Safari	Gholam Hossein	National Library & Archives of I.R of IRAN
Iran	Yari	Hamed	National Library & Archives of I.R of IRAN
South Korea	Chung	Soyoung	Korean National Commission for UNESCO
Laos	PHICHIT	Bouchao	Laos National Film Archive
Malaysia	Bin Haji Nor	Rosli	Department of National Heritage, Malaysia
Mongolia	Mr Urtnasan	Norov	Mongolian National Commission for UNESCO
Philippines	Padilla	Carmen	Philippines National Commission for UNESCO
	Deocampo	Nick	Center for New Cinema,

			Philippines
	Capul	Belina	Philippine Information Agency
Sri Lanka	Weerasinghe	Mervin Kumara	National Library and Documentation Services Board
Tajikistan	Aslitdinova	Alla	Central Scientific Library of the Academy of Sciences of Republic of Tajikistan
Thailand	WATTANAN USIT	PRACHARK	Thailand MOW Committee
	ABHAKORN	RUJAYA	Thailand MOW Committee
	CHANTARA SAMEE	PRAPAPORN	Thailand MOW Committee
Vanuatu	Norman	June	Chief Librarian of the National Library of Vanuatu
Vietnam	Dang	Kim Ngoc	Center for Scientific and Cultural Activities Van Mieu
	Tran	The Cuong	Hanoi's People Committee
	Nguyen	Van Tu	Center for Scientific and Cultural Activities Van Mieu
	Nguyen	Thi Nga	State Records Management and Archives Department of Vietnam
	Ngo	Thi Thanh Hang	Hanoi's People Committee
	Pham	Sanh Chau	Vietnam National Commission for UNESCO
	Nguyen	Thanh Son	Ministry of Foreign Affairs of Vietnam
	Do	Dinh Hong	Hanoi's People Committee
	Vu	Thi Minh Huong	State Records Management and Archives Department of Vietnam
	Nguyen	Thanh Son	Vietnam National Commission for UNESCO
	Nguyen	Tien Trung	Vietnam National Commission for UNESCO
	Nguyen	Minh Hieu	Vietnam National Commission for UNESCO
	Samoa	Hector	Paul
UNESCO Cambodia	Gonzalez Rojo	Isabel	UNESCO Cambodia
UNESCO Bangkok	Ornager	Susanne	Communication and Information in Asia UNESCO Bangkok
	Beltran	Leire	Communication and Information in Asia UNESCO Bangkok
Macau	Wu	Zhilian	Macau Documentation and Information Society
Macau	Helen	Ieong	Macau Documentation and

			Information Society
Macau	Chon Chit	Tang	Macau Documentation and Information Society
Macau	Chan	Emily	Macau Documentation and Information Society
Macau	Hoi	Keng	Macau Documentation and Information Society
Macau	Mc Leod	Maria Imelda	Macau Historical Archives
Poland	Fałkowski	Wojciech	Warsaw University
-	Swinnerton	Helen	MOWCAP Secretary General
-	Engelhardt	Richard	MOWCAP Special Adviser
-	Chu	Simon F.K.	MOWCAP Special Adviser
-	Choy	Sara	MOWCAP Special Adviser

Appendix B

UNESCO ‘MEMORY OF THE WORLD’ REGIONAL COMMITTEE FOR ASIA AND THE PACIFIC (MOWCAP)

FOURTH MEETING

**8 and 9 March, 2010
Macau**

DRAFT AGENDA

DAY 1

- 1 Opening ceremony
- 2 Call to order:
 - Roll call
 - Establishment of voting status
 - Appointment of rapporteur
- 3 Adoption of agenda
- 4 Business and housekeeping arrangements, and expectations of the meeting
- 5 Review and adoption of minutes of the third MOWCAP General Meeting (2008)
- 6 Bureau reports 2008-2010:
 - Chairman’s report (includes Publications Committee)
 - Secretary General’s report
 - Goodwill Patron’s report
- 7 Reports from National MoW Committees and UNESCO National Commissions
 - Reports presented country by country (5 min limit)

LUNCH BREAK

- 8 Publications program and “Memory”
 - Presentation by “Memory” editor
 - Expectations of members and contributions needed
- 9 Amendments to MOWCAP rules

- Recommendations from Bureau
- 10 Preparation for Bureau election
- Explanation of election rules
 - Explanation of roles and duties
- 11 Election of new bureau
- Chaired by UNESCO Regional Advisor
- 12 Overview of international MoW program
- Outline of structure, activities, events
 - General Guidelines
 - Register, Marketing and Technical Subcommittees
 - New logo
- 13 Overview of regional Asia/Pacific MoW program
- Strategic overview
 - Reports on workshops and events
 - Awareness Raising and Advocacy Workshop
 - General discussion
- 14 Sub-regional structures within MOWCAP
- Suggestion on formation of MOWCAP Sub-regional Committee of ECO member states
 - Discussion on structure of sub-regional committees recommended by Islamic Republic of Iran
- 15 Summation of the day, and action arising
- 16 Adjournment

DAY 2

- 17 MOW, WHC and IHC: Methodology for an integrated approach

- Presentation by Leire Beltran Sagassetta
 - Comments: Dr Susanne Ornager
 - Discussion
- 18 Presentation on International MOW Conference 2011
- Presentation by Dr Wojciech Falkowski
 - Q & A
- 19 Issues for the 2011 International MOW Conference
- Point of departure: presentation by Dr Jan Lyall on conclusions of the 2008 International MOW Conference
 - Bureau's list of possible issue
 - General discussion
- 20 Towards a MOW Convention?
- Presentation from Dr Susanne Ornager
 - Reference to standard setting instruments of UNESCO
(available on : http://portal.unesco.org/en/ev.php-URL_ID=23772&URL_DO=DO_TOPIC&URL_SECTION=201.html#name=3)
 - Possible MOWCAP stance

LUNCH BREAK

- 21 Facilitating national MOW committees
- Workshops
 - Reporting and liaison
 - Communications and newsletter
 - Expectations of MOWCAP and the Bureau
 - Capacity building
 - Regional projects
 - Paper from Leire Beltran Sagassetta on young people and MOW committees
- 22 Threats and problems for heritage institutions
- Initial discussion starter list presented by Vice Chair
 - General discussion
- 23 Fundraising and financing of MOWCAP
- Draft MOWCAP pamphlet
 - General discussion
- 24 Discussion of business plan

- Is a plan needed?
- Possible elements of a plan
- Development process

25 Asia Pacific MOW register:

- Presentation and discussion of RSC report and recommendations
- Country presentations
- Decision on inscriptions, by vote

26 Any other business

27 Next meeting

28 Summation and action arising

29 Acknowledgements

30 Closing ceremony

Appendix C

ASIA PACIFIC REGIONAL COMMITTEE FOR MEMORY OF THE WORLD (MOWCAP)

CHAIRMAN'S REPORT TO 4th MOWCAP GENERAL MEETING, 8/9 MARCH 2010

This report principally covers the activities of MOWCAP since the previous general meeting in Canberra, Australia in February 2008.

MOWCAP is composed of UNESCO national MOW committees in member states in the Asia Pacific region, represented by their appointed delegates.¹ Additional countries have identified with MOWCAP as observers. For operational purposes MOWCAP relates to, and is accredited by, the UNESCO Regional Office in Bangkok, Thailand.

MOWCAP's statutes, minutes of meetings, and other documentation is available on its website at www.unesco.mowcap.org

Background

MOWCAP embraces UNESCO's Asia-Pacific area, the largest of UNESCO's five official regions. It includes the 45 countries bounded by Mongolia in the north, New Zealand in the South, the Pacific island countries in the east, and Iran, Turkey and the "stan" countries in the west. Notable characteristics of the region are:

- Political, linguistic and cultural diversity
- Economic disparity. Many countries are part of the "third world".
- Population size ranging from the world's largest (China at 1.3 billion) to smallest (Niue at 2000)
- Size and the tyranny of distance. Much of the Asia Pacific is ocean, many countries are islands, travel and communication can be costly.
- Cultures of great richness and antiquity, yet many nation states are relatively young in their present form. A general history of colonization creates particular issues in the repatriation of documentary heritage.
- Many countries are tropical, with temperature/ humidity destructive of documentary heritage.
- Archives, libraries and museums often lack adequate funds, infrastructure, internet access and skills.
- Contains almost 50% of the world's population and 25% of UNESCO member countries.

Origin, structure and character of MOWCAP

MOW *General Guidelines* provide for three types of MOW committees: international, regional and national. There are currently three regional committees: MOWLAC (Latin America and Caribbean),

¹ The definition of a national MOW committee includes sub-committees of UNESCO national commissions and sub-regional or multi-national committees, provided these operate consistently with the relevant provisions of the MOW General Guidelines. (MOWCAP statutes, art. 4)

ARCMOW (Africa) and MOWCAP (Asia Pacific). The regional committees are the “glue” linking the national committees to each other and to the global programme.

MOWCAP grew out of regional “experts’ meetings” and formally convened for the first time in 1998. For various reasons it was slow to get moving, but after UNESCO commissioned a strategic review in 2005, MOWCAP’s second General Meeting was held in Manila in November 2005. At that meeting, the current statutes, rules and guidelines were adopted, and the present Bureau was elected (its term expires at this meeting). It was agreed that henceforth MOWCAP would meet in full session every two years, while the Bureau would meet annually. Accordingly, the following meetings have since taken place:

Bureau: 6-8 November 2006, Shanghai

MOWCAP 3rd General Meeting and Bureau 2008: 16-18 February, Canberra

Bureau: 2-4 February 2009, Bangkok

MOWCAP 4th General Meeting and Bureau 2010: 7-9 March, Macau

Particular features of MOWCAP, shared – in part – by other MOW committees are:

- The elected **Bureau** which carries on the work of MOWCAP between General Meetings
- The **UNESCO Regional Advisor** who is an ex officio member of the Bureau, and is the formal linkage point with the full-time UNESCO structure
- The **Asia Pacific MOW Register**, which announced its first inscriptions on 2008
- The **subcommittees** of the Bureau – the **Register Subcommittee** which manages the Asia Pacific MOW Register, and the **Publications Subcommittee**
- The **Good will Patron** who mentors and encourages the growth of national MOW committees
- **Special advisors** who agree to lend their time and knowledge to the work of MOWCAP
- Regular **workshops** hosted by national MOW committees
- A **website** (www.unesco.mowcap.org) and a **newsletter**

This report does not cover the individual activities of national MOW committees in the region...that would make it far too long. National reports are separately presented and discussed at this meeting, and are already – or will be – posted on the website.

MOWCAP operates on a **voluntary basis**. All committee members, special advisors and many others who participate donate their time and energy. Most of the time their travel, accommodation and incidental expenses are met – but not always.

MOWCAP membership

The number of accredited national MOW committees in the region is unclear. The main MOW website in Paris lists 12; clearly, some of this information is out of date. To the best of our present knowledge there are now 14 national MOW committees:

Australia

China

Fiji

Indonesia

Iran

Kazakhstan

Kyrgystan

Malaysia

Mongolia
Nepal
Sri Lanka
Thailand
Philippines
Tajikistan

In addition, UNESCO National Commissions in Cambodia, Korea, Laos and Vietnam have an enthusiastic involvement in MOW but the current mechanism is unclear. Further, we have news that New Zealand and Vanuatu are working towards establishing national MOW committees.

Beyond these, almost all countries in the region have been touched by MOWCAP, through workshops on in other ways, during the last two years.

The MOWCAP Bureau and Subcommittees

In the present Bureau, which retires at this meeting, comprises:

Ray Edmondson (Chair)
Carmen Padilla (Vice Chair)
Helen Swinnerton (Secretary General)
Susanne Ornager (ex officio: UNESCO Regional Advisor)

In early 2009, due to pressure of work, Simon F. K. Chu stepped down from the position of Secretary General. Helen Swinnerton accepted the invitation to fill the vacancy, in accordance with the Bureau's Rules of Procedure. Ms Swinnerton will separately report on her role as Secretary General.

Simon accepted the invitation to remain involved in MOWCAP as a Special Advisor, joining Sarah Choy, Jinsung Jeon and Akira Genba in this role. Dr Rujaya Abhakorn continued to serve as Goodwill Patron throughout the last two years and will report separately on his work in this role.

Register Subcommittee

Dr Abhakorn also served as Chair of the Register Subcommittee, which managed the biennial cycle of inviting and processing nominations for the Asia Pacific MOW Register. The Subcommittee's report will be considered as a separate agenda item.

The other members of the Subcommittee are Mr Setareki Tale, Mrs Hongmin Wang, Dr Alla Aslitdinova, Mr Ralph Regenvanu and Prof. Kyung-ho Suh.

Publications Subcommittee (previously the Editorial Subcommittee)

In April 2009, Prof. Eun-su Cho relinquished the chair because of academic obligations. After a hiatus, Mr Richard Engelhardt took up the Chair in October 2009. The Subcommittee is a small group – the other members are Nick Deocampo and Simon Chu – and it is focussed on a single task, the production of the coffee table book "Memory". Mr Deocampo, the editor, will give a separate presentation on this project later on the agenda.

At a workshop in Bangkok in February 2009 the parameters of the book were largely established, and the process of acquiring suitable visual material commenced – with mixed results. Meanwhile, negotiations

with publisher John Libbey and UNESCO Paris about funding, publication and distribution were pursued without reaching a satisfactory and practical conclusion.

Early this year, the subcommittee and the Bureau felt the time had come to look in other directions for a workable publication arrangement involving other parties. At the time of writing a number of options are being pursued.

Workshops and events

The following list, which is not necessarily comprehensive, illustrates some developing aspects of MOW in the Asia Pacific region. Workshops are no longer confined to mentoring the preparation of register nominations – though this remains a central need and theme – but are moving out into wider areas of professional development in the field of preserving and providing access to the documentary heritage, and in raising public awareness.

April 2008 – The epigraphic archives of **Wat Pho, Bangkok**, which had been inscribed on the Asia Pacific MOW Register in February, gained enormous media attention when the certificate of inscription was ceremoniously presented to the monastery's abbot, drawing attention to larger issues of heritage preservation.

September 2008 - At the invitation of the State Records and Archives Department of **Vietnam**, the MOWCAP Goodwill Patron, Dr Rujaya Abhakorn, conducted a MOW Workshop in **Hanoi** over 30 September – 1 October 2008. The workshop embraced a general introduction to the MOW program and the concept of documentary heritage, and guidance on developing nominations.

February 2009 – Korean National Commission for UNESCO, in cooperation with the Ministry for Health, Welfare and Family Affairs, the Cultural Heritage Administration of **Korea** and other supporters, hosted an Asia Pacific Training Workshop, held at **Icheon** (near Seoul) over 18-20 February 2009. The purpose of the workshop was to encourage ten countries which are not yet represented on an MOW register to develop nominations. All participants came to the workshop with draft nominations which were discussed with mentors and in working groups, and were developed and refined over the three days. The weather obliged with an unseasonable snowfall, giving some participants their first experience in seeing and handling snow!

September 2009 – The UNESCO National Commission for **Cambodia** hosted a workshop in **Phnom Penh**, preparatory to the setting up of a national MOW committee for Cambodia. The workshop included a particular focus on a preservation strategy for the Tuol Sleng archive, which was inscribed on the Asia Pacific Register in 2008. Dr Ornager and Dr Abhakorn were among the resource persons.

September 2009 – The *Regional workshop on the preservation and utilization of digital heritage* was held in **Cheongju City** in conjunction with the ceremony to make the presentation of the **Jikji Prize** to the National Archives of Malaysia. The workshop involved the participation of representatives from 11 countries across the Asia Pacific region.

October 2009 – A one day MOWCAP workshop for **Pacific** countries was held in **Brisbane** in conjunction with the PARBICA conference. Resource persons were IAC chair Roslyn Russell, Deputy Chair of the Australian MOW Committee Ian Cook, and MOWCAP Chair Ray Edmondson.

October-December 2009 – Cash prizes were awarded to the winning school students in **Thailand**, **Philippines** and **Singapore** who participated in a MOW competition to make short videos featuring a

particular item of documentary heritage. The competition was organised by the Regional UNESCO office in Bangkok.

January 2010 – The National Library of **Iran** hosted a three day international *MOW Workshop on Audiovisual Media* in **Tehran**. The 70 participants came from all parts of Iran, and from neighbouring countries **Turkey, Azerbaijan, Krygyzstan, Kazakhstan** as well as **Zimbabwe**. Resource persons were Ray Edmondson and Belina Capul.

March 2010 – *Training program on MOW awareness raising and advocacy* was held in **Manila**, Philippines and was led by Ms Belina Capul. Participants were drawn from across the region for a program that may be the first of its kind.

MOW Registers

National

Several national MOW committees maintain national registers. They will report on these individually.

Regional: Asia Pacific

The Asia Pacific Register was launched at the previous MOWCAP meeting in February 2008, with an initial four nominations, all of which were inscribed.

12 nominations were received in the second (current) intake.

International

Seven MOWCAP members – Iran, Thailand, Malaysia, Korea, Australia, Cambodia and Vietnam – had items or collections of documentary heritage inscribed on the UNESCO Memory of the World International Register at the 9th IAC meeting in Barbados in July 2009.

MOWCAP Budget: Regional office support and financing

MOWCAP's operating resources come from many quarters – from the immense amount of volunteer time devoted to its work, and the outlays and costs-in-kind absorbed by supportive institutions. The direct financial costs have been largely met by UNESCO's Regional Office in Bangkok, which has subsidised delegate travel to this 4th MOWCAP meeting.

Acknowledgements

I want to record our special appreciation to the Macau Foundation, for their enthusiasm and generosity in hosting this 4th MOWCAP meeting. It has been a pleasure to deal with them during the preparations for this event. They have worked closely with MOWCAP's "Hong Kong" group – Helen Swinnerton, Simon Chu and Sarah Choy – who, in turn, have shouldered the burden of the travel and logistical arrangements for our meeting. Our thanks are due to them all.

I also want to acknowledge the immense efforts of the Bureau, Subcommittees and Special Advisors over the last two years. It has been a team effort, and therefore it's inappropriate to single out individuals: but I'll make an exception in the case of Simon Chu. Simon was MOWCAP's first secretary general, and when he stepped down last year after a decade in the role, a piece of MOWCAP history went with him. I'm glad

to say that he remains involved as a Special Advisor, so we'll continue to have the benefit of his passion and his wisdom.

Finally, thanks to our redoubtable UNESCO Regional Advisor, Dr Susanne Ornager and her staff at the Bangkok office of UNESCO, one of whom – Mrs Lapapan Choovong – retired in September last year. They have been our supporters and constant reference points and, whenever any of us are visiting Bangkok, a home away from home.

Ray Edmondson
Chair, MOWCAP

7 March 2009

Appendix D

SECRETARY GENERAL'S REPORT TO 4TH MOWCAP GENERAL MEETING

8 – 9 March 2010

This report covers the activities of MOWCAP Secretary General since the previous general meeting in Canberra, Australia in February 2008.

The Secretary General is responsible for presenting a financial and administrative report to each General Meeting of MOWCAP. In 2009, Simon Chu stepped down from his role as Secretary General and the role of Secretary General was passed to Helen Swinnerton. The Secretariat location remained in Hong Kong. This report covers the activities of both post holders of the role since 2008.

BUDGET AND FINANCE

The Secretary General is responsible for managing the financial assets of MOWCAP. The requirement to submit an annual statement of accounts to the General Meeting of MOWCAP is not applicable to this meeting:

- MOWCAP does not formally receive funding.
- MOWCAP does not yet have a bank account.
- Costs of meetings are borne by hosts and UNESCO.

To enable MOWCAP to open a bank account and receive any donations, the 3rd MOWCAP General Meeting resolved to establish a legal personality for MOWCAP as an association under the Societies Ordinance of Hong Kong. Legally registering MOWCAP as an association, however, has not been possible as UNESCO Headquarters advised that MOWCAP should not establish itself as a separate legal entity from UNESCO. Therefore, MOWCAP will explore alternative and accountable methods of opening a bank account for accepting donations. In the meantime, funds donated to MOWCAP will be placed in the budget line of the UNESCO Bangkok Office for MOWCAP's use.

ADMINISTRATION

9TH MOWCAP Bureau Meeting, Bangkok, Thailand February 2009

The 9th Meeting of the MOWCAP Bureau was held in Bangkok from 2 – 4 February, 2009 and we should like to thank the hosts of the meeting, the Thai National MOW Committee, for their support. The minutes of the 9th MOWCAP Bureau Meeting are available on the MOWCAP website

MOWCAP Membership

The Secretariat maintains a register of National MOW Committees, which is detailed in the Chair's report. At this meeting, we would be pleased to be made aware of any accredited National MOW Committees not mentioned in the Chair's report.

Annual Reports:

The MOWCAP Statute requires National MOW Committees to submit to the Bureau an annual report of their activities. National Commissions were also invited to submit annual reports of their MOW programmes. The following countries have submitted annual reports, which will be made available on the MOWCAP website:

Australia
China
Indonesia
Iran
Kazakhstan
Korea
Malaysia
Philippines
Sri Lanka
Tajikistan
Thailand
Vanuatu

If any country has prepared but has not yet submitted a report to the Bureau, we would welcome you to do so during the meeting.

Communication

Mailing List:

To facilitate communication with members of the MOWCAP community, including National Committees and committees of UNESCO National Commissions, the Secretary General maintains a membership list. To ensure the mailing list is up-to-date, participants of the General Meeting are invited to complete a Contact Details form on behalf of your National Committee or National Commission. These Contact forms will be circulated during the meeting and can be returned to me.

Newsletter:

At the 9th Meeting of the MOWCAP Bureau held in Thailand in 2009, it was resolved that a newsletter would be issued approximately quarterly to share news across the MOWCAP community. Two newsletters were prepared in 2009, the first issued in September and the 2nd in December. They include news of meetings, workshops and events, the international and regional register and news from MOW HQ. We would be delighted to also include news of MOW activities nationally and I invite you to keep me up-to-date of your activities for inclusion.

Website:

The MOWCAP website - <http://www.unesco.mowcap.org> - is the chief communication tool of MOWCAP. The website includes a 'What's New' section, which is kept up-to-date with MOWCAP news and we encourage you to visit regularly. Again, we invite the MOW community to communicate news of activities nationally for inclusion.

The objectives of the website are to help inspire a knowledge and understanding of the relevance and importance of the work that MOWCAP undertakes and facilitate sharing in the MOWCAP community. The Bureau is reviewing the website to understand how it could be further developed as a communication tool. The National Committees and Commissions are the principal target audience of the website and we will be inviting your feedback on how the website can be developed.

Helen Swinnerton, MOWCAP Secretary General

8 March 2010

Appendix E

ASIA PACIFIC REGIONAL COMMITTEE FOR MEMORY OF THE WORLD (MOWCAP)

GOODWILL PATRON'S REPORT TO THE 4th MOWCAP GENERAL MEETING, 8-9 MARCH 2010 MACAU SAR, CHINA

This report is a summary of the activities of MOWCAP Goodwill Patron, Dr. M.R.Rujaya Abhakorn, between March 2008-February 2010.

BACKGROUND

The voluntary position of "Goodwill Patron" by Dr. M.R.Rujaya Abhakorn was created by MOWCAP in 2005 as an advocacy strategy to provide information to the Asia/Pacific countries about the MOW Programme, to encourage the establishment of National MOW Committees and the submission of nominations to the International and Regional Registers. Since then Dr. Rujaya has travelled to Indonesia, Lao PDR, Vietnam, and Cambodia to try to link up with the relevant government institutions that would best support the work of MOWCAP Programme. As a result all four countries have now established links with MOWCAP in different ways and have submitted nominations for the Asia/Pacific Memory of the World Register in 2008 or 2010.

ACTIVITIES

1.Mission to Vietnam from September 26th to October 2nd, 2008

The Mission to Vietnam was a MOWCAP initiative carried out at the invitation of the State Records and Archives Department of Vietnam, Ministry of Home Affairs of Vietnam, with the aim to assess the archives in Dalat and advise and share experience with participants at a workshop with about 70 participants from the archives, library, museum institutions and history professional associations in Vietnam about the Memory of the World Programme hosted by the State Records and Archives Department of Vietnam in Hanoi on September 31- October 1, 2008. Dr. Rujaya would guide the participants on how to select documents for submission for the registers at various levels.

1.1 Visit to the National Archives Center No. 2 in Ho Chi Minh City (26 September 2008)

At the National Archives Center No. 2 a meeting was held with Mr.Nguyen Xuan Hoai the Director and his staff. The Archives No. 2 is responsible for acquiring, collecting, preserving and making use of the official records in the south and central regions, consisting of administrative, technical and scientific papers, documentary films, microfilms and maps. The holdings are in French, English and Vietnamese languages. It specializes in the records of the Imperial and French administrations in Annam and Cochinchina, the US-backed administration in the South such as President's Offices of the Republic of Vietnam between 1954-1975 and revolutionary organizations stationed in the South after 1975

A separate building houses modern conservation facilities and machines. There are still to be sorted out interesting paper manuscripts of the Minh Man period that include registration records of buffalos collected by the French.

1.2. Visit to the National Archives Center No. IV on 27 September 2008 in Dalat

Mrs. Pham Thi Hue, Director of the National Archives Center No. IV, was the gracious host during the visit to Dalat. This Center was newly established in 2006 to collect, preserve, make available archival records and documentary resources from organizations and agencies in Central parts and Central Highland of Vietnam and preserve the national archives of provinces from Quang Tri to the south.

The office building of the Center is located in the former private residence of Tran Le Xuan, the wife of Ngo Dinh Nh, the political adviser to his brother President Ngo Dinh Diem. The residential part is kept intact and serves as a kind of museum of the Republican period. The garden and swimming pool make this Archival Center a unique place.

The Center preserves documents of the Imperial period, the colonial period and subsequent regimes, especially the documents of the Socialist Republic of Vietnam in Central parts and the Central Highland of Vietnam.

The highlight of the collection is the woodblock records of the Nguyen's Dynasty, numbering 35,000 plates. They have now been inscribed on the MOW International Register in 2009.

1. 3. Visit to Hanoi (29 September-1 October 2008)

1) Meeting with Dr. Vu Thi Minh Huong, at that time Acting Director General of the State Records and Archives Department of Vietnam, Chairman of Coordinating Board of MOW Programme, Vietnam National Commission for UNESCO

As Chairman she is successfully coordinating between the Commission which is under the Ministry of Foreign Affairs, and the State Archives which is under the Ministry of Home Affairs.

2) Visit to the National Archives Center No. 3

The National Archives Center No. 3 is responsible for the archives of the period 1945 to the present from over 200 agencies. Its important holdings include designs and construction records of Ho Chi Minh Mausoleum, maps, 160,000 photographs, including the oldest picture of President Ho Chi Minh in 1945 and sound recordings of the declaration of independence in 1945 and the Paris Conference of 1973.

3) Visit to the National Archives Center No. 1

The National Archives Center No. 1 was under the Director Mr. Ha Van Hue. It was established in 1962 and is responsible for the records before and up to 1945, except woodblocks. There are Imperial records, Han Nom documents, land registers from 1802-1945, French colonial records of 1887-1945.

4) Workshop on "*Raising Public Awareness on the Memory of the World Programme in Vietnam*"

The Workshop was held over 2 days to raise awareness about the MOW Programme among 70 participants from the State Archival Centers, the National Library, the National Museum, research institutes and national government offices. There were 4 presentations in Vietnamese on specific documents. The participants showed much interest in the proceedings and asked pertinent questions, especially on the selection criteria of the MOW Programme.

5) Visit to the Institute of Social Science Information

An additional visit was made to the Institute of Social Sciences Information Information, at 26 Ly Thuong Kiet Street, Hoan Kiem, Hanoi to look at the 30,000 black and white photos nominated to the MOW International Register in 2008. This collection was produced by the Ecole Francaise d'Extreme Orient (EFEO) between 1870s and 1950s. Before 1957, the Collection was stored at the EFEO Library. In 1957, nearly 10,000 photos had been brought to Paris before the collection was handed over to Vietnam.

6) Courtesy Call on Vice-Minister of Home Affairs of Vietnam

A courtesy call was made to the Vice-Minister of Home Affairs of Vietnam, Dr. Van Tat Thu at his office. The Minister expressed his full support for the MOW Programme in Vietnam. The Vietnam government also had placed great importance on archival works and documentary heritage, providing both financial and human resources to improve the operations of the archives throughout the country.

1.4 Overall Results

1. The awareness about the MOW Programme had been raised in 2005 by the Goodwill Patron's first visit, but now the stage of participation in the MOW the nomination process was reached. The Workshop succeeded in making clear the selection criteria to perspective participants in this process. The Vietnamese Coordinating Committee has contributed greatly by translating the latest MOW Programme Guideline into the Vietnamese language. The institutions now are much better aware of what to look for in their documents if they were to embark on the nomination process.
2. There are able leaders in the archival structure that are aware of the objectives of the MOW Programme and could assist Vietnam in playing an active role in the Programme.
3. The visits to the major archival centers reveal a large amount of interesting archival material that could become recognized as international or regional heritage.

Overall, the mission has established a good relation between Vietnam and the MOW Programme in general and MOWCAP in particular. Those in positions of responsibility in Vietnam now feel free to contact MOWCAP for information, clarification and advice.

1.5 Recommendations

1. Periodic visits by the MOWCAP personnel will help to maintain and emphasize the important role of a major Asian country like Vietnam in the efforts to preserve the documentary heritage of the region.
2. MOWCAP should consider provide appropriate forms of assistance to countries that show good results in national coordination for preservation.
3. Technical workshops could be held on preservation and issues related to the preservation of moving images and photographs.
4. MOWCAP could suggest regional projects of a common theme similar to those completed in the Latin American countries.

2. Participation in the "Training on Memory of the World in Cambodia", 14-17 September 2009 in Phnom Penh, Cambodia

Dr. Rujaya was invited by the Cambodian National Commission for UNESCO and the UNESCO Office in Phnom Penh to participate as a speaker in the Training on Memory of the World in Cambodia 14-17 September 2009 in Phnom Penh, Cambodia. The Training is the first international

meeting since the *Tuol Sleng Genocide Museum Archive* was inscribed on the MOW Regional Register in 2008 and International Register in 2009. The aims of the Training were to inform the important institutions that could be related to the MOW Programme such as the Cambodian National Commission for UNESCO, the Ministry of Culture and Fine Arts, the Ministry of Information, the National Museum of Cambodia, the Tuol Sleng Genocide Museum, the National Library, the National Archives of Cambodia, the Buddhist Institute, the Bophana Audiovisual Resource Center, DC-CAM, EFEO and the Book Federation, of the MOW Programme, how to administer it in Cambodia, how to identify important documents and how the Tuol Sleng Genocide archive could be preserved and accessed in line with its MOW status.

The subjects of the talks given by Dr. Rujaya were

1. *Sharing experience on the establishment of the Thai National MOW Committee*
2. *Setting up the National Register*

Other speakers included

- Mrs. Susanne Ornager- UNESCO Advisor for Communication and Information in Asia
- H.E. Helen Jarvis- Advisor to the Royal Government of Cambodia
- Mrs. Margaret Bywater- Library and Information Resources Adviser
- Mrs. Lim Ky- Sub-Director of Cambodian National Archives
- Mrs. Ros Sarou, Director of the Department of Books & Reading in the Ministry of Culture
- Mr. Ian Cook- Deputy Chair of the Australian MoW Committee
- Mr. Chey Sopheara, Deputy Director Department of Museum in charge of the Tuol Sleng Genocide Museum
- Mr. Chy Terith, DC-Cam- Team leader of Victim Participation's Project
- Mr. Olivier de Bernon, Directeur d'Études à l'École française d'Extrême-Orient (EFEO)

The meeting was also engaged in discussions on issues of collections conservation management and community development and the interpretation of collections.

The outcomes of the meeting:

1. Plans for the preservation and possible digitization of the Tuol Sleng Archives.
2. Further steps in the formation of a Cambodian MOW Committee or equivalent.
3. Translation of pertinent MOW documents into Cambodian for distribution.
4. Continuing awareness-raising activities in Cambodia in cooperation with the MOW resource persons.

3. Mission to Hanoi, Vietnam 20th – 24th September 2009

At the request of the Department of Cultural External Relations and UNESCO Affairs, Ministry of Foreign Affairs of Vietnam, State Records Management and Archives Department of Vietnam and the Hanoi's People Committee, the Goodwill Patron was invited to visit Hanoi on 20th – 24th September 2009 to assist and advise on the setting up of a new National Memory of the World Committee and the preparations for the possible inclusion of MOW documentary heritage as part of the celebrations on the occasion of Hanoi's 1000th Anniversary in 2010.

Several documents housed in Hanoi were considered for their suitability. It was left to the relevant authorities to decide how to proceed in time for the planned events.

4. Participation in the UNESCO Memory of the World Training Workshop in the Asia-Pacific Region in Seoul, Republic of Korea, February 18 – 20, 2009

A UNESCO Memory of the World Training Workshop in the Asia-Pacific Region was co-organized by UNESCO, the Korean National Commission for UNESCO, the Korea Institute of Oriental Medicine, Ministry for Health, Welfare and Family Affairs, and the Cultural Heritage Administration of Korea in Icheon and Seoul, Republic of Korea, in February 18 – 20, 2009. The objectives were

- To increase awareness of the existence and significance of Asian-Pacific documentary heritages
- To select approximately ten member states in the Asia-Pacific region that have not yet registered any documentary heritage on the UNESCO Memory of the World international register and assist them in identifying important documentary heritages that have world significance
- To assist the selected countries in preparing their applications for nomination to the international register

The workshop brought together one representative from the following countries in the region: Bhutan, Cook Islands, Fiji, Maldives, Mongolia, Pakistan, Palau, Papua New Guinea, Vietnam, and Lao PDR. Besides Dr. Rujaya, the workshop was led by 4 other experts, Mr. Ray Edmondson, Mr. Ms. Roslyn Russell, Prof. Kyung-ho Suh, and Ms. Joie Springer. There were fruitful discussions on the samples of documentary heritage from the 10 countries and the nomination process that hopefully would encourage them to participate more in the MOW Programme in the future.

5. Participation in Memory of the World Programme on Awareness-Raising: Students' Video Competitions in 2009

In order to raise the awareness of young people such as secondary school students to the importance of preservation, a “Memory of the World Pilot Project on Cultural Awareness” through video competitions was organized by UNESCO Bangkok in Singapore, Thailand and the Philippines in 2009. The competitions aimed to engage students in raising awareness about the value of heritage, history and memory through making the connection between the objects or documents in relation to memory, as without the existence of the object attached to the memory, memory might fade in time. Under the concept of “My Memory to Memory of the World” personal objects were related to the personal memory and using the personal memory was used to explain the importance of MOW.

The Goodwill Patron participated as a resource person in an introductory Workshop organized in Bangkok for schools involved in the Project, in judging the entries in the country competitions and in the award presentation ceremony in Bangkok on 20 November 2009.

In Students' Video Production Workshops over 100 students worked to make original videos, full of valuable messages, which are showing a new awareness about heritage and memory. They told stories from their country and about people “in their own backyard”. Through the process, students demonstrated creativity and ability to engage in preservation and promotion of heritage. Although there were many outstanding entries from the three countries the jury managed the difficult task of selecting the winning videos. The winners of the awareness-raising competition of the UNESCO Memory of the World programme can be seen on the UNESCO website.

Conclusion

The work of the MOWCAP Goodwill Patron from 2008-2010 has been focused on awareness-raising, especially among youth and institutions that deal with documentary heritage in the Southeast Asian region, on the institutionalization of the MOW Programme in Vietnam and

Cambodia, and the submission of nominations to the MOW Registers. It is clear that much patience and goodwill is needed in the sustained promotion of the MOW Programme at both the International and Regional levels.

Rujaya Abhakorn, MOWCAP Goodwill Patron, 8 March, 2010

Appendix F

Australian MOW Report to the Fourth General Meeting of the UNESCO Memory of the World Regional Committee for Asia and the Pacific (MOWCAP)

Preamble

The previous report from the UNESCO Australian Memory of the World (AMW) Committee to MOWCAP was made at the Third MOWCAP General Meeting held in Canberra in 17-18 February 2008. This was prior to the Third International MOW Conference. This report covers major activities since that time.

1. Foundation

The Australian Memory of the World Committee was founded on 18 December 2000, seven years after a framework was developed by the newly formed UNESCO Advisory Committee, and five years after the first Programme Guidelines were accepted at a meeting in Paris.

2. Authority

The Australian Program is conducted under the auspices of the Australian National Commission for UNESCO (the Commission), <http://www.dfat.gov.au/intorgs/unesco> , The Commission is jointly responsible, along with the International Advisory Committee (IAC) of the Memory of the World Programme, for endorsing the Rules of Procedure (equivalent to Terms of Reference) of the Australian Memory of the World Committee (see Appendix 1). Members of the Australian Memory of the World Committee (see below) are also approved by the Commission

The Commission operates as part of the Australian Federal Government Department of Foreign Affairs and Trade (DFAT), <http://www.dfat.gov.au> .

3. Committee membership

The Australian Memory of the World Committee is drawn from a variety of institutions, organisations and individuals to reflect the diversity of moveable cultural heritage in Australia. They are conscious of the strengths of institutions that manage Australia's heritage and are aware of the significant challenges in keeping this heritage preserved and accessible. Only one member is appointed from any one organisation or peak body. Members are chosen on the basis of their knowledge of the field and on their ability to contribute to the achievement of the Program's objectives. In addition to the central committee at least one person is appointed from each state or territory – these are identified as State Liaison officers. A youth representative has also been appointed. Owing to the heavy work commitments of this person the appointment has not been a huge success. The current Committee membership is listed in Appendix 2.

4. Meetings

Since the inception of the program 64 regular meetings have been held – i.e. an average of about 7 per year. Minutes are recorded for each meeting and are posted on the members-only section of the AMW website. Most meetings are hosted by the National Library of Australia. In addition to face-to-face meetings each meeting incorporates a teleconferencing component to enable participation from state liaison officers and others unable to attend. In 2009 a special one-day planning meeting was held in which all available members, including the state liaison officers, participated. The purpose of this meeting was to formulate the year's business plan. A copy of the business plan is attached at Appendix 3.

5. Funding

As in previous years, major funding over the past two years has been provided by grants from the Australian National Commission for UNESCO. Most significantly, the Commission has agreed to provide some core funding in addition to project funding. The Committee relies heavily on significant in-kind support from a number of Australia's national and state cultural institutions, the university sector, and a massive amount of volunteer effort by the honorary Committee.

6. Major achievements

The Committee's major achievements are:

- Establishing an Australian Register that has 34 inscriptions – see Appendix 4 for details. The Committee has adopted a biennial schedule that usually works in phase with the International Programme enabling it to select material every two years for inscription on the Australian Register and to put forward nominations in the following year for consideration by the International Committee. The Committee holds high profile presentation ceremonies to award certificates to the custodians of material inscribed on the Register. There are five Australian entries on the International Register (the *Endeavour* journal of James Cook, the Mabo Case manuscripts, the 1906 feature film *The*

Story of the Kelly Gang, Convict Records of Australia held in four different State Archives, and the Manifesto of the Queensland Labour Party, 1892).

- Organising the Third UNESCO International Memory of the World Conference in Canberra, 18-22 February 2008 and publishing the conference papers on the AMW website. This site has now been archived by the National Library of Australia's Pandora archive <http://pandora.nla.gov.au/pan/83301/20080415-1354/www.amw.org.au/mow2008/mow/proclamation.html>
- Production of AMW products: brochure, poster, stationery and business cards for committee members. The brochure is soon to be updated (incorporating the new Memory of the World logo and edited text) but no further print runs of the poster are to be produced as it has not proved to be an effective promotional tool. In addition a PowerPoint presentation on the MOW program has been produced and is available at: <http://www.amw.org.au/sites/default/files/node/5/AMW%20Presentation.pdf>
- Train-the-Trainer workshops. Ros Russell has held several of these workshops aimed at providing participants with sufficient skills, not only to complete a nomination for inscription onto the national or international registers but to pass these skills on to others. The first of these workshops was held for participants at the Third International MOW conference, another for our state liaison officers and one held on 14 October in association with the Joint ASA/ARANZ/PARBICA Conference Brisbane, 11-17 October 2009.
- A high profile event was held during the Joint ASA/ARANZ/PARBICA Conference in Brisbane to present the certificates of inscription to the custodians of material inscribed in 2009 on the Australian register.
- Total revision of website. In the past 12 months considerable time, human effort and resources have been devoted to the creation of a new content management AMW website - <http://www.amw.org.au/> The Committee suffered a hiatus after the conclusion of the MOW conference in 2008 when our first devoted webmaster, Alan Howell, resigned. Twelve months later we were extremely fortunate to obtain the services of Kerry Webb

as webmaster. He has overseen the development of the new site. All material from the old site has been archived and is accessible through the National Library of Australia's Pandora Archive.

- We continue to participate in selected heritage activities and act as an advocate for the documentary heritage sector. The increased credibility and greater public profile of the AMW Committee is evidenced by the fact that we are regularly asked to contribute to discussions concerning a variety of heritage matters. We have made formal submissions to several government reviews such as the most recent one on the desirability of Australia developing a cultural policy.
- Two of our Committee members, Ros Russell and Ray Edmondson continue to be involved in international and regional Memory of the World activities. Ros is now Chair of the International Advisory Committee (IAC) and former chair, now member of the IAC Register Sub-committee. Ray, in addition to chairing MOWCAP is a member of the IAC Register Sub-committee and also frequently advises on MOW matters in various countries. In addition Kevin Bradley, the curator of Oral History and Folklore at the National Library of Australia is a member of the MOW's subcommittee on Technology and is the author of several valuable technical documents.

7. Issues and Concerns

- Achieving sustainability. This is an issue for all levels – international, regional and national. Resources are extremely limited and are difficult to acquire. Sponsorship is becoming increasingly difficult to obtain and can only be contemplated when a committee has “runs on the board”. When volunteer effort is the primary means of keeping a program operating succession planning is almost impossible as volunteers are not easy to find. One strategy we are about to initiate is the appointment of a patron.

- Opportunities and challenges provided by new forms of technology. Should we be engaging in electronic social networking? Does it provide a better method of communication between various committees?
- Raising awareness. Have we used the most appropriate strategies for increasing the profile of the MOW program? Who can help us? What other organisation provides a good model?
- E-learning We should use sophisticated e-learning programs to provide instruction in how to submit a nomination. The international MOW website is the most obvious place to locate such material. We need to lobby for more and better information. As a first step the navigation on the site could be improved so that it is easier to find technical information.
- Lost and missing. We have tried since the inception of our Committee to achieve some useful information on this matter. Perhaps it is only a “dead” issue in Australia but we believe that it needs a clearer definition of how to go about acquiring useful information on this topic.
- MOW Convention – What are the pros and cons of lobbying for the establishment of the MOW Programme as a UNESCO convention?

Jan Lyall
Chair
UNESCO Australian Memory of the World Committee

Appendix 1

UNESCO Australian Memory of the World Committee Rules of Procedure

IMAGINE...a world without memories

The Australian UNESCO Memory of the World Program <http://www.amw.org.au/>

Documentary heritage reflects the diversity of languages, peoples and cultures. It is the mirror of the world and its memory. But this memory is fragile. Every day, irreplaceable parts of this memory disappear for ever. (UNESCO, Paris).

Preamble

The UNESCO Australian Memory of the World (AMW) Program is managed by a National Committee. This document sets out the aims of the Program and details how the Committee carries out its work. It lays out the principles underlying the Committee's operations and the details of how its activities are planned and managed.

The UNESCO Australian Memory of the World Committee is an unincorporated, not-for-profit Committee operating under the auspices of the Australian National Committee for UNESCO. It was established in 2000 and is one of the more than sixty such committees which are part of the UNESCO Memory of the World Programme, which was established in 1992 with the broad goal of safeguarding the documentary heritage of the world.

Mission Statement

To be the leading advocate for the identification and protection of nationally significant documentary heritage in Australia.

Aims

The UNESCO Australian Memory of the World Committee (the Committee) seeks to safeguard Australia's documentary heritage by working with Australia's collecting institutions and other bodies, in particular the relevant Federal government departments, to develop, initiate and maintain a wide ranging program of activities which are designed to raise awareness of the issues and assist institutions to respond to those issues.

Establishment and operation

The Committee was established by the Australian National Commission of UNESCO in 2000 and operates within the framework specified in the *Memory of the World, General Guidelines to Safeguard Documentary Heritage*, Second Edition. 2002, Section 5.7.

Role of the Committee

The Committee will

- raise the awareness of and promote the *Memory of the World* Program in Australia
- work in close cooperation with governmental and non-governmental organisations to maintain the Australian *Memory of the World* Register
- receive and assess Australian nominations of documentary heritage for entry on the International, Regional and Australian *Memory of the World* Registers
- forward nominations to the Regional and International Advisory Committees of the *Memory of the World* Program for entry on the Regional and International Registers
- encourage government and private sector sponsorship for specific *Memory of the World* projects and activities in Australia and the Asia-Pacific Region
- monitor *Memory of the World* activities taking place in Australia
- work in close collaboration with the Asian and Pacific Regional *Memory of the World* Committee (MOWCAP)

Membership

Members of the Committee should be representative of all regions and relevant interests within Australia and shall number at least eight persons. Members are appointed in their personal capacity by the Chairperson of the Australian National Commission for UNESCO or their delegate.

Only one member may be appointed from any one organisation, interest group or peak body at any one time. Members are chosen on the basis of their knowledge of the field and/or their ability to contribute to the work of the Committee and the achievement of the Program's objectives. Members need not necessarily be employed by an organisation or peak body.

Each State and Territory shall be represented by a Liaison Officer who is chosen on the basis of his/her knowledge of the field and/or his/her ability to contribute to the work of the Committee and the achievement of the Program's objectives. Liaison Officers need not necessarily be employed by an organisation or peak body.

Ex-officio members may be appointed by the Committee at any time.

Sub-committees of the full Committee may be formed and disbanded as and when the Committee deems it necessary. Convenors of sub-committees will be full members of the Committee while they act as a Convenor.

Details of the current membership are available on the Committee's website.

Terms of office

Appointments to the Committee will be a four year period, with an option for renewals.

Casual vacancies may be filled by co-option by the Committees to complete the remaining portion of the term.

There will be a Chair, Deputy Chair and a Treasurer who will be elected from and by the full membership of the Committee.

Meeting procedures

At least two meetings will be held in each calendar year and five members will constitute a quorum.

Minutes of each meeting of the Committee will be taken and recorded.

Telephone and similar meetings

Contemporaneous linking together by telephone, radio, closed circuit television or other electronic means of audio or audio-visual communication or other means of communication of a number of Committee Members not less than the quorum, whether or not any one or more of the Committee Members is out of the Commonwealth of Australia, shall be taken to constitute a meeting of the Committee and all the provisions in this Rules of Procedure as to meetings of the Committee shall apply.

Finances

The Committee operates as an unincorporated not-for-profit organisation under the auspices of the Australian National Commission for UNESCO.

The Committee seeks grant monies from Government agencies and collecting institutions and other interested bodies. It receives considerable in-kind support from key institutions and from the voluntary work carried out by the members of the Committee.

Annual Report

The Committee will produce and make available an Annual Report which sets out the achievements of the Committee.

The Australian Memory of the World Register

The Committee will compile and manage the Australian Memory of the World Register. The Register will be retained by the Australian National Commission for UNESCO and will be available on the AMW website.

Appendix 2

Australian UNESCO Memory of the World Committee and sub-committee Membership February 2010

Central Committee

Name	Role	Term expires
Jan Lyall ** Heritage Consultant 57 Did-Dell St Ulladulla, NSW, 2539, Australia Tel: +61 2 4454 5158 Mobile: 0416 185 464 jlyall@hotmail.net.au	Chair	2010
Ian Cook Managing Director 3CS AsiaPacific 2/108 Kurraba Road, Neutral Bay, NSW 2089, Australia Tel: +61 2 9909 3505 Mobile: 0400 013 511 iancook@bigpond.net.au	Deputy Chair - Representative conservation profession	2012
Ray Edmondson** Director, Archive Associates Pty Ltd 100 Learmonth Drive Kambah ACT 2902 Australia Tel.+61 2 6231 6849 Mobile: 0413 486 849 Fax: +61 2 6231 6699 ray@archival.com.au	Representative of the audio visual sector and of the Asia/Pacific Regional and International MoW Committees	2012
Gordon Bower 11 Roma Mitchell Crescent Watson ACT 2602, Australia Tel. +61 2 6262 4742 gordonbower12345@aol.com	Treasurer	2012
Johanna Parker Department of Environment, Water, Heritage and the Arts GPO Box 787 Canberra, ACT 2603 Australia Mobile: 0413 795 387 Johanna.Parker@environment.gov.au	Secretary - Representative of museum sector	2012

<p>Margy Burn** Assistant Director-General, Australian Collections and Reader Services National Library of Australia Parkes Place, Canberra, ACT 2600, Australia Tel.: +61 2 6262 1301 Fax: +61 2 6273 5081 mburn@nla.gov.au</p>	<p>Member – Representative of library and preservation sectors</p>	<p>2012</p>
<p>Adrian Cunningham ** Director, Strategic Relations and Personal Records National Archives of Australia PO Box 7425 Canberra Business Centre, ACT, 2610, Australia Tel.: +61 2 6212 3988 Fax: +61 2 6212 3649 adrian.cunningham@naa.gov.au</p>	<p>Member – Representative of archive and preservation sectors</p>	<p>2012</p>
<p>Rod Stroud Library Director AIATSIS Library GPO Box 553 CANBERRA ACT 2601 Australia Tel.: +61 2 6246 1197 Fax: +61 2 6261 4287 rod.stroud@aiatsis.gov.au</p>	<p>Member – Representative of indigenous sector</p>	<p>2012</p>
<p>Bob Pymm Lecturer School of Information Studies, Charles Sturt University George Brownibng House ACCC 15 Blackall Street Barton ACT 2602 Australia Tel. +61 2 6272 6220 Fax: +61 2 6273 6991 rpymm@csu.edu.au</p>	<p>Member– Representative of education sector and Lost and Missing Heritage</p>	<p>2012</p>
<p>Roslyn Russell** Director, Roslyn Russell Museum Services 33 Guilfoyle Street, Yarralumla, ACT 2600, Australia Tel.: +61 2 6281 6805 Fax: +61 2 6285 2612 Mobile: 0421 311 369 roslyn@rrms.com.au</p>	<p>Member – Representative of history sector and of Assessment sub-committee</p>	<p>2010</p>

Bev Scott Marketing Manager State Library of South Australia GPO Box 419 Adelaide 5001 (North Terrace), Australia Tel.: +61 8 8207 7221 Fax: +61 8 8207 7247 Mobile: 0419 157 617 Scott.beverly@slsa.sa.gov.au	Member as Representative of Communications and Marketing sub-committee	2012
Kerry Webb Tel.: +61 2 6207 0239 (w) Mobile: 0403 197 284 kwebb@alianet.alia.org.au	Webmaster	2012

** On original committee

Assessment Sub-committee

Name	Role	Term expires
Roslyn Russell	Chair	2010
Margaret Anderson Chief Executive, History Trust of South Australia GPO Box 1836, Adelaide South Australia 5001, Australia Tel.: + 61 8 8203 9884 Fax: +61 8 8203 9889 manderson@history.sa.gov.au	Member	2012
Linda Young Course Director Museum Studies & Cultural Heritage Deakin University, Burwood Vic. 3125 Australia Tel: + 61 3 9251 7130 linday@deakin.edu.au	Member	2012
Maggie Shapley University Archivist Australian National University Menzies Building #2, Fellows Road, Acton ACT 0200, Australia Tel: + 61 2 6125 9602 Fax: + 61 2 6125 0140 maggie.shapley@anu.edu.au	Member	2012
Rod Stroud	Member	2012

Communications and Marketing Sub-committee

Name	Role	Term expires

Bev Scott	Chair	2012
Joanna Sassoon Forgotten Australians and Former Child Migrants oral history project Oral History and Folklore National Library of Australia, Canberra ACT 2600 Tel: + 61 2 6262 1494 Fax: +61 2 6262 1653 jsassoon@nla.gov.au	Member	2012
Marsali Mackinnon Public Affairs Consultant 11/119 Ryan Street Hill End Queensland 4101 Australia Tel.: + 61 7 3844 0024 Mobile: 0417 209 027 marsalimac@bigpond.com	Member	2012

State Liaison Officers

Name	Role	Term expires
Peter Hocking Archivist Benedictine Community of New Norcia New Norcia WA 6509 Tel: + 61 8 9654 8018 archives@newnorcia.wa.edu.au	WA officer	2012
Di Gardiner Manager, Online Access Public Record Office Victoria PO Box 2100, North Melbourne, Victoria 3051, Australia Tel.: +61 3 9348 5749 Fax: +61 3 9348 5656 diane.gardiner@prov.vic.gov.au	Victorian officer	2012
Asa Letourneau Online Exhibitions Officer, Online Access, Access Services Public Record Office Victoria (PROV) Victorian Archives Centre 99 Shiel St I North Melbourne VIC 3051 Tel.: +61 3 9348 5759 Fax: +61 3 9348 5656 M 0432 263 402 asa.letourneau@prov.vic.gov.au www.prov.vic.gov.au	2 nd Victorian officer	2013
Bev Scott	SA officer	2012

<p>Christine Yeats Manager, Public Access, State Records NSW State Records Authority of New South Wales Postal address: PO Box 516 Kingswood NSW 2747 Australia Tel.: +61 2 8247 8617 Fax: +61 2 8247 8604 http://www.records.nsw.gov.au christine.yeats@records.nsw.gov.au</p>	NSW officer	2012
<p>Caroline Homer A/Manager and State Archivist Tasmanian Archive and Heritage Office Community Knowledge network 91 Murray St. Hobart, Tasmania, Australia 7000 Tel: +61 (0)3 6233 9046 Fax: +61 (0)3 6233 7471 Email: caroline.homer@education.tas.gov.au Web: www.archives.tas.gov.au</p>	Tasmanian Officer	2013
<p>Louise Paynter Project Librarian Northern Territory Library Department of Natural Resources, Environment, The Arts and Sport Parliament House, cnr Bennett & Mitchell Sts, Darwin NT 0800 GPO Box 42, Darwin NT 0800 Tel: +61 8 8999 7177 Fax: +61 8 8999 6920 Email: louise.paynter@nt.gov.au Web: http://www.ntl.nt.gov.au/</p>	NT Officer	2012
<p>Dr Tania Cleary Museum, Arts, Heritage Consultant 55 Hampstead Road Highgate Hill QLD 4101 Tel: +61 7 3846 0643 muserv@powerup.com.au</p>	Qld Officer	2012

Youth Ambassador

Name	Organisation/Department
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Ms Elle Dearin 77 Glenmore Road Paddington NSW 2021 Tel:+ 61 2 9360 0454 mob: 0417 443 002 elle_d@yahoo.com	Student Museum Studies Program University of Sydney
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Ex-officio members

Name	Organisation/Department
Tristan Rendall UN & Commonwealth Section Secretary-General Australian National Commission for UNESCO International Organisations Branch Department of Foreign Affairs and Trade R.G. Casey Building, John McEwen Crescent, Barton, ACT, 0221 Australia Ph: +61 2 6261 3199 Fax: +61 2 6112 3199 Tristan.Rendall@dfat.gov.au	Australian National Commission for UNESCO
To be appointed	Department of Water, Environment, Heritage and the Arts

Appendix 3

AUSTRALIAN UNESCO MEMORY OF THE WORLD (AMW) PROGRAM

Final Business Plan 2009-10

Version 3 –February 2010

An amended version of Version 2 – based on discussion at the 63rd meeting 14
December 2009

Amendments are shown in blue

1. What does AMW Program want to have achieved by 2012

- Visibility and recognition, with a secure niche in the heritage field — *by governments, institutions, academics, professionals, the Australian National Commission for UNESCO, the community and opinion leaders—as a leading advocate for documentary heritage (significance, access, preservation and awareness)*
- Prestige, *offering status to patrons, committee members, listees, sponsors et al*
- A multi-temporal, cross-sectoral national Register that is representative and diverse, with a high stakeholder ownership: *at least 40 entries by 2012*
- Sustainability, with adequate resources to operate effectively
 - *\$25,000 per annum*
 - *Committee succession planning strategy*
- At least six Australian entries on the International Memory of the World Register
- Continuing involvement in the International Advisory Committee (IAC) of MOW
- Continuing involvement in the Regional MOW program
- Continuing recognition as an international leader in the management of a national MOW program
- Continuing efforts in gaining appropriate status for the International MOW Programme by working with other MOW bodies.

2. What are our priorities for 2009-10?

Task

Utilise all advances in communication technologies

Conduct a wide range of lobbying activities

Establish an effective presence in each state

Maintain engagement in the region, especially the Pacific

Encourage synergy between MOW Programme, Intangible Cultural Heritage and World Heritage Conventions

Encourage youth awareness and involvement

Monitor compliance of entries on the Australian Register

Appoint an AMW ambassador

Initiate a committee succession plan

Develop age-targeted involvements

In addition there are routine administrative tasks that are by their very nature Priority 1

3. What resources does AMW have/have access to in 2009-10?

Available resources:

- 2009 grant from the Australian National Commission for UNESCO
- Small amount of surplus funds from the Third International Memory of the World Conference
- Volunteer efforts of Committee members
- Institutional support

Possible resources:

- Grant for next year from Australian National Commission for UNESCO
- Grant from UNESCO in Paris for regional and international activities
- Sponsors: in the first instance, philanthropic organisations (waiting until we have more runs on the board before approaching commercial sponsors)
- Commonwealth agencies

4. What does AMW need to do to get there?

The focus needs to be on the Priority 1 items with particular emphasis on completing all tasks specified in the 2009 grant application from the Australian National Commission for UNESCO.

Other opportunities may arise and will need to be considered taking available resources into account. Certain members will have additional MOW responsibilities. This applies particularly to Ros owing to her new position as Chair of the International Advisory Committee of the MOW Programme.

5. What can AMW realistically do in 2009-10?

The Action Plan describes actions for achieving the tasks in each priority. There are several overlaps and some aspect of a priority task in level 3 may be completed. However it is anticipated that all tasks in priority level 1 will be completed. The Plan needs to be considered in conjunction with the Marketing and Communications Strategy documents.

Status of Action Plan for 2009-10

The AMW slogan/message for 2009/2010 (and beyond?) is *Mapping our Memories*

Priority 1 - Task 1.1 – Utilise all advances in communication technologies			
Task 1.1.1 – Establish new website			
Action	Primary Responsibility	Cost (\$)	Time frame
• Construction of site using the Drupal CMS and data migration	Kerry Webb with Agileware	3360.00	Completed by mid September 2009 Completed
• Drupal Training for selected AMW committee members	Agileware	Included in above	Mid September 2009 15 February 2010
• Preparation of new content related to 2009 inscriptions	Ros Russell to arrange	664.00	Mid September 2009 Completed
• Addition of new content	Kerry Webb to co-ordinate		Beginning October 2009 Completed
• Launch website	Bev Scott to develop strategy		14 October 2009 at Brisbane Conference Deleted
• Put new images on website	Ros and Kerry		March 2010
Task 1.1.2 – Establish an AMW e-newsletter			
Action	Primary Responsibility	Cost (\$)	Time frame
• Compile email lists of those with potential interest in program	All members to send addresses to Bev Scott		End September 2009 End February 2010
• Produce newsletter Deleted and	Bev Scott	8,000.00 Deleted	14 October 2009 End February 2010

replaced by the creation of a new discussion list			
Task 1.1.3 – Explore social networking opportunities			
• Explore Podcasting, Facebook, Youtube, Twitter etc	Christine Yeats to co-ordinate		Present report to December meeting March meeting
• Sorry Day Books podcast	Rod Stroud		End Sept April 2010
• PROVIC Suffrage podcast	Asa Letourneau		End September April 2010
Task 1.1.4 – Expand Web presence			
• Establish and maintain links to and from relevant Internet sites	Marketing and Comms. SC		Report at December meeting and ongoing
• Maintain contact with DEWHA cultural portal officer	Bev Scott		Ongoing – Portal to close in June 2010
• Maintain contact with CCA	Bev Scott		Ongoing – CCA to cease operation
• Recommend (stipulate) that mention of inscription of material on AMW Register be made by hosting institution on its website	Committee decision and then Bev Scott		Decide at August meeting. Agreed Information to be included in AMW kit
• Establish an online education module – see Task 2.2.			
Priority 1 - Task 1.2 – Conduct a wide range of lobbying activities			
Task 1.2.1 – Develop tools			
• Individualised promotional and informational kits for: custodians of inscribed material; potential sponsors; general distribution; etc	Bev Scott and Marketing and Comms. SubCom	???	Before October 14 Draft by February 2010 Final by May 2010
• Update MOW general PowerPoint presentation	Jan Lyall and Bev Scott		Completed – to be placed as a pdf file on website
Task 1.2.2 – Develop relationships with key stakeholders			
• Develop a list of “stakeholders”, at national and state levels, and appropriate strategies for engaging them.	Jan Lyall, Ian Cook, Bev Scott –will flow on to others		Paper for December meeting
• Meet Lynn Bean – the DEWHA rep. on the Aust. NatCom	Jan Lyall, Margy Burn, Ros Russell		Mid November Early 2010
• Request AMW reports be placed on agendas of Aus. NatCom meetings	Jan Lyall		At August meeting ASAP

Priority 1 - Task 1.3 – Establish an effective presence in each state			
Task 1.3.1 – Increase number of people with state roles			
Action	Primary Responsibility	Cost (\$)	Time frame
• Identify a back-up State Liaison Officer in each state	Existing Officers		By January 2010 By May 2010
• Identify State champions	Existing Officers		Before June 2010 ??
Task 1.3.2 – Increase number of state based activities			
• Arrange a Train-the-Trainer workshop at high level – in Tasmania ??	Existing Officers with assistance from Ros Russell	???	Before April 2010
• After above, arrange a T-t-T workshop for wider audience	Existing Officers with assistance from Ros Russell	???	Before June 2010
Task 1.3.3 – General awareness raising			
• Closely related to Lobbying – see 1.2.2. Other suggestions – request standing item on NASLA and CAARA agenda	Identification of relevant members will be made after 1.2.2 completed		At least one additional program in each state in place by June 2010
• Encourage MOW instruction in relevant heritage training programs – see 2.2.1	State Liaison Officers		
Priority 1 - Task 1.4 – Maintain engagement in the region, especially the Pacific			
Task 1.4.1 – Conduct Train-the-Trainer Pacific workshop - completed			
• Ros Russell, Ray Edmondson and Ian Cook to develop training materials	Ros, Ian and Ray	1920.00 ?????	Gordon Bower to pay on receipt of invoices
• Reimbursement of costs to Ros Russell and Ian Cook for their travel to Brisbane.		1622.00 ?????	Gordon Bower to pay on receipt of invoices
• Sponsorship of 8 PARBICA members to attend workshop	Gordon Bower	640.00	Completed
• Sponsorship of participant from Tuvalu to attend conference		4123.60	Gordon Bower to pay on receipt of invoices
Task 1.4.2 – Participate in MOWCAP General Meeting Macau 2010			
• Jan Lyall to attend and participate	Jan Lyall	4013.00 – probably less	Gordon Bower to pay on receipt of invoices
• Ray Edmondson to attend as MOWCAP Chair	Ray Edmondson		

Task 1.4.3 –Contribute to MOWCAP “Coffee table” book			
Action	Primary Responsibility	Cost (\$)	Time frame
<ul style="list-style-type: none"> Prepare Australian content 	Ros Russell	1000.00	End January 2010 Progress report in February 2010
Priority 1 - Task 1.5 – Administration of program			
Task 1.5.1 – Routine activities			
Action	Primary Responsibility	Cost (\$)	Time frame
<ul style="list-style-type: none"> Decide on meeting and teleconference schedule for 2010. Include special meeting in January February 2010 to plan for 10th anniversary year of AMW 	Committee discussion	Teleconference cost 1650.00	December 2009 On agenda for all 2010 meetings
<ul style="list-style-type: none"> Decide on schedule to announce call for nominations for next national and international inscriptions 	Committee discussion		December 2009 meeting February 2010 meeting
<ul style="list-style-type: none"> Domain name registration 	Kerry Webb	200.00	??
<ul style="list-style-type: none"> Mail box hire 	Ros Russell and Gordon Bower	32.00	Gordon Bower to pay on receipt of invoice
<ul style="list-style-type: none"> Reimbursement of travel costs to Ian Cook and Jan Lyall for participation at AMW meetings 	Jan Lyall Ian Cook, and Gordon Bower	1200.00 1872.00	Gordon Bower to pay on receipt of invoices
Task 1.5.2 – Publication activities			
<ul style="list-style-type: none"> Reprint brochure Produce business cards for new members incorporating new logo Produce new certificates of inscription for AMW Register Produce invitations for Brisbane presentation ceremony Design requirements for above 	Marketing and Comms Sub Com to co-ordinate	730.00 735.00 550.00 1000.00	Review throughout the year
Task 1.5.3 – Monitor budget			
<ul style="list-style-type: none"> Monitor budget and provide budget reports 	Gordon Bower		Each meeting
Task 1.5.4 – Organise Brisbane presentation ceremony			

<ul style="list-style-type: none"> • Confirm location • Identify guest of honour • Compile guest list • Send letters to successful nominators – include new information kits • Hire of PA equipment 	To be determined at August meeting	645.00 Not needed	For discussion at August meeting Completed
Action	Primary Responsibility	Cost (\$)	Time frame
<ul style="list-style-type: none"> • Reimburse Ian Cook for his role in officiating in ceremony 	Ian Cook	1208.00	Gordon Bower to pay on receipt of invoices
Priority 2 - Task 2.1 – Encourage synergy between MOW Programme, Intangible Cultural Heritage and World Heritage Conventions			
Task 2.1.1 –Promote, encourage and monitor work on this issue			
<ul style="list-style-type: none"> • Maintain contact with Suzanne Ornager and Richard Engelhardt, UNESCO Bangkok, who are developing theories on this topic 	Jan Lyall, Ray Edmondson and Ian Cook		Ongoing
<ul style="list-style-type: none"> • Ian Cook to discuss progress with Suzanne in Cambodia in September 2009 			September 2009 February 2010
<ul style="list-style-type: none"> • Recommend discussion at the MOWCAP meeting in Macau in March 2010 	Ray Edmondson and Jan Lyall		ASAP to get on agenda
Task 2.1.2 – Foster awareness in Australia			
<ul style="list-style-type: none"> • Mention relationship in all promotional material – brochures, talks etc 	All members		Ongoing
Priority 2 - Task 2.2 – Encourage youth awareness and involvement			
Task 2.2.1 – Investigate and promote MOW training in tertiary heritage studies programs			
<ul style="list-style-type: none"> • Investigate extent of training in each state 	All State Liaison Officers		Report by January May 2010
<ul style="list-style-type: none"> • Provide basic training package to institutions 	????	????	For discussion at August May meeting
<ul style="list-style-type: none"> • Commission (?) an online training package – can Paris provide this? 	????	????	For discussion at August May meeting
<ul style="list-style-type: none"> • Investigate feasibility of holding a young generation event 	????	????	????
Priority 2 - Task 2.3 – Monitor compliance of entries on the Australian Register			
Task 2.3.1 – Contact relevant custodians			

• Develop an appropriate form to be completed for each inscription	Adrian Cunningham		For March meeting
• Distribute form to custodians	Jan Lyall		Return form by May 2010
• Send completed forms to Paris	Jan Lyall		June 2010
Priority 3 - Task 3.1 – Appoint an AMW ambassador			
Task 3.1.1 – Confirm previous decision			
• Confirm selection of Geraldine Brooks	Committee		At August meeting
• Make contact with Geraldine Brooks when possible	Margy Burn		Report after October 2009
Priority 3 - Task 3.2 – Initiate a committee succession plan			
Task 3.2.1 – Solicit expressions of interest from members			
• Members are requested to consider their future responsibilities toward MOW	All members		Ongoing

Proposed meeting dates for 2010

Monday 15 February
Monday 22 March
Monday 10 May
Monday 9 August
Monday 18 October
Monday 6 December

A June Planning meeting will probably also be held

Appendix 4

- **Australian Memory of the World Register**
- **The information in this document is taken from our website – Images are provided on the website but are excluded from this listing. <http://www.amw.org.au/register>**

The Australian *Memory of the World* Register is a selective list of Australia's significant documentary heritage. (*) Asterisked items have also been accepted onto the [Memory of the World International Programme](#). The symbol § denotes items on the MOWCAP Register. Aboriginal and Torres Strait Islander people are advised that this website includes the names Indigenous Australians, some of whom are now deceased.

Register no. 1 - Year of registration 2001

Name of the documentary heritage: The Endeavour Journal of James Cook* §

Location: National Library of Australia

Citation: <http://www.amw.org.au/citation/1>

Register no. 2 - Year of registration 2001

Name of the documentary heritage: The Mabo Case Manuscripts* §

Location: National Library of Australia

Citation:<http://www.amw.org.au/citation/2>

Register no. 3 - Year of registration 2001

Name of the documentary heritage: Landmark Constitutional Documents of the Commonwealth of Australia

Location: The Parliament of Australia (item 1, 14), National Archives of Australia (item 2), National Library of Australia (item 3), Office of the Governor General (item 4), Office of Parliamentary Counsel (Items 5 to 13, 15), High Court of Australia (item 16), National Film and Sound Archive (item 17).

Citation: <http://www.amw.org.au/citation/3>

Register no. 4 - Year of registration 2003

Name of the documentary heritage: The Cinesound Movietone Australian Newsreel Collection 1929-1975

Location: The National Film and Sound Archive

Citation: <http://www.amw.org.au/citation/4>

Register no. 5: Year of registration 2003

Name of the documentary heritage: Australian Agricultural Company Archives

Location: Noel Butlin Archives Centre (NBAC)

Citation: <http://www.amw.org.au/citation/5>

Register no. 6: Year of registration 2003

Name of the documentary heritage: The Walter Burley and Marion Mahony Griffin Design Drawings of the City of Canberra

Location: National Archives of Australia

Citation: <http://www.amw.org.au/citation/6>

Register no. 7: Year of registration 2004

Name of the documentary heritage: Displaced Persons Migrant Selection Documents 1947-1953

Location: National Archives of Australia

Citation: <http://www.amw.org.au/citation/7>

Register no. 8: Year of registration 2004

Name of the documentary heritage: The Story of the Kelly Gang 1906* §

Location: The National Film and Sound Archive

Citation: <http://www.amw.org.au/citation/8>

Register no. 9: Year of registration 2004

Name of the documentary heritage: Australian Children's Folklore Collection

Location: Museum Victoria

Citation: <http://www.amw.org.au/citation/9>

Register no. 10: Year of registration 2004

Name of the documentary heritage: Ballarat Reform League Charter

Location: Public Record Office of Victoria

Citation: <http://www.amw.org.au/citation/10>

Register no. 11: Year of registration 2004

Name of the documentary heritage: Deed of Settlement of the South Australian Company 1836

Location: State Library of South Australia

Citation: <http://www.amw.org.au/citation/11>

Register no. 12: Year of registration 2004

Name of the documentary heritage: Lawrence Hargrave Papers

Location: Museum of Applied Arts and Sciences (Powerhouse)

Citation: <http://www.amw.org.au/citation/12>

Register no. 13: Year of registration 2004

Name of the documentary heritage: Sorry Books

Location: Australian Institute of Aboriginal and Torres Strait Islander Studies (AIATSIS)

Citation: <http://www.amw.org.au/citation/13>

Register no. 14: Year of registration 2004

Name of the documentary heritage: PANDORA, Australia's Web Archive

Location: National Library of Australia

Citation: <http://www.amw.org.au/citation/14>

Register no. 15: Year of registration 2004

Name of the documentary heritage: Port Phillip Association Records

Location: State Library of Victoria

Citation: <http://www.amw.org.au/citation/15>

Register no. 16: Year of registration 2006

Name of the documentary heritage: Convict Records: Archives of Transportation and the Convict System, 1788-1842* §

Location: State Records NSW

Citation: <http://www.amw.org.au/citation/16>

Register no. 17: Year of registration 2006

Name of the documentary heritage: Records of the Tasmanian Convict Department 1803-1893* §

Location: Archives Office of Tasmania

Citation: <http://www.amw.org.au/citation/17>

Register no. 18: Year of registration 2006

Name of the documentary heritage: University of Western Australia Ronald M. Berndt Collection of Crayon Drawings on Brown Paper from Yirrkala, Northern Territory

Location: Berndt Museum of Anthropology, University of Western Australia

Citation: <http://www.amw.org.au/citation/18>

Register no. 19: Year of registration 2006

Name of the documentary heritage: The Edward (Ned) Kelly and Related Papers as found in the Public Record Office Victoria

Location: Public Record Office of Victoria

Citation: <http://www.amw.org.au/citation/19>

Register no. 20: Year of registration 2008

Name of the documentary heritage: Ashmead-Bartlett's Gallipoli film (1915)

Location: Australian War Memorial

Citation: <http://www.amw.org.au/citation/20>

Register no. 21: Year of registration 2008

Name of the documentary heritage: Mountford-Sheard Collection

Location: State Library of South Australia

Citation: <http://www.amw.org.au/citation/21>

Register no. 22: Year of registration 2008

Name of the documentary heritage: High Court of Australia Records

Location: National Archives of Australia, High Court of Australia

Citation: <http://www.amw.org.au/citation/22>

Register no. 23: Year of registration 2008

Name of the documentary heritage: James Gleeson Oral History Collection

Location: National Gallery of Australia

Citation: <http://www.amw.org.au/citation/23>

Register no. 24: Year of registration 2008

Name of the documentary heritage: The Victorian Women's Suffrage Petition of 1891

Location: Public Record Office of Victoria

Citation: <http://www.amw.org.au/citation/24>

Register no. 25: Year of registration 2008

Name of the documentary heritage: Donald Thomson Ethnology Collection

Location: Museum Victoria

Citation: <http://www.amw.org.au/citation/25>

Register no. 26: Year of registration 2008

Name of the documentary heritage: 1862 Land Act Map

Location: Public Record Office of Victoria

Citation: <http://www.amw.org.au/citation/26>

Register no. 27: Year of registration 2008

Name of the documentary heritage: William Light Collection

Location: State Library of South Australia; Adelaide City Council Civic Collection

Citation: <http://www.amw.org.au/citation/27>

Register no. 28: Year of registration 2008

Name of the documentary heritage: Archives of Joseph Stanislaus Ostojka-Kotkowski

Location: State Library of South Australia; Baillieu Library, University of Melbourne

Citation: <http://www.amw.org.au/citation/28>

Register no. 29: Year of registration 2008

Name of the documentary heritage: Margaret Lawrie Torres Strait Island Collection

Location: State Library of Queensland

Citation: <http://www.amw.org.au/citation/29>

Register no. 30: Year of registration 2008

Name of the documentary heritage: Manifesto of the Queensland Labour Party, 1892 *

Location: State Library of Queensland

Citation: <http://www.amw.org.au/citation/30>

Register no. 31: Year of registration 2009

Name of the documentary heritage: Australian Indigenous Languages Collection (AILC)

Location: Australian Institute of Aboriginal and Torres Strait Islander Studies (AIATSIS) Library

Citation: <http://www.amw.org.au/citation/31>

Register no. 32: Year of registration 2009

Name of the documentary heritage: The Registers of Assignments and Other Legal Instruments 1794–1824 (The ‘Old Registers’)

Location: Land and Property Management Authority (NSW)

Citation: <http://www.amw.org.au/citation/32>

Register no. 33: Year of registration 2009

Name of the documentary heritage: First Fleet Journals

Location: State Library of New South Wales

Citation: <http://www.amw.org.au/citation/33>

Register no. 34: Year of registration 2009

Name of the documentary heritage: The Convict Records of Queensland 1825-1842 *§

Location: Queensland State Archives and State Library of Queensland

Citation: <http://www.amw.org.au/citation/34>

A Speech at the Third General Meeting of MOWCAP

by

Li Minghua, Deputy Director-General of the State Archives Administration of the People's Republic of China

March , 2010

Dearcolleagues, Ladies and Gentlemen:

I'm very glad to be here in Macao attending the Third General Meeting of MOWCAP, discussing and exchanging with the colleagues from Asia/Pacific countries with regard to relevant work on the Memory of the World Programme. Below, I'd like to give a brief introduction to the development of the Memory of the World Programme in China as required by this meeting.

I. Organization and Functions

China established the Chinese National Committee of MOW in 1995 to coordinate the development of the Memory of the World Programme in China. Under this framework, we set up, in succession, a Leading Group, a National Advisory Committee and an Office for the Chinese Documentary Heritage Programme.

The Leading Group is made up of the leaders of the State Archives Administration of the People's Republic of China (SAAC) and relevant departments. The National Advisory Committee consists of certain members and observers. SAAC stresses expertise and ability required for the planned objectives of "Chinese Documentary Heritage Programme" when choosing National Advisory Committee members. In addition to those from archives departments, the committee members also include experts in philology, history, museology, library science, etc. The Office is made up of archives professionals appointed by the Leading Group.

The Leading Group is an ad hoc agency which makes Programme plans, supervises and directs the implementation and revision thereof, and provides consultancy for SAAC, all organizations and individuals preserving Chinese documentary heritage, as well as relevant international organizations. Its functions include: developing the application procedure and selection criteria for Chinese documentary heritage, formulating the format and publishing plan for the Chinese Documentary Heritage Register", making plans for protection and rescue of "Chinese Documentary Heritage", and raising funds and determining the use thereof.

The National Advisory Committee is an organization of experts responsible for the review of "Chinese Documentary Heritage". It is responsible for developing, as commissioned by the Leading Group, the Articles of Association of the National Advisory Committee for Chinese Documentary Heritage, appraising and selecting "Chinese Documentary Heritage", selecting and recommending "Chinese Documentary Heritage" for the Memory of the World Register.

The Office is an organ under the Leading Group, responsible for routine management of the Programme. It provides secretarial services for the Leading Group and the National Advisory Committee; organizes and implements Programme-related activities under guidance of the Leading Group; compile and manage the Chinese Documentary Heritage Register.

II. Register at National Level

In 2000, SAAC initiated the “Chinese Documentary Heritage Programme” as a scientific research subject, defined the scope of Chinese documentary heritage, and included archival theme and subject, time, form and style, place, integrity, rarity, etc. as criteria for inclusion into the Chinese Documentary Heritage Register. Through appraisal and review by the National Advisory Committee, 113 pieces (sets) of Chinese archival documents have been selected and included by three groups in the Chinese Documentary Heritage Register. We have also selected, from those included in the Chinese Documentary Heritage Register, the archive documents to be applied for inclusion in the Memory of the World Register. While developing concrete measures for saving and protecting the precious archive holdings of cultural value at national level, the Chinese Documentary Heritage Programme has also laid a foundation for China to apply to the Memory of the World Programme for inclusion of its archive holdings in the Memory of the World Register. At present, our Traditional Music Sound Archives, Ancient Naxi Dongba Literature Manuscripts, Records of the Qing's Grand Secretariats, Golden Lists of the Qing Dynasty Imperial Examination and Qing Dynasty Yangshi Lei Archives have already been included in the Memory of the World Register. We have also organized the event “Open the Door of Memory – Exhibition on Chinese Documentary Treasures” in some domestic cities as well as in Slovenia and the State Union of Serbia and Montenegro. The development of the Memory of the World Programme in China has strengthened documentary exchange and cooperation between China and the rest of the world, and made more people have a further knowledge of the Chinese documentary heritage and Chinese culture as well.

III. Our Work in 2009

In 2009, China continued to work on the Chinese Documentary Heritage Programme.

First, we made some changes to the members of the Leading Group and the National Advisory Committee due to change in posts or physical conditions of executives in related units and departments, for the purpose of moving this work forward smoothly. The new members of the National Advisory Committee are all senior experts in such fields as archival science, philology, history and library science, to ensure continuity and authority in implementation of the Chinese Documentary Heritage Programme.

Second, we edited and published the Chinese Documentary Heritage Register (Volume II).

Third, we convened National Advisory Committee meetings to have selected the third group of Chinese Documentary Heritage and included 30 pieces (sets) in the Chinese Documentary Heritage Register.

Fourth, we strengthened our efforts to protect Chinese Documentary Heritage, giving major support – through national funds intended to save and protect key archive holdings – to those included in the Chinese Documentary Heritage Register.

The above is the basic information on development of the Memory of the World Programme in China. In recent years, China has gained some achievements in the rescue and protection of Chinese Documentary Heritage, but still faces many challenges. For example, some documentary preservation places are outmoded and in dire need of renovation or updating; the conditions for preservation of some archive holdings are too fragile to resist disasters, requiring urgent improvement. Particularly, because of the vast territory of the country, regions differ considerably in natural environment and geographical conditions, disasters which the work of documentary protection needs to guard against and fight also vary from each other in nature and variety, and development of this work is unbalanced in different places. Therefore, the work of China on documentary management and protection is still very onerous. We will continue to seek government input in the documentary work and enhance communication and cooperation with departments concerned, to build high-standard archives establishments and fundamentally improve the environment of documentary preservation and protection. We also hope that MOWCAP holds more academic activities if conditions permit, providing the countries with more opportunities to exchange and discuss the ways and forms of saving and protecting documentary heritage, especially endangered documentary heritage, thereby contributing to permanent accessibility of the shared memory of humankind. I believe that through broad exchange between the colleagues of the countries, this meeting will provide for sure more and better experience and valuable advice for documentary heritage protection in China and even the Asia-Pacific region as a whole.

Thank you.

MEMORY OF THE WORLD OF INDONESIA:

Country report

Indonesia National Committee Memory of the World

Introduction

The Memory of the World (MOW) is the documented, collective memory of the peoples of the world – their documentary heritage –, which in turn represents a large proportion of the world's cultural heritage. It charts the evolution of thought, discovery and achievement of human society. It is the legacy of the past to the world community of the present and the future.

Indonesian memory of the world documentaries stay in libraries, archives, museums and keeping places across the archipelago and much of it is now at risk. Many documentary heritages are recorded in a fragile media in the sense that they are chemically unstable media made of bark, palm leaf, and woods. Moreover, humidity and high temperatures environmentally threaten these documentary heritages. This situation may create mould, pest and harmful insect to deteriorate manuscripts.

Another natural threat is that many parts of Indonesia are disaster prone areas. The presence of multicultural ethnic in the archipelago may also create potential conflicts. Human-induced disasters such as flood and landslides in villages and cities, especially during rainy season, may also increase the susceptibility of dismissal of many documentary heritages.

Human ignorance or negligence in providing basic care, driven by lack of knowledge and appreciation on their documentary heritage may worsen the situation.

Foundation and membership

The preceding series of natural disasters (tsunami, earthquake) has awakened the awareness amongst Indonesians on the importance of documentary heritage for the future generations. It was strongly felt that we have to provide a better access to Indonesian documentary heritage. Based on this notion we have conducted a one-day seminar on the importance of Memory of the

Worlds for institutions that keep the documents and other artefacts, on the 22nd of March 2005. In this seminar the Ministry of Research and Technology stated that the programme is critically important and appointed the Indonesia Institute of Sciences to establish Indonesia National Committee of Memory of the World.

The Indonesian Institute of Sciences (LIPI) established the Indonesia National Committee Memory of the World with the initial participating members of The National Library of Republic of Indonesia, The Indonesian Institute of Sciences, The Ministry of Research and Technology, The Ministry of Culture and Tourism, The National Center of Indonesian Languages , The National Archives, Indonesian National Commission for UNESCO (KNIU), Center of National Archaeology, The Indonesian Sultanate Association, Nusantara Manuscripts Foundation (Yanassa), and Oral Traditions Association. The committee has conducted a series of campaigns and awareness on the importance of documentary heritage for nation character building.

Activities

The Committee has conducted a number of internal consolidation meetings and thematic workshops attended by specialists and the public as follows:

1. Workshop Reinventing of Collective Memories: Improving Nation's Dignity on 14-15 September 2006.

This was aimed at disseminating UNECCO's guidance of Memory of the World. The workshop formulated critical issues on revitalizing national heritage by bibliographic control on manuscript (systematic documentation and networking).

2. Workshop Indonesian Nomination for Memory of the World on 10 May 2007.

This workshop was aimed at understanding the importance of preservation of documentary heritage, and procedure of proposing nomination of memory of the world. There were seven proposed nominators during the workshop, i.e. The Indian Ocean Tsunami, The Endangered Languages of Indonesia, Local Writing Systems in Indonesia, Negarakrtagama, I La Galigo, Mak Yong, and Non Aligned movement. One nominator Negarakrtagama has approved by Asia Pacific MOW as part of MOW. Meanwhile, I La Galigo and Mak Yong are still in registration process.

3. Campaigns and raising awareness of MOW and the nation's character building through iptek voice program on RRI PRO 2 FM radio on 19 May 2008 (100 years of National Awakening Day event) with the chairman of National Committee of Memory of the World
4. Discussion on 26 May 2008 regarding the Negarakrtagama, which will feature a number of speakers from Indonesia and abroad (Prof. Dr. Edi S. (Indonesia), Dr. Rujaya (Thailand), Prof. Dr. Stuart Robson (Australia).
As part of the activities on this day, there was a formal hand over of the Certificate of Memory of the World from UNESCO to the Indonesian Government recording the registration of the Nagara Kertagama manuscript in the Memory of the World.
5. Discussion on increasing nation's culture and character building through developing science and technology on 8 July 2008.
This seminar was aimed to increase the awareness of the nation's character building
6. Seminar on Memory of the World: Strengthening Identity of the Nation through History Empowerment and Cultural Values on 5 December 2008.
This seminar was aimed to increase the awareness of the nation's cultural heritage, as well as the role of community to bring respect to the culture of the nation.
7. Seminar : Preserving culture and documentary heritage for strengthening nation identity and dignity on 14 September 2009 in the Centre for Scientific Documentation and Information- Indonesian Institute of Sciences. The aim of this seminar is looking for input and critical issues on the nomination of I La Galigo and Mak Yong.
8. Workshop for the nomination of I La Galigo and Babad Diponegoro on 9 Januari 2010 in the National Library of Indonesia. Babad Diponegoro is the new

nomination for Memory of the World. The aim of this workshop is to improve nomination form of I La Galigo and Babad Diponegoro produced by each working group.

Future Activities (2010)

- Seminar and press release for the nomination of I La Galigo, Babad Diponegoro and Mak Yong on 2 March 2010
- Submitting nomination for I La Galigo, Babad Diponegoro, and Mak Yong on the Memory of the World in the last of March 2010. Documentation of Mak Yong will be joint nomination with Malaysia and Thailand.
- Proposing documentary heritage on Memory of the Nation
- Inventarisation of new items for Memory of the World and Memory of the Nation

Funding sources

Memory of the world activities are funded by sources such as:

- State Annual Budget through different member institutions.

Each member of National Committee of Memory of the World has allocated budget through their own system to support the activities (meetings and workshops).

Issue and concerns

1. Raising the awareness and promotion of MOW

The committee is working to increase national awareness of the significance of documentary heritage, and the need to preserve and provide access to it by a series of workshop and seminar, including raising the awareness to the school community. Public campaign to raise the importance of MOW is considered to be one of the crucial issues in the future. Best practices among MOWCAP members are then invited.

2. Preservation

Some parts of Indonesia are prone to natural disasters. Many documentary heritages are recorded in a fragile media in sense of chemically unstable media that are made of bark, palm leaf, and woods. Moreover, these documentary heritages are environmentally threatened by humidity and high temperature. This situation may incur the presence of mould, pest and harmful insect to deteriorate manuscripts. Good management and surveillance practice can be applied in the storage environment of documentary heritages. Preserving intellectual content by migration to stronger media or digitations is also being considered.

3. Accessibility

There have been efforts to provide a better access to Indonesian documentary heritage by translating and dissemination the information, as well as calling for support from stakeholders to get access to original or copy documentary heritages that are kept overseas.

Conserving an original document and protecting its integrity is also an issue to prevent that no information is lost, and all future options for preservation and access are kept open.

Copying a document onto a different format is useful and often necessary for access purpose. Indeed, digitisation and microfilming as a means of providing universal access, and access copy of any kind will reduce the pressure on getting the original document and, hence will enhance the preservation.

4. Cooperation

In such an increasingly complex field, we need to share facilities and expertise. Some institutions develop specializations, and having this sort of resource sharing will lead to a cost effective service to the community.

5. Bibliographic control

This programme is aimed at identifying the holding and recent condition of the documents, so that they can be handled with an appropriate conservation treatment.

Secretariat
Indonesia MOW Natcom

Annual Report of the National Memory of the World Committee, The Islamic Rep. of Iran In 2009

Secretariat of the National Committee of Memory of the World

The MOW National Committee operates as a committee for the UNESCO National Commission in Iran. In 2005, the Secretariat of Iran's National Committee was set up at the I.R. of Iran's National Library and Archives. Based on the executive directive, Iran's National Committee has fifteen members. Eight out of fifteen members of the committee are legal members who are representatives or the heads of libraries and archives and the representative of UNESCO National Commission. There're seven legal members in the Committee, who are major authorities and experts in the documentary heritage and are introduced every two years to the Minister of Science, Research and Technology by the UNESCO National Commission in Iran to gain their membership certificate at the National Committee of the Memory of the World.

In order to inquire comments and views of the experts, the National Committee of the Memory of the World formed an evaluation group on Oct. 2007 to discuss themes, linked with registering the works at national and international levels before they're brought forth at the National Committee. The Group would seek out experts' views on every case and reflects its views to the Committee for the final decision.

In the Islamic Republic of Iran, after preliminary examination, the evaluation group of the National Committee ensures that the work meets the necessary requirements, and then it refers the case to the National Committee for the final decision. At the first step, those works, which are suitable based on the conditions of the Memory of World, are registered at the National level. Then two elite works are singled out as the nominees to be introduced to the Memory of the World Program. The nominated works will be forwarded to the UNESCO, Memory of the World Program through National Commission of UNESCO in Iran.

Up to now, 12 works including Qurans on parchment, from libraries, Museums and Records Center of Astane Quds-e-Razawi, "Baysonghory Shahnameh - The Book of Kings", from

Gulistan Palace Museum and "Rab'e Rashidi Endowment" from Central Library of Tabriz, "Al Masalek and Al Mamalek", kept at Iran's National Museum, "A Collection of Administrative Records of Astane Quds-e-Razawi in Safavid Era", which is currently maintained at "Library, Museum, and Records Center of Astane Quds-e-Razawi", "Safineye Tabriz" from Library, Museum and Records Center of Parliament, "Khamse Nezami Ganjavi" from Central Library of Tehran University, Malek National Library and Museum, Iran National Museum, Gulistan Palace Library, Shahid Motahhari School Library, and " Al-Tafhim Le-Avail Sanaate Al-Tanjim" from Library, Museum and Records Center of Parliament have been registered nationally.

The approved bills and the measures taken by the National Committee and evaluation group in 2009 are as follows:

1. Holding 8 sessions with members of MOW National Committee and 14 sessions with members of evaluation group for making decision and necessary measures;
2. Visiting the archival centers, museums and libraries by evaluation group members to select the qualified works available in the centers for registration
3. Examining the qualified works for inscription in MOW Program by experts at the location of keeping the works;
4. Filling up proposal forms for the registration of qualified works by members of Evaluation Group;
5. Forming Iran's registry office for the Memory of the World and registering 12 works;
6. Making decision and arranging necessary planning and preliminaries for holding International Memory of the World Audio- Visual Training Workshop on 17th to 19th of January 2010 in Iran;
7. Attending Jikji Prize;
8. Proposing the formation of ECO Sub-Regional Committee in the meeting of Directors of ECO Member States National Libraries in Baku ;
9. Accepting the invitation of Iran MOW National Committee for forming the meeting of MOW International Advisory Committee in Iran in 2013;

Notable Issues

1. Suggesting the International Ferdowsi Prize by the Islamic Republic of Iran;
2. Taking action for establishing MOW Regional Committee of ECO Member States;
3. Repairing works at risk available in Archival Centers, Museums and Libraries in cooperation with members of MOW National Committee;

The Kazakhstani National Committee of the UNESCO program
"Memory of the world"
Report in 2009

1. In March session of the Kazakhstani National Committee of the UNESCO program "Memory of the world" on which questions of promotion of nominations in the International register were considered is held.
2. The nomination for inclusion in the International register "Manuscripts of Mavlona Nuriddin Abdurrahman ibn Ahmad Dzhami in National library of Republic Kazakhstan" (shelf mark of manuscripts is: 261-6; 329) by following criteria: time and a place, the people, the form and style, a subject and a theme.
3. The nomination of 2008 "Official documents on rescue of the Aral sea" (the Central state archive), reflecting the reasons of its disappearance, various projects on its rescue, on improvement of sanitary-ecological conditions is finished.
4. At conferences "Archive and a society: interaction in cultural heritage preservation" (Management of archives and the documentation of Almaty, on September 25th, 2009) and "Regional library in cultural space of region" (on November 4-5th, 2009, Karaganda city) was reported on the International register of the program of UNESCO "Memory of the world" and the activities of the Kazakhstan national committee of the program of UNESCO "Memory of the world".
5. In 1999 there in the National library was created the Department of preservation of library collections in which there work 15 people, and who do small restoration works in restoration and binding. The Department has three rooms, a chemical laboratory. Annually there are bound about 3000 books and 8000 sheets. The Department has the following equipment: restoration desks, presses, disinfection camera etc.
6. Since 2008 at the National Library of Kazakhstan the regional center of IFLA/PAC was created. The National Library of the Republic of Kazakhstan has been selected to become the PAC Centre responsible for the following regional geographical area: Kazakhstan, Kirghizstan, Uzbekistan, Tajikistan and Turkmenistan. The NLRK translate from English to Russian the articles from "International Preservation News", organize the fellowship for the regional libraries.

Chairman The Kazakhstani National Committee of the UNESCO program
"Memory of the world"
Z.Shaimardanova

Mary

Memory of the World Programme in Korea (2010 Version)

Korean National Commission for UNESCO

I. The Institutional Framework on Documentary Heritage

1. Mechanisms

A. Historical Documentary Heritage

Historical documentary heritage is preserved in the same manner as other kinds of heritage, under three basic mechanisms concerning cultural properties.

Cultural Properties Protection Law (CPPL)

The purpose of this law, promulgated on 10 January 1962, is to contribute to the cultural advancement of the general public as well as to the cultural development of human beings through the preservation and utilization of cultural properties. The CPPL provides a comprehensive legal framework, such as definitions of cultural properties, the establishment of a Committee on Cultural Properties, the designation of national cultural properties, protection, investigation, and so on.

Committee on Cultural Properties (CCP)

The CCP currently consists of 90 experts in the field of cultural properties. The CCP determines basic policies on nationally designated cultural properties, and conducts research, development, and evaluations of cultural properties. The CCP is divided into 8 sub-committees in accordance with the categories of cultural properties.

Documentary heritage belongs to the 2nd sub-committee that deals with movable cultural properties, which is composed of 13 members who specialized in the field of art, Korean history, and preservation.

3) Cultural Heritage Administration (CHA)

The CHA is a special bureau under the Ministry of Culture and Tourism, which implements preservation, restoration, enhancement, and publicity of cultural properties.

4) Related Institutions

- The Academy of Korean Studies
- *Kyujanggak* Archives
- National History Compilation Commission

- Korean Institute of Korean History
- Korean Studies Advancement Center
- National Research Institute of Cultural Properties

B. Other Documentation

Other documentation besides historic documentation such as films, modern documentation, and so on, are promoted and preserved according to established legal frameworks:

- Film Promotion and Preservation Law (1995)
- Library Promotion Law (2003)
- Public Records Management Act (2008)

The representative institutions are the National Library of Korea, the Korea Film Archive, and the Research Institute for Korean Archives and Records.

2. Archives

The two main archives in Korea are the *Kyujanggak* Archives and the National Archives and Record Services. The former holds old documents from the *Joseon* Dynasty (1392-1910), while the latter holds comparatively modern documents of the Republic of Korea, including those from the Japanese colonial rule to the present (1910-present).

1) *Kyujanggak Archives*

The *Kyujanggak* Archives were established as the royal archives of the *Joseon* Dynasty in 1776; through it, and rare books and documents from the Dynasty were collected and preserved. The collection consists of approximately 150,000 volumes of old books and over 100,000 other materials, including 5 national treasures and 8 treasures such as the “Annals of *Joseon* Dynasty,” as MOW-registered heritage. In addition, computerized indices and databases have been completed, and online data retrieval through the internet is also available.

2) *National Archives of Korea(NA)*

NA was established in 1969. As a central records and archives management institution in Korea, NA establishes public records and archives management policies and provides guidance on and supervises public records management in public agencies. NA also preserves national archival materials to safeguard the nation’s history, and provides the public access to their materials. The collection includes millions of government documents, drawings, audio-visual materials, microfilms, and publications. Approximately 1.3 million records have been entered into the automated system in order to preserve the original sources and provide online access.

3) *Others*

- The Academy of Korean Studies
- National Institute of Korean History

- National Library
- Korean Studies Advancement Center
- University Libraries, etc.

II. Memory of the World (MOW) Activities in 2009

The Memory of the World Programme in Korea, including a register of MOW and other promotion activities, was implemented and coordinated through the Korean National Commission for UNESCO(KNCU). The main programmes are as follows:

1. UNESCO MOW Training Workshop in the Asia-Pacific Region

To assist ten Asia-Pacific countries that have not been able to add their documentary heritages to the MOW international register in preparing their application for nomination to the international register, UNESCO, Korean National Commission for UNESCO, the Cultural Heritage Administration of Korea and the Ministry of Health, Welfare and Family Affairs organized a training workshop on 18-20 February 2009 in Icheon and Seoul in Korea. The workshop brought together one representative from the following countries in the region: Bhutan, Cook Islands, Fiji, Maldives, Mongolia, Pakistan, Palau, Papua New Guinea, Vietnam, and Lao. The workshop was led by five experts, Mr. Ray Edmondson, Mr. Rujaya Abhakorn, Ms. Roslyn Russell, Prof. Kyung-ho Suh, and Ms. Joie Springer.

2. UNESCO-Jikji MOW Training Workshops

Within the framework of the MOW Programme, KNCU and Cheongju City, with the support of UNESCO, jointly organized the 1st, 2nd, 3rd, and 4th UNESCO Regional Training Workshops on the Preservation of and Access to Documentary Heritage in Asia and the Pacific in Cheongju City. Around 10-15 professionals from some 10-13 countries in the region participated in each workshop.

1) 1st Workshop

- 5 –8 June 2002 , Cheongju City
- “Preserving Access to Paper-based Documents”

2nd Workshop

- 4-7 September 2004, Cheongju City
- “Digitalization of Documentary Heritage for Preservation and Access”

3) 3rd Workshop in 2006

- 4-7 September 2006 Cheongju City
- “Risk-preparedness and Preservation Treatment of Documentary Heritage”

4) 4th Workshop in 2009

- 4-7 September 2009 Cheongju City
- “Preservation and Utilization of Digital Heritage”
- In parallel with the UNESCO Jikji/Memory of the World Prize Award ceremony, KNCU and Cheongju City, with the support of UNESCO, jointly organized the 4th UNESCO Regional Training Workshops on the Preservation of and Access to Documentary Heritage in Asia and the Pacific between 4 and 7 September 2009 in Cheongju City. The countries of the 11 participants were: Bhutan, Cambodia, Indonesia, Laos, Malaysia, Nepal, Pakistan,

Philippines, Singapore, Sri Lanka, and Vietnam. The theme of the workshop was “Preservation and Utilization of Digital Heritage.” Participants visited documentary heritage institutions in Korea and discussed about future prospects for cooperation in the Asia-Pacific.

Greatly aware of the necessity and importance of expanding regional cooperation in enhancing capability for documentary heritage preservation in Asia, KNCU also initiated the UNESCO Cooperative Project on the Preservation of Documentary Heritage in Asia 2006. Pursuant to the first workshop that was successfully held in Mongolia in 2006, KNCU helped organizing the second training workshop held in Sri Lanka in June 2007, which was jointly organized by UNESCO and the Sri Lankan National Library and Documentation Services Boards, and financially sponsored by the Cheongju Municipal Government.

4. UNESCO Jikji/Memory of the World Prize

The UNESCO Jikji/Memory of the World Prize was established in April 2004 to further promote the objectives of the MOW Programme and to commemorate the inscription of Jikji, the oldest known book of movable metal print in the world.

KNCU played an instrumental role in establishing the Prize and supported the organization of the UNESCO/Jikji Memory of the World Prize Award Ceremonies. The National Library of the Czech Republic and the Austrian Academy of Sciences were awarded the UNESCO/Jikji Memory of the World Prize, respectively, in 2005 and 2007. The Malaysian National Archives was awarded the UNESCO-Jikji MOW Prize in 2009. (The Prize, consisting of a cash award of US\$ 30,000, is given every two years to individuals or institutions that have made significant contributions to the preservation and accessibility of documentary heritage).

5. Others

KNCU and the Cultural Heritage Administration (CHA) assisted the Korean Institute of Oriental Medicine to prepare its application of *Donguibogam: An Encyclopedia of Medical Knowledge and Treatment Techniques* for nomination to the MOW international register. The application was submitted to UNESCO in March 2008, and was successfully registered on the MOW list in July 2009.

In response to MOWCAP’s request concerning the publication of a coffee table book, KNCU compiled relevant text and pictures of the Korean documentary heritage, listed on the MOW international register and sent them to MOWCAP secretariat in July 2008.

III. Memory of the World (MOW) Activities in 2010

1. 2010 IACE(International Archival Culture Exhibition) Korea

The 2010 IACE will be held on 1-6 June, 2010, in Seoul Korea. Guided by the long-standing recordkeeping tradition and documentary heritage of Korea, the National Archives of Korea, with assistance from Korean National Commission for UNESCO, will be opening the International Archival Culture Exhibition to audiences from all over the world, in order to

promote archival culture inside and outside of Korea by providing a venue to appreciate documentary heritage of various countries including Korea, by sharing state-of-the-art information and technology of records and archives management. The exhibitions include Memory of the World copies, display of eco-friendly technology and equipment and IT solution for records management, and International Forum to promote preservation of documentary heritage.

2. The International Symposium on Mongolian MOW candidate

The Korean National Commission for UNESCO will support the opening of an international symposium, organized by National University of Mongolia, in order to examine the international and regional value of Mongolia's Universal Code of Law in the Ghengis Khan era, which was discovered in Korea in 2002.

3. International Symposium on *Tripitaka Koreana* and Asian Buddhist Scriptures

The Korean National Commission for UNESCO is cooperating with Korean local community to prepare for the 2010 International Culture Festival for *Tripitaka Koreana*, Korean collection of the Buddhist scriptures inscribed as MOW in 2007. We are further planning to open a series of academic symposia on UNESCO-related themes until 2011, to promote MOW ideals.

IV. National Committee and MOW Register

1. MOW Register

The official process of nomination of Korean heritage to the MOW register is being managed by the Cultural Heritage Administration(CHA). In close cooperation with KNCU, CHA has been initiating and supporting nominations for the international MOW register through publicity, promotions and awareness-raising in cooperation with concerned organizations at the national level. (The national selection process is managed by the Sub-committee on Movable Cultural Properties within CHA).

Registered Documentary Heritages

- Annals of Joseon Dynasty, 1997
- Hunmin-chongum Manuscript, 1997
(The royal proclamation of the creation and use of the Korean alphabet)
- Seungjeongwon Ilgi, 2001 (The Diaries of the Royal Secretariat)
- Buljo Jikji Simche Yojeol, 2001 (the second volume of the Anthology of Great Buddhist Priest Zen Teachings)
- [Printing woodblocks of the Tripitaka Koreana and miscellaneous Buddhist scriptures](#), 2007
- [Uigwe, 2007 \(The Royal Protocols of the Joseon Dynasty\)](#)
- Donguibogam, 2009 (Principles and Practice of Eastern Medicine)

2. National Committee

The Korean National Commission for UNESCO is currently closely cooperating with the CHA to establish a National Committee for MOW in Korea, to begin its activities in the near future.

**REPORT ON NATIONAL MEMORY OF THE WORLD COMMITTEE MALAYSIA
2009/2010**

BY:

**DEPARTMENT OF NATIONAL HERITAGE
MINISTRY OF INFORMATION, COMMUNICATIONS AND CULTURE MALAYSIA**

**THE 4th GENERAL MEETING OF
MEMORY OF THE WORLD PROGRAMME
REGIONAL COMMITTEE FOR ASIA AND THE PACIFIC (MOWCAP) UNESCO
MARCH 8th -10th, 2010
MACAU SAR, CHINA**

**REPORT ON NATIONAL MEMORY OF THE WORLD
COMMITTEE MALAYSIA FOR YEAR 2009 /2010**

The responsibility of coordinating Memory of the World Programme has been taken over by the Department of National Heritage, Ministry of Information, Communications and Culture Malaysia since 2007 until present. Subsequently, the Department of National Heritage has been named as the Secretariat for the National Memory of the World Committee. As of January 2010, the committee comprises of various government departments and agencies, such as:

- i. Department of National Heritage
- ii. Department of Museum Malaysia
- iii. Sabah State Museum
- iv. Sarawak State Museum
- v. Kedah State Museum
- vi. Perlis State Museum
- vii. Perak State Museum
- viii. Negeri Sembilan State Museum
- ix. Pulau Pinang State Museum and Art Gallery
- x. Melaka State Museum

- xi. Pahang State Museum
- xii. Johor Royal Museum
- xiii. Terengganu State Museum
- xiv. Kelantan State Museum
- xv. University of Malaya Library
- xvi. Science University of Malaysia Library
- xvii. National University of Malaysia Library
- xviii. National Library of Malaysia
- xix. Language and Literary Agency
- xx. National Archive of Malaysia
- xxi. Sabah State Archive
- xxii. Johor State Heritage Foundation

INSTRUMEN OF PROTECTION

At national level, historical documentary heritage are protected in the same manner as other kinds of heritage, under the National Heritage Acts 2005 (ACT 645). The scope of this new Act covers heritage from tangible to intangible, cultural and natural. The Act clarifies the scope and the many terminology related to heritage, clarifies and establishes proper management unit and structure. Under the Act, a National Heritage Register is established to improve the existing Heritage Register which only focuses on tangible heritage.

Currently, all Malaysia's documentary heritage listed under Memory of the World International Register have been registered under National Heritage Register, namely the:

- i. Correspondence of the late Sultan of Kedah (1882-1943),
- ii. Hikayat Hang Tuah
- iii. The Malay Annals.

(Please refer to appendix 1 for photos of the programme)

ACCOMPLISHMENT / PROGRAMME / ACTIVITIES

Year 2009

i. UNESCO/Jikji Memory of the World 2009 Prize awarded to National Archives of Malaysia

Based on the recommendation of the Jury, the Director-General of UNESCO designated the National Archives of Malaysia as the winner of the UNESCO/Jikji Memory of the World Prize for 2009. The National Archives of Malaysia had received its award of \$30,000 on Jikji Day, 4 September 2009, in Cheongju City, Republic of Korea.

The National Archives of Malaysia was selected by the Jury in recognition of its programmes such as outreach, educational and training programmes and etc in the area of preservation within the Asian region. Besides that, the National Archives of Malaysia also actively participates in international activities supporting preservation and has become one of important institution pertaining to preservation and access, establishing itself as a national resource for the rescue of documents damaged by flood and fire.

ii. Inscription of National Documentary Heritage in the Memory of the World International Register

The nomination dossier of the Inscribed Stone of Terengganu and Straits Settlement Postcards was forwarded to the Secretariat Memory of the World Programme on the 26th of March 2008. However, only Inscribed Stone of Terengganu (Batu Bersurat Terengganu) been listed. It was officially listed in the Memory of the World International Register on 31st of July 2009 during International Advisory Committee Meeting in Barbados.

iii. Official announcement and exhibition on Inscribed Stone of Terengganu (Batu Bersurat Terengganu)

The official announcement ceremony was organized by the Department of National Heritage Malaysia on the 2nd of December 2009 to announce the inscription of new inscription of national documentary heritage “Inscribed Stone of Terengganu (Batu Bersurat Terengganu). It was officially announced by the Minister of Information Communications and Culture Malaysia.

In conjunction with the announcement, there was also an exhibition on Memory of the World International Register Programme and national documentary which has already in the list such as:

- i. Correspondence of the late Sultan of Kedah (2001).
- ii. Hikayat Hang Tuah (2001).
- iii. The Malay Annals (2001).

(Please refer to appendix 2 for photos of the programmes)

Year 2010

i. Proclamation Ceremony of Inscribed Stone of Terengganu (*Batu Bersurat Terengganu*)

Proclamation Ceremony of Inscribed Stone of Terengganu (*Batu Bersurat Terengganu*) will be held on the 27th of April 2010 in Kuala Lumpur. Detail of the program yet been finalized.

ii. Nomination of Memory of the World International Register

The National Memory of the World Committee has organized two meetings to select for new inscription for 2010/2011 Session. The committee has shortlisted two national documentary heritages for the nomination.

The short listed documentary heritages are as follows:

- i. Selangor State Secretariat Archives
- ii. Taj-al-Salatin

CONCLUSION

In short, the Government of Malaysia has given a very high commitment to support the Memory of the World Programme. In line with the section 67 of the National Heritage Act 2005 (Act 645), the Minister of Unity, Culture, Arts and Heritage has declared four items that has been inscribed in the International Memory of the World of World Register in 2001; Correspondence of the late Sultan of Kedah (1882-1943). (Surat-Menyurat Sultan Abdul Hamid), Hikayat Hang Tuah, and The Malay Annals (Sejarah Melayu) as “National Heritage of Malaysia”. An Online Heritage Register was also launched in conjunction with the launching of the National Heritage Register.

Tajikistan Memory of the World Committee

Report on the 4th General MOWCAP Meeting

Macau, 8-10 March, 2010

The safeguarding of all aspects of Tajikistan cultural heritage, including documentary heritage are in the focus on Tajikistan MOW committee capacity building activities, related to the preservation and research of national heritage.

The goals MOW committee are include the development of technologically and culturally appropriate conservation solutions that also meet international standards; incorporation of holistic preservation approaches embracing environmental, social and economic factors; and economic self-sufficiency.

Documentary heritage constitute a fundamental part of the identity and dignity of a people. Cultural Heritage holds an important position in order to strengthen the sense of national integrity and the base for cooperation in the world.

Cultural heritage can become focal point for dialogue development between representatives of the different social strata and design an identity and future together

Background:

The main ideas to work with documents which characterize the historical process in Central Asia region and in the first time describe the material about Tajikistan and Tajik people. From very ancient time the Persian languages people lived in the wide territory and the history of this territory are very interesting for our activity too.

We analyzed many historical sources and indicate that MOW committee activity must be patriotic, must collected sources about Tajikistan and Tajik people first of all and opened for public access.

Objectives:

With support from the Minister of Culture and Chairman of UNESCO National Commission Tajikistan MOW committee was established in 2003 year. MOW committee is organizing a series of activities to increase awareness, and support capacity building and informed decision making related to the provision Tajikistan National Documentary materials.

Tajikistan NOW committee in its capacity as the body specialized in the field of culture and heritage within the framework of Tajikistan UNESCO Commission with seeing to the implementation of the cultural preservation strategy for the cultural development.

Categorization of the documentary heritage holders and following up its implementation are with the competent parties in the UNESO states, in coordination with the international community and MOW committees in different counties.

The Tajikistan national culture and documentary heritage have international significance and Tajik heritage had an influence on world history and literature. This heritage is a part of the national cultural treasure and must present in international level.

Membership:

Tajikistan MOW Committee consists of eleven members, including representative from:

Tajikistan National Museum named after Behzon;
Tajikistan National Library named after Firdavsi;
Central Scientific Library of the Academy of Sciences;
Institute of the Oriental Studies and Written Heritage;
Department of Cultural Organization Ministry of Culture of Tajikistan;
Regional Museum in Khatlon Region;
Regional Library in Sugd Region and others.

Tajikistan MOW committee had few meeting during the period its activity.



Seminar on April 2009 “Libraries in the Space of Humanitarian Cooperation” was organized on the initiative of the Academy Library and MOW committee.

During the seminar was discussed the issue of documentary heritage problem and lack of general standards on making digital versions of documents, problems of conservation and categorization.

Committee hold seminar about the General problems of safe keeping of the book sources in the framework of preservation of cultural heritage. During the last ten years of Tajikistan independence the libraries, museums and archives of the republic did not have sufficient opportunities to produce digital information resources.

In 2009 year .MOW committee hold the workshop. This workshop provided the participants with an understanding of the implications of digitization in preserving documentary heritage and with practical knowledge on the digitization process as well as to contribute to the establishment of strategies for safeguarding the documentary heritage at national and international level.



On of the main target of Committee activity is the base of coordination with the documentary holders' activity. Cooperation with institution and organization for identification documentary example for MOW and MOWCAP registers. Strengthen for physical and digital preservation of documentary heritage, encourage government for creation condition for documentary material preservation and conservation. Committee prepared the nomination for MOWCAP in 2009 year.

MOWCAP nomination for register:

Oldenburg Private Book Collection

The unique collection of books, journals, prints, at - book bibliographies, cards, that is everything that is included into concept "a personal collection of Oldenburg" is stored as separate fund. It includes the literature on history of archeology, ethnography, literary criticism, linguistics, philosophies, to religion and art of the countries of the Asia.

The collection is of great significance for the study of the history and culture of the peoples of Central Asia, India, Pakistan, Afghanistan, Iran, China, Middle East and the Arab world, and of the political, diplomatic and cultural relations between them. Distinguished

part of the collection is books about religious, history and oriented studies. In addition, this book collection is crucial to the Central Asian, Asia and Western scholars.

Sergey Oldenburg was academician of the Russian Empire Academy and the first chairman of the Tajikistan branch of USSR Academy of sciences. Being the recognized expert on the world literature has created the concept of formation of a scientific collection of the academic library, noticing that it is important to have not the big library, but really concerning oriented studies. And it is valid, in library the literature first of all, having the important value of regional studies which and is today pride of library has started to be flown down. The history of the books which have got at various times in library of Academy of sciences shows that fact that the book always throughout centuries was the brightest and most reliable ambassador of culture, it actively promoted development of the international cultural and scientific contacts.

Dr Alla Aslitdinova
Tajikistan MOW Committee Chairman

4th Country Report
of
The Thai National Committee on Memory of the World Programme of UNESCO
by
Dr.Prachark Wattananusit
Member, The Thai National Committee on Memory of the World Programme of UNESCO
Submitted to
The 4th General Meeting of
Memory of the World Programme
Regional Committee for Asia and the Pacific (MOWCAP) UNESCO
March 7th -10th , 2010
Macau SAR, China

The 4th General Meeting of
Memory of the World Programme
Regional Committee for Asia and the Pacific (MOWCAP) UNESCO
March 7th -10th , 2010
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4th Country Report
of
The Thai National Committee on Memory of the World Programme of UNESCO
by
Dr.Prachark Wattananusit
Member, The Thai National Committee on Memory of the World Programme of UNESCO

1. Background

Thailand has been participating in the Memory of the World Programme of UNESCO since 1992 when the Ministry of Education Royal Thai Government nominated Khunying Maenmas Chavalit the past Deputy Director General, Fine Arts Department, Technical Adviser of the Department of Curriculum and Instruction Development, Ministry of Education, the President of the Thai Library Association Under the Patronage of H.R.H. Princess Mahachakri Sirindhorn and Library and Documentation Officer, Southeast Asian Minister of Education Organization Regional Centre for Archaeology and Fine Arts (SEAMEO – SPAFA) as the active member of the International Advisory Council (IAC) of the Memory of the World Programme during 1993-1996. During the same period the Ministry had appointed the Thai National Committee on the Memory of the World Programme of UNESCO, but it had a short life span. It fully became one of the cabinet-appointed Committees when on 2nd July 2002 and then on 31st October 2006 the Cabinet appointed the Thai National Committee on Memory of the World Programme of UNESCO to promote the *Memory of the World* Programme in the country, to

coordinate and propose nominations to the International Memory of the World Register, to work in close collaboration with the Regional Memory of the World Committee and establish and maintain the National Memory of the World Register. After political changes and the forming of new Government on 6th February 2007 the Cabinet approved the new Thai National Committee on Memory of the World Programme of UNESCO. Professor Khunying Maenmas Chavalit was appointed Chair of the Committee once again. Its mandate continues after the formation of a new Government in December 2008.

2. Composition and Work of the Thai National MOW Committee and Sub-Committees

Thai National Committee on Memory of the World Programme of UNESCO has two types of committee members namely **Advisors and Committee members.**

Advisors:

- The Permanent Secretary of the Ministry of Education
- The Permanent Secretary of the Ministry of Culture
- Professor Dr. Adul Vichiancharoen
- Secretary General of the Thai National Commission for UNESCO

Committee members

- Professor Khunying Maenmas Chavalit, Chair
- Director-General of the Fine Arts Department, Vice Chair
- Professor Dr. Prasert Na Nagara, Vice Chairman of the National Historical Research Committee and Member of Royal Institute
- Mrs. Savitri Suwansathit, Advisor Ministry of Culture, Former Deputy Permanent Secretary, Ministry of Education
- Dr. M.R. Rujaya Abhakorn, Historian, Former Director, Chiang Mai University Library
- Miss Kongkaew Weeraprajak, Oriental Language Specialist, National Library
- Mr. Term Meetem, Oriental Language Specialist, National Library
- Director of the National Electronics and Computer Technology Center
- Director of the National Library of Thailand
- Director of the National Archives of Thailand
- Director of the Literature and History Division, Fine Arts Department, Ministry of Culture
- Director of Princess Maha Chakri Sirindhorn Anthropology Center
- Dr. Prachark Wattananusit, Librarian, Former Deputy Director, National Library of Thailand
- Miss Korapin Thaweeta, Archivist of National Archives, Secretary
- Miss Wilasinee Thabuengkarn, Administrative Officer of Southeast Asian Minister of Education Organization Regional Centre for Archaeology and Fine Arts (SEAMEO-SPAFA), Assistant Secretary

- Miss Wassana Ngam-Duang-Jai, Librarian, National Library of Thailand, Assistant Secretary
- Representative of the National Commission for UNESCO, Assistant Secretary

2.1 Sub-Committee on Thai Memory of the World Register

On October 7, 2008 the Ministry of Education established the Sub-Committee on Thai National Memory Register with Professor Dr. Prasert Na Nagara as the Chairman and Mrs Chuanpit Teng-amnuay of the National Archives of Thailand as the Secretary. There are 19 members of the Committee. This Sub Committee has the duties to advise on the formulation and maintaining the Thai Memory of the World Register. This Sub-Committee also has the duties to cooperate with government and private owners of valuable documents and to advise the owners to preserve documents and to provide the document's access to the public. This Sub-Committee meets once a month. It is expected that the Sub-Committee's work will provide the basic information for the Thai Memory of the World Register. The Sub-Committee had organized three Training Workshops on the Preparing of the Thai National Register. The first workshop took place at the Bangkok National Museum during early February 2009, the second workshop during 29-30 June 2009 at the Royal River Hotel, Bangkok, and the third workshop during 14-15 December 2009 at the Lampang Municipality Centre, Northern Thailand. Some prominent documents has been identified during these seminars for example Tribhumi or Three Plane of Existence of the Buddhist cosmology, the Nandopanandasutra Khanluang Buddhist Literature, Wat Phrayuen of Lampun Haripunchai Inscription, the Thamnan Mula Sassana of Wat Ban Uiom, Diary of Phrakru Sriviraj Vajira Panya of Wai Sri Khom Kham, Minutes of Early Meeting of Siam Society etc.

2.2 Sub-Committee on Planning for the Preservation and Promotion of the Epigraphic Archives of Wat Pho

Since the Epigraphic Archives of Wat Pho were inscribed on the Memory of the World Register for Asia/ Pacific on 21st February 2008 in Australia, there is a need to provide electronic access to them as well as a preservation plan for their maintenance and safety. Consequently a Sub-Committee on Planning for the Preservation and Promotion of the Epigraphic Archives of Wat Pho was established on October 7, 2008, with Dr. M.R Rujaya Abhakorn as the Chairman. Miss Hataya Siripattanakul as the Secretary and comprising representatives of Wat Pho, the Ministry of Culture and other relevant institutions. The Sub-Committee is given the task of drawing up a preservation and promotion plan within a year.

This Sub-Committee had monthly meeting to prepare preservation and promotion of the Epigraphic Archives of Wat Pho. The team work of Oriental Manuscript Division of the National Library of Thailand had surveyed for the preparing of the inventory of each stone slabs. It is now surprisingly found that there are about 1,400 stone inscriptions in Wat Pho. Planning for the preservation and conservation of these inscription is under preparing by experts from the Fine Arts Department. The guideline for promotion of the ephigraphic archive of Wat Pho is also preparing. Representatives of the Ministry of Sports and Tourism and the Tourist Guide's Association had been invited to take part in the promotion campaign. The Ministry will insert the value and care of Wat Pho inscriptions in tourist guide training handbook. Phra Rajveti

(Suraphon Chitayano), the Assistant to Lord Abbot of Wat Pho informed the Sub-Committee that there are about 5,000-6,000 Thai and foreign visitors to Wat Pho daily. It is, therefore, not easy to protect these stone inscriptions from the public admiring and touching.

3. Activities in 2008 and 2009

3.1 The Committee Monthly Meetings. During 2008-09 monthly Committee and Sub-Committee meetings were held at the National Library of Thailand, the National Archives of Thailand, and the SEAMEO-SPAFA office. Related expenses were covered by the Ministry of Education. During some meetings, new high value documents had been introduced. Some important documents are Subhasit Phra Ruang or the Phra Ruang Saying, Wat Pa Mok's Reclining Buddha Transferring Record, Tribhumi or Three Plane of Existence of the Buddhist cosmology etc.

3.2 Promotion Event. On 31st March 2008, in conjunction with the birthday anniversary of H.M. King Rama III, the great supporter of Wat Pho, the ceremony of presenting the UNESCO MOWCAP Certificate of Inscription of the Epigraphic Archives of Wat Pho on the Regional Register to the Abbot of the temple was held. Dr. Sheldon Shaeffer, Director of UNESCO Asia and Pacific Regional Bureau for Education presented the Certificate to the Abbot, witnessed by the Minister of Culture, the Deputy Minister of Education, senior officials from the Ministries, the UNESCO Regional Adviser for Communication and Information in Asia-Pacific, as well the Chair and Members of The Thai National Committee on Memory of the World Programme of UNESCO. The event was reported widely on television and the Thai press in both Thai and English languages.

3.3 National Network Seminars. During 2008 and 2009, the Committee held Seminars to promote MOW programme and to alert Thai people all over the Kingdom, on the significant of documentary heritage kept in the many part of the country :

3.3.1 The 5th National Network Seminar on the Preservation and Dissemination of the Documentary Heritage of Indigenous Thai Knowledge : Important Documents of Southern Thailand. The Rajabhat Nakhon Si Thammarat University in Nakhon Si Thammarat province Southern Thailand on 5-9 May 2008 kindly hosted the 5th National Network Seminar with the cooperation of the Fine Arts Department, Ministry of Culture. Nakhon Si Thammarat or Ligor was the most powerful center in southern Thailand and Malay archipelago since the 6th century A.D. Many archaeological and documentary evidence have been found. Some documentary evidence need to be preserved and to be listed. During the Seminar many well known scholars of the south had inspiring discussions on many interesting topics.

3.3.2 The 6th National Network Seminar on the Preservation and Dissemination of the Documentary Heritage of Indigenous Thai Knowledge: Important Documents of the Andaman Coast of Southern Thailand was held in Trang Province on 12-14 February 2009 in cooperation with the Ministry of Culture's Queen Sirikit National Library and Queen Sirikit National Archives, Trang province. This was one of a successful seminar. Members of the seminar came from archives, libraries, colleges, universities, scholars and provincial cultural

administrative offices in Western side of Southern Peninsular namely Trang, Satun, Phuket, Pang-Nga and Krabi. Beyond some documents of Southern Provinces, Tsunami's documents, seminars topics are also stories of local cultural interactive and mixing between the Malay, Thai, Chinese, Indian, Portuguese and the British. The Tin Mining Record of Phuket found there is one of the prominent industrial records of Thailand.

3.3.3 The 7th National Network Seminar on the Preservation and Dissemination of the Documentary Heritage of Indigenous Thai Knowledge will be held in Mahasarakham Province Northeastern Thailand in June 2010. It is hope that representatives from the Central and Southern Part of I-san or Northeastern Thailand Provinces of Buriram, Sri Saket, Surin, Nakhon Rachasima, Yasothon, Amnat Charoen, Mahasarakham. Roi-et, Kalasin, Chaiyaphum will reveal some of the indigenous documentary heritage suitable to be listed in the Thai National Memory of the World Register. Topic on the relationship of the MOW Programme and the school's social studies curriculum will also being touch.

3.4 Thai Nomination to MOW International Register in 2008. In 2008 The Thai National MOW Committee nominated the Archival Documents of King Chulalongkorn's Transformation and Modernization of Siam (1868-1910) to UNESCO for inscription on the International Register.

During the 9th Meeting of International Advisory Committee (IAC) and Memory of the World Sub-Regional Workshop 27th-31st July 2009 in Barbados "The Archival Documents of King Chulalongkorn Transformation and Modernization of Siam (1568-1910)" had been registered in the Memory of the World International Register.

3.5 Commemorative Event. To celebrate this great event and on the occasion of 100 anniversary of the death of King Chulalongkorn, the Ministry of Culture had announced that the year 2010 be the centennial commemoration to King Chulalongkorn. Many programmes had been planned. Some of the programmes are books publishing and exhibition. The National Library of Thailand will publish the Lilit Nitrachakrit and the Memoir of the King's traveling. The Thai National Committee on Memory of the World Programme of UNESCO will publish a book by the support of the Ministry of Culture on this occasion too. This book will be a key promotion tool of King Chulalongkorn valuable archival documents and celebrated achievement of King Chulalongkorn in the age of Western colonial expansion.

3.6 Promotion. Since Wat Pho or Wat Phra Chetuphon Wimon Mangkhalaram Rajworavihara is a first grade royal monastery established in Ayutthaya period. At present, it is the Royal Monastery in the honour of King Phra Buddha Yodfa Chulaloke the Great (Rama I). On 7th September, 2009 Wat Pho and all branches members of Royal House of Chakri organized the royal ceremony to mark the 200th Anniversary of the Death of King Rama I. Apart from merit making, the monastery by the support of Sirivadhanabhakdi Foundation published the book "Architecture of Wat Pho". "The Wat Pho Guide Book" and other publications had been published. It is interesting to note that pictures on the presentation of UNESCO Certificate on the Registration of the Epicgraphic of Wat Pho in Asia Pacific memory of the World Register on 31st March, 2008 had been published in the guide book too.

3.7 Field Work. During 13th-16th June 2009, the President of the Thai National Committee, Committee Members, President of the Sub-Committee on Planning for the Preservation and promotion of the Epigraphic Archives of Wat Pho, Phra Rajveti Assistant to Lord Abbot of Wat Pho and Members made a study visit to Wat Matchimavat, Wat Pho Omavat in Songkhla, Wat Wang, Wat Sutha Ram in Pattalung, Wat Suanmokka Phalaram and Wat Phra Boromthat Chaiya in Surat Thani, National Museum Branches in Songkhla and in Pattalung. The most interesting points is that there are the similarity of medicine and Thai yoga inscriptions and painting in Wat Pho and Wat Matchimavat of Songkhla.

3.8 Cooperation with MOWCAP. During 1st to 4th February 2009, the Thai National Committee on Memory of the World Programme with the support of Ministry of Education and Ministry of Culture hosted the MOWCAP Bureau Meeting at the National Archive of Thailand. The Thai host learned that it was one of a very successful meeting.

4. Remarks

4.1 The work of the Thai MOW National Committee is fully supported by the Ministries of Education and Culture who provide funds where necessary.

4.2 The Inscription of the Wat Pho Epigraphic Archives on the Regional Register has given the MOW Programme world-wide publicity as the English language newspapers like the Nation and the Bangkok Post have global distribution. It also reinforces cooperation and increases among various government agencies responsible for preservation.

4.3 The Inscription of “King Ramkhamhaeng’s Inscription” on the MOW International Register open the new era of archival documents preservation, promotion and appreciation in Thai society.

4.4 The Inscription of the “Archival Documents of King Chulalongkorn Transformation and Modernization of Siam (1868-1910)” on the MOW International Register give the impetus to Thai archivists, librarians, conservators and related profession to look into their own collections carefully.

4.5 The work towards the establishment of a National Register is also encouraging the search for valuable documentary heritage and raise awareness on conservation.

4.6 The Thai MOW website will be improved to create better awareness on the MOW Programme in Thailand, the MOWCAP Region and the international MOW countries.

4.7 The hosting of MOWCAP Bureau Meeting in Bangkok during 1st - 4th February 2009 by the Thai MOW National Committee with the support of the Ministry of Education and the Ministry of Culture marked the important milestone on the cooperation of Thailand and UNESCO and MOWCAP.

COUNTRY REPORT OF VIETNAM

ACTIVITIES OF MEMORY OF THE WORLD PROGRAM IN VIETNAM IN 2009 AND ACTION PLAN 2010

1. Background

Since the early of 2000 years, Vietnam have had contact with the Memory of the World Program (MOW) through its participation in meetings and conferences held in Malaysia and Philippines. However, this participation seems unconnected without specific objectives until the foundation of the Vietnam Focal Point for MOW Program (hereinafter called the Focal Point) by Vietnam National Commission for UNESCO in the late of 2006, which the State Records and Archives Department of Vietnam acts as a standing committee. Since then, MOW Program in Vietnam has been implemented actively through many activities such as:

- Organize workshops, training courses in the country to raise public's awareness on MOW Program in Hanoi in 2007, 2008 and 2009.
- Participate in workshops, conferences, training courses... on MOW Program: 3rd General Conference of MOWCAP in Australia in 2007; workshops and seminar on MOW Program held in Korea in 2006 and 2009.
- Conduct researches and surveys on situation and preservation condition of valuable and rare documents kept in central and local organizations and agencies, then provide them with guidance on how to complete a nomination for Register of MOW Program.
- In 2007, under the instruction of the Focal Point, the nomination of Woodblocks collection of Nguyen Dynasty of the State Records and Archives Department of Vietnam was completed and submitted to UNESCO for inscription in International Register of the MOW Program and its inscription was certified by UNESCO in July, 2009.

2. Activities taken in 2009

2.1. *Dispatch officers to training course on MOW* in February, 2009 and the conference on Preservation of Digitalized Document held by UNESCO in conjunction with Korean National Commission for UNESCO in Korea in September, 2009 .

2.2. *Conduct researches and surveys on valuable documents kept in central and local agencies.* In 2009, National Focal Point for MOW and the State Records and Archives Department of Vietnam carried out researches and survey on rare and valuable documents being preserved in organizations and agencies nationwide as a preparation to make a List of National Documentary Heritage and select documents to prepare dossiers for regional and international nomination in the coming time. Through the survey, we found that various rare and precious documents were kept by many research institutions

and individuals. However, they were preserved in very bad condition. Therefore, many of them were deteriorated seriously due to the lack of preservation measures and facilities. Basing on the results of the surveys, the research group could be able to recommend to related research institutions and individuals to make appropriate measures in order to restore these valuable documents and make them available to the public.

2.3. *Provide guidance in preparing nomination for MOW Program inscription.* In 2009, the Focal Point actively cooperated with Center of Scientific and Cultural Activities Van Mieu – Quoc Tu Giam and Ho Chi Minh Museum to prepare and complete their nominations for MOW Program inscription. The nomination of documentary heritage titled “Stone Stele Records of Royal Examinations of the Le and Mac Dynasties (1442-1779)” has been completed and submitted to UNESCO in December, 2009 for inscription in MOWCAP Regional Register.

2.4. *Organize seminar “Regulation on selecting records for preparation of MOW Program nomination”* . On 16 December, 2009, Vietnam National Commission for UNESCO in cooperation with the State Records and Archives Department of Vietnam organized workshop on Regulation on selecting records for documentary heritage nomination under MOW Program. There were 40 delegates from the State Records and Archives Department of Vietnam; Vietnam National Commission for UNESCO; Hanoi Department of Culture, Sport and Tourist; Center of Scientific and Cultural Activities Van Mieu – Quoc Tu Giam; Vietnam Association of Historical Science; Center for Social Science Information; Archives Department of Ministry of Foreign Affairs; Ministry of Information and Communications, Vietnam News Agency, Vietnam Film Institute, Vietnam National Library, Radio the Voice of Vietnam; Vietnam Television and museums, such as Ho Chi Minh Museum, Vietnam Fine Art Museum, Vietnam Historical Museum, Vietnam Revolutionary Museum and many press agencies in Hanoi. The delegates actively contributed ideas to the draft of regulations. After being revised, the draft of the Regulations is being sent to related agencies for opinion again before being approved and promulgated by competent body.

Within the framework of the workshop, various delegates shared the same idea that it should be much necessary to set up National Committee for MOW Program in Vietnam and to improve organization structure of the committee in order that MOW Program’ s activities would be more and more implemented actively and effectively in Vietnam.

2.5. *Receiving the certificate of the inscription of Woodblocks of Nguyen Dynasty.* On 16 December, 2009, The State Records and Archives Department of Vietnam in conjunction with Vietnam National Commission for UNESCO organized Ceremony for receiving certificate of Woodblocks collection of Nguyen Dynasty as the World documentary heritage. The Ceremony witnessed the presence of H.E. Mr. Van Tat Thu, Deputy Minister of Home Affairs; Mrs. Katherine Muller Marin, Chief Representative of Office of UNESCO in Hanoi; Mr. Pham Sanh Chau, Director of Foreign Cultural Division - Ministry of Foreign Affairs, Secretary General of Vietnam National Commission for UNESCO and many representatives from press agencies.

Giving speech at the Ceremony, leader of the State Records and Archives Department of Vietnam said that this is a great honor for not only the State Records and Archives Department of Vietnam but also the whole country. This is also responsibility of Vietnam Archives in managing, preserving and making this valuable and rare holding available to public.

Event on Woodblocks collection of Nguyen Dynasty recognized as the World Documentary Heritage of MOW Program was informed by various mass media which really attracted the attention of public, therefore, more and more organizations and individuals in Vietnam awake to the Memory of the World Program of UNESCO.

3. Action plan in 2010

In 2010, in order to maintain and broaden activities within the frame of MOW Program, the Focal Point plan to carry out following activities:

- Conduct survey on rare and valuable documents of Vietnam to set up a list of National Documentary Heritage
- Complete and submit for approval the Regulation on selecting records for documentary heritage nomination under MOW Program.
- Complete necessary procedures for proposing competent authorities to set up Vietnam National Committee for MOW Program.
- Organize a workshop on “Preservation and promotion of the value of documentary heritage” .
- Encourage and provide guidance to organizations and agencies to prepare or complete nomination for their valuable documents to submit to UNESCO for inscription in documentary heritage Register of regional and international level.
- Set up plans for propaganda and popularization on wide scale on the Memory of the World Program in Vietnam./.

Vanuatu Report

Memory of the World Committee for Asia/Pacific

General Meeting Macau, SAR, China

The Government of the Republic of Vanuatu has already taken steps to ratify the 2003 Convention for the Safeguarding of Intangible Cultural Heritage and the country, to date, has benefited from UNESCO's full recognition of two areas of national cultural importance, namely:

- the proclamation of Vanuatu sand drawings as a Masterpiece of the Oral and Intangible Heritage of Humanity in 2005 (now on the Representative List of the new Convention on the Safeguarding of Intangible Heritage); and
- the inscription of the cultural landscape of Chief Roimata's Domain as Vanuatu's first registered World Heritage site (July 2008).

Very largely as a result of the UNESCO Memory of the World Regional Committee for Asia and the Pacific (MOWCAP) meeting and seminar in February 2008, the Director of the Vanuatu National Cultural Council, Ralph Regenvanu, on 16 May 2008, convened an informal meeting of interested persons to discuss the formation of a Vanuatu 'Memory of the World' National Committee, whose main task would be to identify and list items for nomination on a National Heritage Register (for example, the original, signed 'Constitution of the Republic of Vanuatu document, currently stored in the Parliament House Archives). Discussion also focused on how best to gain the recognition and support of the Government Ministry directly responsible for UNESCO matters for such a Committee; and on identifying other groups and organizations that might be invited to an inaugural meeting to set up such a Committee. A draft list of possible Committee nominees (both individual and institutional) was drawn up at the same time.

As a result of that informal meeting, therefore, the Ministry of Education officer responsible for UNESCO matters was approached and asked to send out letters of nomination, prior to convening an inaugural Vanuatu 'Memory of the World ' National Committee. To date, alas, and due to a lack of resources and commitment, no progress in the formation of such a Committee has been made.

It is heartening to note, however, that for the first time, the Government has allocated resources from within it's 2010 annual budget to fund the position of a full-time officer to man the National Commission for UNESCO. With a full-time staff person on board, it is anticipated that Vanuatu will finally be able to convene the necessary meetings to establish the Memory of the World National Committee.

At a Vanuatu National Intangible Heritage Convention workshop which took place in Port Vila from 3- 5 June of this year, 2009, while acknowledging the ongoing effort and support of the Vanuatu Cultural Centre and communities in safeguarding and promoting the nation's cultural

heritage, participants expressed disappointment at the absence of national leaders and the Vanuatu National Commission for UNESCO during the proceedings of this very important workshop. The same participants looked forward to the ratification of the 2003 Convention and to advancing Vanuatu's efforts in safeguarding its intangible cultural heritage. The Government was urged to participate fully in safeguarding the culture and custom of the nation, in all its diversity.

On the 14th of October 2009 we attended the Memory of the World Programme workshop in Brisbane. The workshop gave an introduction to the UNESCO Memory of the World Programme, the Memory of the World Committee Asian/Pacific and the work of the UNESCO Australian Committee. Mrs. Roslyn Russell spoke about the inscription process and the benefits of the inscription. The importance and role of MOWCAP was also discussed at the workshop. It was a very rewarding workshop.

We, at the Vanuatu Cultural Centre will continue to strive to increase awareness of the importance of establishing a 'Memory of the World' Committee in order to lay a sound foundation for the preservation of the nation's cultural and historic memory. There is a wealth of oral, documentary, audio and visual material in our communities and archives that could well be considered for 'Memory of the World' status.

It is hoped that, Vanuatu will be able officially to submit a nomination in respect of the Constitution of the Republic of Vanuatu and the historic Minutes of the Constitutional Committee that drafted this Constitution.

Thank you for your attention.

June Bela Norman
Chief Librarian
National Library of Vanuatu

Appendix G

MOWCAP Bureau Rules of Procedure

As adopted at 2nd MOWCAP General Meeting, Manila, 7-8 November 2005

And amended at 4th MOWCAP General Meeting

MOWCAP Bureau establishes its own Rules of Procedure which are approved by MOWCAP to define its membership, functions, voting, quorum, subsidiary bodies, budgets, working language as well as the functions of the Chairperson and Vice-chairpersons.

Rule 1: Membership

The Bureau shall be composed as defined in the Statutes.

Rule 2: Functions

- (1) The Bureau shall prepare the agenda for MOWCAP meetings.
- (2) The Bureau shall be responsible for the planning, organizing, implementation and monitoring of the work programs approved by MOWCAP.

Rule 3: Sessions

The Bureau shall normally meet once a year. The Chairperson may summon extraordinary sessions when necessary. Meetings shall normally be in-person gatherings but, if warranted by circumstances, may be conducted virtually by electronic means.

Rule 4: Voting

Each member in the Bureau can cast one vote.

- (1) Decisions shall be taken by a simple majority of the members present and voting.
- (2) If the vote is equally divided, the proposal shall be regarded as rejected.

Rule 5: Quorum

The presence of half of the members of the Bureau shall constitute a quorum.

Rule 6: Functions of the Chairperson and Vice-Chairpersons

- (1) The Chairperson shall declare the opening and closing of meetings, direct discussions, ensure observance of these Rules of Procedure, accord the right to speak, put questions to the vote, announce decisions, rule on points of order, control the proceedings and maintain order.
- (2) The Vice-Chairperson(s) shall assume duties and portfolios assigned in writing by the Chairperson
- (3) In the absence of the Chairperson the Bureau shall elect one of its number to preside and exercise the Chairperson's functions
- (4) The Chairperson shall present to each MOWCAP meeting a report on the activities of MOWCAP over the preceding two years.
- (5) Between meetings of the Bureau the Chairperson, or a Bureau member assigned by him or her, shall represent MOWCAP.
- (6) If the office of Chairperson becomes vacant, the UNESCO Regional Advisor will select a replacement to fill the office until the next general meeting of MOWCAP, at which a new Chairperson shall be elected.

Rule 7: Subsidiary bodies and special advisors

- (1) In order to undertake MOWCAP's programs the Bureau may establish or abolish such subcommittees, task forces or other subsidiary bodies as it considers necessary and practical from time to time. This power is also exercised by MOWCAP at its ordinary meetings. Written rules or terms of reference will be assigned by the Bureau to subsidiary bodies and may be subject to review and amendment by MOWCAP at its ordinary meetings.
- (2) Special advisors will work to written terms of reference assigned by the Bureau or the Chairperson.
- (3) Chairs of subsidiary bodies and special advisors shall report to, and be invited to participate in, the regular meetings of the Bureau.

Rule 8: The Secretariat

- (1) The Secretariat shall consist of such staff as may be required and can be supported by the host institution. Its location shall be recommended by the Bureau and approved by MOWCAP.
- (2) The Secretary General shall act as the executive head of the Secretariat responsible to the Chairperson.

- (3) The Secretariat shall administer and be the custodian of all properties of MOWCAP.
- (4) The Secretary General shall present an administrative and financial report to each ordinary session of MOWCAP.

Rule 9: Budget and finance

The Bureau shall prepare the biennial budget for the approval of MOWCAP.

- (1) On behalf of the Bureau, the Secretary General may receive any donations, gifts, bequests and subventions directly from international and other organisations, foundations, institutions and associations or from individuals.
- (2) As necessary, the Secretary General shall open, close and maintain any necessary bank accounts and otherwise manage any financial assets of MOWCAP in accordance with guidelines established by the Bureau. He or she shall present to the Bureau an annual statement of accounts, copies of which shall be furnished to voting members of MOWCAP.

Rule 10: Casual vacancies

Casual vacancies in the Bureau shall be filled by the remaining members appointing a replacement to serve until the next general meeting of MOWCAP.

Rule 11: Working Language

The working language of the Bureau shall be English.

Rule 12: Amendment

Proposal for amendments to these rules shall receive the approval of the Bureau by a simple majority before submission to the next general meeting of MOWCAP for consideration and final approval.

Appendix H



NATIONAL
LIBRARY AND
ARCHIVES OF
THE I.R. OF IRAN

P.O.Box: 15875/3693
National Library Blvd.
Haghani Expressway
Tehran, 1537614111
Islamic Republic of Iran
Tel: (+9821) 88644070 - 88644114
Fax: (+9821) 88644053
E-mail: pria@nlai.ir
<http://www.nlai.ir>

Date
20, Jan, 2010.....

No
C/88/9343.....

encl
.....

Dear Mr. Ray Edmondson,

As you are well aware, one of the most valuable results of launching MOW program is preserving the identity of civilizational heritage of the nations of the world each of them constitute a part of human civilization. As the geographical borders have been changed for different reasons through the centuries, and some of the cultures have extended beyond the geographical borders, some part of the present heritage belongs to the nations with a common cultural or geographical background. For developing more interaction between the nations of the region, I would like to suggest the establishment of MOW regional subcommittees in Asia.

In this way, the works can also be registered in regional memory in addition to registration at national and international level. Memory of the World Program is promoted more and it leads to the broader awareness of human society on that part of unrevealed human heritage.

Since there is cooperation and interaction between the national libraries of ECO Member States, I would like to suggest the establishment of Asia-Pacific Sub-Regional Committee by the Sub-Regional committee of ECO Member States.

Sincerely Yours,

Ali Akbar Ashari
Cultural Advisor to President and
Director of National Library and Archives of the Islamic
Republic of Iran

Appendix J

MOW CONFERENCE Warsaw 2011

Provided by Wojciech Falkowski at the MOWCAP Meeting in Macau March 2010

Dates 18 May – evening function
19 May – official opening ceremony
21 May – finish

To be followed by meeting of IAC in Manchester 23 -25 May

The fee will be low or nothing

Subjects – Culture, Memories and Identities

Culture

- linked to Cultural Diversity and Intangible Cultural Heritage
- Discussion of the relationship of documentary heritage to these topics

Memory – different ways of looking at memory

- Loss of memory
- Knowledge of past
- Why bother with past

Identities

- Memory of future
- Bringing past to youth
- Assure that heritage is relevant

Structure

Over three days

Mornings – A plenary on each of three mornings – at least one hour for discussion.

Afternoons – simultaneous panels (?) on first two afternoons. Third afternoon free for visits.

May 2010 website open – see http://portal.unesco.org/ci/en/ev.php-URL_ID=30487&URL_DO=DO_TOPIC&URL_SECTION=201.html

Conference linked to day of Museums – there will be free entrance to all museums.

Current problems with MOW program to be addressed at conference

- Combination of theoretical approach and practical issues
- Comparison with other UNESCO activities – ICH, WHC etc
- Change of MOW to a convention
- Access and Preservation somewhat ignored

- Program to be finalised by Sept/Oct 2010

Two publications to be generated from conference.

- Catalogue of all inscriptions on world list
- Conference papers

Challenges

- Assure that different points of view are aired
- Space?
- Debate on methodology of program and discussion on identity and memory and approaches to past.

Appendix K

Preamble: Young delegate for youth

What is Memory Of the World (MOW)??

MOW is UNESCO's programme for **safeguarding, protecting and facilitating access to and the use of documentary heritage**, especially heritage that is rare and endangered.

UNESCO launched the Programme in 1992 to guard against collective amnesia by calling upon the preservation of invaluable archive holdings and library collections all over the world and ensuring their wide dissemination.

MOW Programme recognizes documentary heritage of international, regional and national significance. It facilitates preservation, and access without discrimination. It campaigns to raise awareness of the documentary heritage, to alert governments, the general public, business and commerce to preservation needs, and to raise funds.

WHY IS MOW IMPORTANT FOR YOUNG PEOPLE????

What does documentary heritage means? *More than a paper...*

The past is all around us. We live our lives surrounded by a rich backdrop formed by historic buildings, documents, landscapes and other physical survivals of our past. But the historic heritage is more than just a matter of material remains. It is central to how we see ourselves and to our identity as individuals, communities and as a culture. It is a physical record of what our country is and how it came to be. Building materials and styles can define region's localities and communities. Documentary heritages can become a focus of community identity and pride. At a more local level a historic church or park can help define a neighborhood and create a sense of local cohesion.

The importance that we attach to our 'heritage' is growing each year, and that is why we must involve you –the young generation- in reducing the gap and bring you closer to access your local, regional and national heritage.

All these conditions can be the perfect inspiration for you. A better understanding gives you the knowledge to face up the imminent process of life and learning from the past is an enthralling and amusing process.

UNESCO's MOW takes care about the documents which have a universal value and report something by *deliberate intellectual intent* (attempts to transmit knowledge and/or information, no simply random occurrences).

You can find different types of documentary heritage:

- Manifestos
- Journals
- File records
- Music tapes recording:
reels and cassettes
- Diaries
- Charting
- Manuscripts
- Films
- Archives
- Music sound archives
- Audiovisual documents
- Inscribed stones
- Correspondence/letters
- Folk tales
- Woodblocks
- Suffrage petition
- Photographs
- Negatives

Why a young ambassador is needed??

- ↩ Because young people need to be represented in every social field.
- ↩ Because you can make your voices heard and your proposals at any level.

- ↩ Because young people is the innovation of the future, the fresh ideas and new perspectives.

- ↩ Because the heritage belongs to all of us and we must take care for the subsequent generations also can enjoy.

- ↩ Because learning from the past can be an enthralling and amusing process.

Youth ambassador
Youth/Young delegate
Youth representative
Youth designate
Youth counselor

TERMS OF REFERENCE:

ule

- Bachelor or Master Level, preferably in Development/Social fields.
- Experience in International cooperation or development training will be an asset.

- One year at least experience in the cooperation sector. Working experience with local counterparts, local and/or international NGO, etc.

- Experience and knowledge of formulation, following and evaluation of cooperation projects and programmes.

- Experience in youth leadership, management of youth groups.

- At least 2 years experience working with children, teenagers or youth communities.

- Have participated in meetings and workshops to do advocacy for young leadership and specially to pertain to a youth committee in a national or international level.

- Experience on rising public awareness, inform communities, specially youth people, fostering attitudes, behaviors and beliefs with the intention of influencing them positively in the achievement of a defined purpose or goal.

- Fluency in written and spoken English.

- Computer skills: website design, Office, Internet, E-mail, data base...

■ **Key responsibilities:**

- Design and formulate, together with the programme officer?staff/commission members....., the general framework of the Memory of the world programme and fostering young participation as a value to preserve UNESCO's heritage elements.

- The “*Youth delegate*” work will further the process of amalgamating the UNESCO heritage programmes by involving the youth community in the region and thereby support environmental safeguarding.
- Design, implement, consolidate campaign plans to strengthen youth minds, the activities and the projects and the funding strategy of the programme.
- Draw up support plans, in formulating proposals, activities, in training and developing awareness rising about the importance of the preservation of the world heritage.
- Propose and organize the central issues and the work strategy for campaigns to contact and motivate young people in the country, as part of the global MOWCAP.
- Promoting or advising local groups on volunteering and online volunteering, or encouraging relevant local individuals and organizations focusing in World Heritage.
- Contributing articles/write-ups on field experiences and submitting them for MOW publications, website, newsletters, press releases, etc.;

Appendix M

ASIA PACIFIC REGIONAL COMMITTEE FOR MEMORY OF THE WORLD (MOWCAP)

REGISTER SUBCOMMITTEE'S REPORT TO THE 4th MOWCAP GENERAL MEETING, 8-9 MARCH 2010 MACAU SAR, CHINA

BACKGROUND

Under the terms of the Regional Register Guidelines and Terms of Reference for the MOWCAP Register Subcommittee adopted at the 2nd MOWCAP General Meeting in Manila in November 2005, MOWCAP Register Subcommittee was formed with Dr. M.R.Rujaya Abhakorn as the Chair. The other members of the Subcommittee are Dr Alla Aslitdinova, Mr Ralph Regenvanu, Prof. Kyung-ho Suh, Mr Setareki Tale, and Mrs Hongmin Wang. The RSC manages the biennial cycle of inviting and processing nominations for the Asia Pacific MOW Register. The Committee completed its work in February 2008, after assessing four nominations from Australia (*Landmark Constitutional Documents of the Commonwealth of Australia*), Cambodia (*Tuol Sleng Genocide Museum Archive*), Indonesia (*Nagara Kertagama or Description of the Country (1365 AD)*), and Thailand (*The Epigraphic Archives of Wat Pho*), all of which were inscribed on the Regional Register.

The 2010 Memory of the World Asia/Pacific Regional Register

An announcement inviting nominations to the MOW Asia/Pacific Regional Register was made in MOWCAP newsletters and also sent to the MOW National Committees and the National Commissions with 31 October 2009 as the closing date, which was later extended to 30 November, 2009. Twelve nominations were received by the deadline. They are:

Nominators	Nominations
1. Bhutan	<i>The King of Sutra</i>
2. China 1	<i>Compendium of Materia Medica</i>
3. China 2	<i>The Yellow Emperor's Inner Canon</i>
4. Fiji	<i>Documentary Heritage of the Indian Indentured Labourers</i>
5. Lao PDR	<i>Daen Haeng Issala</i>
6. Macau	<i>Archives and Materials of the Macao Diocese from 1550s to 1800s</i>

- | | |
|-----------------|--|
| 7. Mongolia | <i>Lu. "Altan Tobchi"</i> |
| 8. New Zealand | <i>The Tokyo War Crimes Trials 1946-1848</i> |
| 9. Pakistan | <i>Kifayah-i-Mujahidya
A Rare Manuscript on Medical Science</i> |
| 10. Philippines | <i>The Presidential Papers of Manuel Luis Quezon</i> |
| 11. Tajikistan | <i>Oldenburg Private Book Collection</i> |
| 12. Vietnam | <i>Stone Stele Records of Royal Examinations
of Le and Mac Dynasties (1442-1779)</i> |

Assessments

As there is no budget for the RSC to meet face-to-face the Internet was extensively used for communication. Because of occasional network failures, it took more time to communicate. It was also found that the extension of the submission deadline put the assessment work into the holiday periods which tended to interrupt the flow of communications.

Three RSC members (Dr. Rujaya, Dr. Alla and Mrs. Hongmin) will attend the 4th MOWCAP Meeting in Macau. The assessment results will be submitted to the MOWCAP Meeting on 9 March 2010.

RSC Term of office

The term of office of the current RSC is from 2007 to 2010. Under the MOWCAP RSC Rules of Procedure (see attached) they are eligible for immediate reappointment, in order to ensure continuity. Under these provisions, no more than four persons shall be replaced every four year.

As far as possible the RSC membership should be geographically representative. Currently there is no representative from South Asia.

The Chair would like to thank all members of the RSC for their invaluable contributions and also MOWCAP Bureau Chair and staff for their advice and strong support.

Rujaya Abhakorn
Chair
MOWCAP Register Subcommittee
8 March, 2010

MOWCAP RSC Rules of Procedure

Rule 1 – Membership

1.1 The Register Subcommittee (RSC) shall be composed of no fewer than 3 members, including a chairperson appointed by the MOWCAP or the Bureau, appointed for their expertise. Additional temporary members may be invited to attend specific meetings where appropriate to the topics under discussion.

1.2 A rapporteur shall be selected by the RSC from among its members.

1.3 As far as possible the RSC membership shall be geographically representative.

1.4 The term of office of RSC members shall be four years. They shall be eligible for immediate reappointment, in order to ensure continuity. Under these provisions, no more than four persons shall be replaced every four year.

Rule 2 – Functions

The RSC's functions mirror, at the regional level, those specified in the General Guidelines (para 5.3.5). The RSC shall also discharge functions assigned to it by MOWCAP or the Bureau.

Rule 3 – Sessions

The RSC shall normally meet at least once every two years. However, periodic meetings and consultations shall be conducted through electronic media to reach decisions. The RSC shall also hold virtual meetings as the need arises.

Rule 4 – Agenda

The agenda shall be drawn up by the RSC's chair in consultation with the Bureau

Rule 5 – Functions of the Chairperson

5.1 The Chairperson shall declare the opening and closing of meetings, direct the discussions, ensure observance of these Rules, accord the right to speak, put questions to the vote and announce decisions. He or she shall rule on points of order and, subject to these Rules, shall control the proceedings and the maintenance of order.

Rule 6 – Voting rights

Each member of the RSC shall have one vote. Consensus will be sought as the normal basis for decision making on each nomination. Otherwise decisions will be made on the basis of a simple majority vote of those present. In the case of a tie, the Chair will have the casting vote.

Rule 7 – Reports

The RSC shall present reports on its work and its recommendations to the Bureau.